

Public Document Pack

To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 15 March 2011 at 2.00 pm

County Hall, Oxford, OX1 1ND

Joanna Simons

Joanna Simons
Chief Executive

March 2011

Contact Officer: **Sue Whitehead**
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Councillors

Membership

Keith R. Mitchell CBE	- <i>Leader of the Council</i>
David Robertson	- <i>Deputy Leader of the Council</i>
Arash Fatemian	- <i>Cabinet Member for Adult Services</i>
Ian Hudspeth	- <i>Cabinet Member for Growth & Infrastructure</i>
Jim Couchman	- <i>Cabinet Member for Finance & Property</i>
Kieron Mallon	- <i>Cabinet Member for Police & Policy Co-ordination</i>
Louise Chapman	- <i>Cabinet Member for Children, Young People & Families</i>
Michael Waine	- <i>Cabinet Member for Schools Improvement</i>
Rodney Rose	- <i>Cabinet Member for Transport</i>
Mrs J. Heathcoat	- <i>Cabinet Member for Safer & Stronger Communities</i>

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Wednesday 23 March 2010 unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 19 April 2011

Declarations of Interest

This note briefly summarises the position on interests which you must declare at the meeting. Please refer to the Members' Code of Conduct in Part 9.1 of the Constitution for a fuller description.

The duty to declare ...

You must always declare any "personal interest" in a matter under consideration, i.e. where the matter affects (either positively or negatively):

- (i) any of the financial and other interests which you are required to notify for inclusion in the statutory Register of Members' Interests; or
- (ii) your own well-being or financial position or that of any member of your family or any person with whom you have a close association more than it would affect other people in the County.

Whose interests are included ...

"Member of your family" in (ii) above includes spouses and partners and other relatives' spouses and partners, and extends to the employment and investment interests of relatives and friends and their involvement in other bodies of various descriptions. For a full list of what "relative" covers, please see the Code of Conduct.

When and what to declare ...

The best time to make any declaration is under the agenda item "Declarations of Interest". Under the Code you must declare not later than at the start of the item concerned or (if different) as soon as the interest "becomes apparent".

In making a declaration you must state the nature of the interest.

Taking part if you have an interest ...

Having made a declaration you may still take part in the debate and vote on the matter unless your personal interest is also a "prejudicial" interest.

"Prejudicial" interests ...

A prejudicial interest is one which a member of the public knowing the relevant facts would think so significant as to be likely to affect your judgment of the public interest.

What to do if your interest is prejudicial ...

If you have a prejudicial interest in any matter under consideration, you may remain in the room but only for the purpose of making representations, answering questions or giving evidence relating to the matter under consideration, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

Exceptions ...

There are a few circumstances where you may regard yourself as not having a prejudicial interest or may participate even though you may have one. These, together with other rules about participation in the case of a prejudicial interest, are set out in paragraphs 10 – 12 of the Code.

Seeking Advice ...

It is your responsibility to decide whether any of these provisions apply to you in particular circumstances, but you may wish to seek the advice of the Monitoring Officer before the meeting.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes (Pages 1 - 12)

To confirm the minutes of the meeting held on 16 February 2011 (**CA3**) and to receive for information any matters arising on them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am on the working day before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. Culham Parochial Primary School (Pages 13 - 28)

Cabinet Member: Schools Improvement

Forward Plan Ref: 2011/007

Contact: Roy Leach, Strategic Lead – School Organisation & Planning Tel: (01865) 816458

Report by Director for Children, Young People & Families (**CA6**).

The viability of Culham Parochial Primary School has been called into question due to a combination of factors: inability of the governing body to recruit a headteacher, falling

pupil roll and deficit budget. Efforts have been made by the governing body, supported by the council and the Oxford Diocese, to address these issues but it has not been possible to put in place a viable recovery plan. Reluctantly, council officers, the Diocese and governors in post at the start of the 2010-11 academic year, concluded that the school does not have a future and the council has undertaken a public consultation about a proposal to close the school with effect from the end of the current academic year. The report presents the outcomes of the consultation and describes the next steps required if effect is to be given to the proposal to close the school.

Cabinet decided in February to “defer the decision on whether to publish a statutory notice for the closure of Culham Parochial School to the March Cabinet to allow time for [three] conditions to be met”.

The Cabinet report considered on 16 February is attached and an update on the current position will be provided at the meeting to give maximum time for the conditions to be met

Note: As set out under Rule 18(a) of the Scrutiny Procedure Rules, this decision is exempt from Call-In as it is deemed urgent in that any delay would seriously prejudice the Council's interests, due to additional financial costs, and the interests of the public in that the publication of any necessary statutory notice would be delayed leading to significant disadvantage to parents with children at the School.

7. South East Regional Arts Council: Membership (Pages 29 - 30)

Cabinet Member: Leader

Forward Plan Ref: 2011/024

Contact: Geoff Malcolm, Committee Officer Tel: (01865) 815904

Report by Head of Law & Governance (**CA 7**).

To consider an invitation to Oxfordshire County Council to apply for a place on the Board of the South East Regional Arts Council.

Cabinet is RECOMMENDED to

- (a) *nominate the Cabinet Member for Safer & Stronger Communities for a place on the Arts Council England's Board of the South East Regional Arts Council; and***
- (b) *include the Board in the 'All Appointments' list as a 'Standing Advisory Body'.***

8. Proposal to Merge Elms Road Nursery School and Botley Primary School (Pages 31 - 106)

Cabinet Member: Schools Improvement

Forward Plan Ref: 2010/104

Contact: Barbara Chillman, Principal Officer – School Organisation and Planning Tel: (01865) 816459

Report by Director for Children, Young People & Families (**CA 8**).

The merger of Botley Primary School with Elms Road Nursery School and Children's Centre requires the formal closure of Elms Road Nursery School and an extension in age range of Botley Primary School. Cabinet agreed on the 21 December 2010 to the issuing of a linked formal statutory closure notice which was published on the 7 January 2011. The period in which representations could be made by interested parties closed on the 18 February and these are summarised in the report. A formal decision by Cabinet to close Elms Road Nursery School and extend the age range at Botley Primary School will allow the merged school to start operating from 1 September 2011.

The Cabinet is RECOMMENDED to:

- (a) ***Consider the representations made in response to the statutory closure notice with particular reference to the issues detailed in paragraphs 12-23 and the Statutory Guidance; and***
- (b) ***Approve the closure of Elms Road Nursery School with effect from midnight, 31 August 2011, AND the extension of age range at Botley Primary School with effect from 1 September 2011.***

9. Cogges Trust (Pages 107 - 114)

Cabinet Member: Safer & Stronger Communities

Forward Plan Ref: 2011/039

Contact: Martyn Brown, County Heritage & Arts Officer Tel: (01993) 814114

Report by Director for Social & Community Services (**CA9**).

This report follows reports to the Cabinet in November 2008 and as a delegated decision to the Cabinet Member for Social and Community Services in May 2009. Those reports respectively instructed officers to establish a new charitable trust to manage Cogges Manor Farm Museum and established the objects and powers of the new Trust. This report describes the work that has continued subsequently, seeks approval for the final stages of leasing the Cogges Manor Farm Museum to the new Trust including related property issues, its proposed charitable objects, and the financial implications.

The Cabinet is RECOMMENDED, subject to one-off funding support of £50,000 from West Oxfordshire District Council:

- a. ***to authorise the County Councils Assistant Head of Property to agree the grant of a lease of Cogges Manor Farm to the Trust on terms to be agreed***
- b. ***to authorise the County Councils Assistant Head of Property to enter into such other property arrangements in respect of the Mawles Lease and the Church Lease and on terms to be agreed as are appropriate to facilitate the new Trust in operating the Cogges Manor Farm***
- c. ***to authorise the Head of Legal Services to agree the creation of the Trust and its constitution***
- d. ***to nominate two representatives from the County Council as Trustees (currently Simon Kearey and Martyn Brown)***

- e. ***authorise the County Solicitor to agree suitable agreements with the Trust to cover the Council's funding support, the loan of exhibits and the transfer of chattels***

10. No Report

11. Annual Unannounced Inspection of Contact Referral and Assessment Arrangements and Children's Services Assessment 2010. (Pages 115 - 130)

Cabinet Member: Children, Young People & Families

Forward Plan Ref: 2011/043

Contact: Sian Rodway, Strategic Lead, Performance Tel: (01865) 815142

Report by Director for Children, Young People & Families (**CA11**).

To update Cabinet on the outcome of the unannounced inspection by Ofsted of our contact referral and assessment services within children's services which took place in November 2010 and the annual Children's Services Assessment which were published in December 2010.

The Cabinet is RECOMMENDED to note the positive outcome of the authority's latest inspection of services to safeguard children and the 2010 Children's services Assessment.

12. Local Transport Plan 2011-2030 - March 2011 (Pages 131 - 148)

Cabinet Member: Growth & Infrastructure

Forward Plan Ref: 2010/071

Contact: John Disley, LTP Project Director Tel: (01865) 810460

Report by Deputy Director of Environment & Economy
Highways & Transport (**CA12**).

The purpose of this report is to seek approval of the final version of the Local Transport Plan 2011 – 2030 (LTP3). As a policy document LTP3, if approved, will be put to the full County Council for adoption as formal policy.

Oxfordshire County Council has a statutory requirement to produce a new Local Transport Plan (LTP) by April 2011. This will be Oxfordshire's third Local Transport Plan (LTP3) and will cover the period from 2011 to 2030. LTP3 will be a blueprint for all transport development across the county, not just the publicly funded elements, and will also form the basis for county council comments on planning application, local development frameworks and other consultations.

The background against which the Plan is being developed is changing fast. It is important for the Plan to reflect the current economic climate whilst not losing sight of the longer term aspirations for Oxfordshire. It is important that the County Council has an agreed LTP in order to facilitate the delivery of (and respond to) development and enable the delivery of

priority transport schemes when funding becomes available.

A public consultation on the draft version of LTP3 was carried out between October 2010 and January 2011. The draft Plan has been amended in line with the responses received and also to take account of external factors such as the Comprehensive Spending Review, Regional Growth Fund and the establishment of the Oxfordshire Local Economic Partnership.

The Cabinet is RECOMMENDED to:

- (a) RECOMMEND the County Council to adopt the Local Transport Plan, subject to the inclusion of any consequential and editorial changes in the text as agreed by the Deputy Director of Environment & Economy Highways & Transport in consultation with the Cabinet Member for Growth and Infrastructure and the Cabinet Member for Transport; and***
- (b) to delegate the authority for any interim changes to the Plan to be agreed by the Deputy Director of Environment & Economy Highways & Transport in consultation with the Cabinet Members for Growth and Infrastructure and Transport, for proposed adoption as Policy as part of the annual review of the Plan.***

13. Financial Monitoring - March 2010 (Pages 149 - 266)

Cabinet Member: Finance & Property

Forward Plan Ref: 2010/183

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Report by Assistant Chief Executive & Chief Finance Officer (**CA13**).

This is the the seventh financial monitoring report for the 2010/11 financial year and covers the period up to the end of January 2011. Part 1 & 2 set out the Council's forecast position for the 2010/11 financial year and include projections for revenue, balances, reserves. The capital programme monitoring and capital programme review update is included at Part 3. Funding changes and Other Financial Issues are included in Part 4.

The Cabinet is RECOMMENDED to:

- (a) note the report and approve the virement requests as set out in annex 2a;***
- (b) Agree to use the exceptional funding from the Department of Transport on additional Highways Maintenance as set out in paragraphs 81 and 82;***
- (c) Agree the removal the additional funding relating to the pay award for employees earning less than £21,000 and transfer £0.381m to the Efficiency Reserve as set out in paragraphs 83 and 84; and***
- (d) Agree the creation of the Oxfordshire Buckinghamshire Partnership reserve as set out in paragraph 55.***

EXEMPT INFORMATION

Cabinet will be invited to resolve to exclude the public for the consideration of the report at Agenda Item 14 by passing a resolution in relation to that item in the following terms:

"that the public be excluded during the consideration of this matter since it is likely that if they were present during that discussion there would be a disclosure of "exempt" information as described in Part I of Schedule 12A to the Local Government Act, 1972 and specified below the item in the Agenda".

THE REPORT HAS NOT BEEN MADE PUBLIC AND SHOULD BE REGARDED AS 'CONFIDENTIAL' BY MEMBERS AND OFFICERS ENTITLED TO RECEIVE IT.

THIS ALSO MEANS THAT THE CONTENTS SHOULD NOT BE DISCUSSED WITH OTHERS AND NO COPIES SHOULD BE MADE.

14. Authority to Extend Changes to Terms and Conditions of Employment Groups Where Agreement Has Not Been Possible (Pages 267 - 272)

Cabinet Member: Deputy Leader

Forward Plan Ref: 2011/057

Contact: Sue Corrigan, Strategic HR Manager Tel(01865) 810280

Report by Head of Human Resources (**CA14**).

(The information contained in the report is exempt in that it falls within the following prescribed category:

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.

It is considered that in this case the public interest in maintaining the exemption outweighs the public interest in disclosing the information in that disclosure would be detrimental to consultations or negotiations in connection with labour relations matters.)

During the final months of 2010, following the identification of the £8 million shortfall in the 2011-12 budget savings, consultations and negotiations were undertaken with major trade unions to seek agreement to changes to terms and conditions of employment which would render substantial savings towards meeting this deficit. The outcome of this was that Unison, following consultation with their membership, reluctantly reached an agreement for two years which made changes to car allowance rate, introduced a limited freeze on incremental rises and reduced the level of redundancy compensation. Discussions with other trade unions did not result in an agreement. Discussions are still taking place with these unions, however, if agreement cannot be reached it would be necessary to take steps to make changes to contracts of employment without agreement in order to maintain consistency across employment groups as far as possible and to maximise the savings made. This report seeks Cabinet agreement should it be necessary to make these changes without agreement.

The Cabinet is RECOMMENDED to ask the officers to make every effort to obtain agreement from outstanding work groups to changes to terms and conditions in line with the Unison agreement, and, where this proves impossible, to authorise them to take appropriate steps to extend these changes to terms and conditions of employment to those groups of employees, so far as this is possible, where agreement has not proved to be possible.

15. Forward Plan and Future Business (Pages 273 - 276)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA15**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.

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Agenda Item 3

CABINET

MINUTES of the meeting held on Wednesday, 16 February 2011 commencing at 2.00 pm and finishing at 16.20 pm

Present:

Voting Members: Councillor Keith R. Mitchell CBE – in the Chair
Councillor David Robertson (Deputy Chairman)
Councillor Arash Fatemian
Councillor Ian Hudspeth
Councillor Jim Couchman
Councillor Kieron Mallon
Councillor Louise Chapman
Councillor Michael Waine
Councillor Rodney Rose
Councillor Mrs J. Heathcoat

Other Members in Attendance: Councillor Jenny Hannaby (Agenda Items 9 & 10)
Councillor Lorraine Lindsay-Gale (Agenda Items 6 & 8)
Councillor Charles Mathew (Agenda Item 8)
Councillor Zoe Patrick (Agenda Item 13)
Councillor Anne Purse (Agenda Item 8)

Officers:

Whole of meeting	Chief Executive, S. Whitehead (Chief Executive's Office)
Part of meeting	
Agenda Item	Officer
6	R. Leach, Strategic Lead Planning & Organisation
7	Assistant Chief Executive & Chief Finance Officer
8	M. Tugwell, I. Walker (Environment & Economy)
9	Director for Social & Community Services
10	Director for Social & Community Services
11	C. Thomas, (Fire & Rescue Service)
12	A. Milward (Children, Young People & Families)
13	S. Corrigan S. James (HR)

The Committee considered the matters, reports and recommendations contained or referred to in the agenda for the meeting, together with a schedule of addenda tabled at the meeting, and decided as set out below. Except insofar as otherwise specified, the reasons for the decisions are contained in the agenda, reports and schedule, copies of which are attached to the signed Minutes.

15/11 MINUTES

(Agenda Item. 3)

The minutes of the meeting held on 25 January 2011 were agreed and signed subject to the following corrections.

Minute no. 4/11 on the supplementary question from Councillor Pressel:

Councillor Mrs Heathcoat was asked if she considered it less likely that the Council would win the bid for ~~£2m~~ **£10m" (£2m p.a. for 5 years)** now that staffing had been reduced by 50%.

Minute 7/11 on the Draft Corporate Plan adding comments from Councillor Patrick, Opposition Leader relating to areas that required further emphasis such as skills shortages and equalities and looking forward to progress reports on breaking the cycle of deprivation and on the action plans.

16/11 QUESTIONS FROM COUNTY COUNCILLORS

(Agenda Item. 4)

Councillor Roy Darke had given notice of the following question to the Cabinet Member for Finance & Property:

"On item 7, Financial Monitoring I notice that under Pooled Budgets (para 26)

that the overspend is currently running at nearly £5m. and that this current overspend includes £2m carried forward from last year. Even when the PCT element is taken into account the Council is heading for nearly £2m overspend. What measures will the Cabinet Member be taking to take control of this failure to meet the budget?"

Councillor Couchman replied:

"As Councillor Darke acknowledges the overspending which is the responsibility of the County Council is £1.827m. In the next Monthly Monitoring report, he will see that this overspending has fallen still further to £1.298m. All of this overspending relates to social care for adults with physical disabilities (the much larger element of the budget which relates to older people is currently showing that spend is in line with budget). This overspending on social care for adults with physical disabilities is not a reflection of a failure to control the budget but reflects an increase in the number of people who require care.

This includes students with physical disabilities who have come to study in Oxford and a number of cases which have transferred across for social care funding from the Primary Care Trust. An action plan has been developed

which is looking to find savings in the cost of care such as through the use of supported living arrangements and challenging high cost placements. However, this will not eliminate the overspending which will need to be carried forward into next year. The budget agreed yesterday allocates extra resources to adults with physical disabilities to help manage the pressures next year."

Councillor Jean Fooks had given notice of the following question to the Cabinet Member for Growth & Infrastructure:

"The proposals to build a Waste Recycling Centre at Kidlington, to cater for the residual household waste from the whole county, and to close facilities at Ardley, Dean, Stanford and Redbridge have generated much concern. Can the Cabinet member reassure us that the district councils, Kidlington Parish Council and the public will be properly consulted before any decision is taken on these sites? Will a full environmental assessment be done on the possible extra traffic generation they will cause?"

Councillor Hudspeth replied: "Yes."

Supplementary: Councillor Fooks asked for information on the timetable.

Councillor Hudspeth replied that it would be over the Summer period and that full information on the consultation would be available.

Councillor Richard Stevens had given notice of the following two questions to the Cabinet Member for Adult Services:

Since the last Cabinet meeting on 25 January 2011, has the Cabinet member been able to find any evidence of Oxfordshire benefiting from the £1 billion extra nationally in the Personal Social Services Grant, as announced in the Coalition's Spending Review in October 2010?

Councillor Fatemian replied:

"It was stated at the last Cabinet, that the £1bn had been included in the total revenue support grant, but it was not possible to determine what share was available to Oxfordshire. However, if it had not been included it would have meant that the total level of funding to the authority would have been further reduced. This position still remains the case.

"In the event that the answer to the preceding question above is "no", has the Cabinet Member written, or will he write, to the minister responsible to ask where the money is?"

Councillor Fatemian indicated that Local Government had been given the money as part of the total revenue support and was expected to act in a

responsible manner. He looked forward to using the money for Adult Services in the best way possible.

17/11 PETITIONS AND PUBLIC ADDRESS

(Agenda Item. 5)

The following requests to address the meeting had been agreed:

- Item 6. Cllr Lorraine Lindsay-Gale, local member;
Andrew Churchill-Stone, Chair of Governors of Culham Parochial School,
Kitson Thomas (Chair of Save Culham School Group) and
Chris Mills, a local resident.

- Item 8. Cllr Anne Purse, Shadow Cabinet Member for Growth & Infrastructure
Cllr Charles Mathew. local member
Cllr Lorraine Lindsay-Gale, local member

- Item 9. Cllr Jenny Hannaby, Shadow Cabinet Member for Adult Services

- Item 10. Cllr Jenny Hannaby, Shadow Cabinet Member for Adult Services

- Item 13. Cllr Jean Fooks, Opposition Deputy Leader

18/11 CULHAM PAROCHIAL PRIMARY SCHOOL

(Agenda Item. 6)

The Cabinet considered a report (CA6) setting out the outcomes of the consultation about a proposal to close the school with effect from the end of the current academic year and describing the next steps required if effect is to be given to the proposal to close the school.

Andrew Churchill-Stone, Chair of Governors of Culham Parochial School, spoke in support of keeping the school open as a Local Authority School. Referring to the major difficulties previously identified he stated that as at 31 March 2001 there would be no deficit to carry forward, there was a reasonable expectation that a Headteacher would be appointed shortly and as a fall back position negotiations were underway with St Edmunds Catholic School about the possibility of a shared headship. In addition he believed that the school would be viable with 40 pupils. He asked cabinet to save a school that he believed was viable.

Responding to a question from Councillor Michael Waine, Mr Churchill Stone stated that the interviews for the Headteacher would be held on 1 March 2011.

Kitson Thomas, Chair of Save Culham School Group, commented that he had emailed all Cabinet members. The Group comprised a wide range of people from parents, parishioners, teachers and local church representatives, councillors and the local MP. He referred to the viability of the School and to various statistics that showed that there would be a rise in the local population. He referred to the pupil numbers that were confirmed and was confident that at least 38 pupils would be on roll in September 2011 if the School remained open.

Responding to a question about the impact of the European Free School application Mr Thomas stated that initially they were only looking at 2 year groups. He added that the application for the Culham Parochial Primary School to become a free school was meant to show their commitment to retaining a school in Culham and that they would much prefer it to remain as it was.

Chris Mills, a local resident, spoke in support of the School remaining open: the School had been the heart of the community for over 160 years. It educated villagers successfully and lifelong friendship were established. The School gave the village its roots; it was and remained a focus of community activity with space for pre-school and village meetings. He felt that the problem with pupil numbers was only recent and that talk of closure made the position more difficult. He asked that the village be given the help and security of a little more time that would enable the School to recover quickly.

Responding to a question from Councillor Judith Heathcoat Mr Mills confirmed that as a villager he did believe that there was a sustainable future for the School. Responding to a comment from Councillor Jim Couchman he acknowledged that first and foremost it was a school and that it was because it was an effective school that it was a focus for the community.

Councillor Lorraine Lindsay-Gale, local member, spoke in support of keeping the School open. She had been impressed with the commitment being shown. The School was valued by the community and she hoped that the Cabinet would be able to choose option (c) and give the School some more time. She felt that what had been heard so far merited time for development work. She referred to the 2010 manifesto pledge to small schools and commented that Culham Parochial Primary School was the type of school that was envisaged then.

Councillor Waine referred to a petition submitted to the County Council prior to the meeting and additional information and emails of support. He thanked the 4 speakers for their commitment and effort. He commented that the standards at the school would have fallen without the Local Authority support and that leadership was paramount. He explained the background leading to the current position and noted that every effort had been made to find a solution. He noted that it was good that the deficit had been resolved but that the current budget was based on higher numbers and that from April 2011 it would be based on fewer numbers.

He stated that there was a clear decision before the Cabinet as to whether to move to a Statutory Notice for Closure or to allow more time. Having heard from Roy Leach, Strategic Lead – School Organisation & Planning that a final decision was needed by May to ensure children had a school place the decision on the statutory notice could be delayed by a short period. The Cabinet Member for Schools Improvement proposed a deferral of the decision to the March meeting of Cabinet subject to conditions relating to a suitable Headteacher appointed or a hard federation in place for September 2011, demonstration of a 3 year sustainable and balance budget and demonstration of a sustained demand for pupil numbers above 40.

During discussion concern was expressed that if there were a single local authority representative on the interview panel they could perhaps feel undue pressure to make what they considered an unsuitable appointment so that the first condition might be fulfilled. It was proposed that to avoid this a second local authority representative be included on the interview panel.

RESOLVED: to defer the decision on whether to publish a statutory notice for the closure of Culham Parochial Primary School to the March Cabinet meeting to allow time for the following conditions to be met:

- (a) a suitable Headteacher appointed for 1 September 2011 or earlier, or, a “hard federation” agreed with another primary school offering long term continuity of leadership.
- (b) to demonstrate over a 3 year period that they can deliver a sustainable and balance budget.
- (c) to demonstrate sustained demand for consistent pupil numbers above 40; and
- (d) Cabinet further agreed that two Local Authority representatives be included on the interview panel for the Headteacher.

19/11 FINANCIAL MONITORING - FEBRUARY 2011

(Agenda Item. 7)

Cabinet considered the sixth financial monitoring report (CA7) for the 2010/11 financial year that covered the period up to the end of December 2010. Part 1 & 2 set out the Council's forecast position for the 2010/11 financial year and included projections for revenue, balances, reserves. The capital programme monitoring and capital programme review update was included at Part 3.

The Cabinet Member for Finance & Property commented on areas of concern and individual Cabinet Members responded on action being taken.

RESOLVED: to note the report and approve the virement requests as set out in annex 2a.

**20/11 OXFORDSHIRE MINERALS & WASTE DEVELOPMENT
FRAMEWORK: CORE STRATEGY - PREFERRED MINERALS
STRATEGY**

(Agenda Item. 8)

The Cabinet considered a report (CA8) that summarised the findings of a local assessment of the requirement for aggregates supply produced by consultants for the County Council. This included locally derived figures for the levels of mineral supply that the Core Strategy should provide for, as an alternative to the top-down figures in the South East Plan.

The interim preferred strategy for mineral working agreed by Cabinet in October 2010 had been tested for deliverability using these supply levels against a preliminary assessment of potential sites. The report noted that the Minerals and Waste Plan Working Group had recommended that the strategy for sand and gravel should be amended by removal of the Radley/Nuneham Courtenay area and inclusion of the Cholsey area.

The local assessment of aggregates supply requirements will be made available and comments invited from industry and other key stakeholders over the next two months. A formal public consultation on the preferred minerals strategy, combined with a preferred waste strategy, will be undertaken in June/July 2011.

Councillor Anne Purse, Shadow Cabinet Member for Growth & Infrastructure, commented that she had expressed reservations in November about the evidence base for the minerals strategy. There was now much more information and she was pleased to see the evidence supporting a lower figure. She now felt that the recommendations were more in line with other reports and pleased that thinking had caught up with her views.

Councillor Mathew, as a local Councillor for Eynsham stated that the area had provided the bulk of primary gravel in Oxfordshire and further afield for several years. He acknowledged the need for primary gravel but he asked for an equitable distribution and sustainability, with market driven pits close to the areas of need. He also asked for recognition of the cumulative effect on the local area and an acceptance of the heightened flood risk. He would wish to see infrastructure to match the development talking place and no more lakes permitted. There needed to be enforcement of planning conditions. He referred to the characteristics of the area including the Newbridge with a weight restriction, the toll bridge at Swinford and existing developments in the area.

He referred to the sites at Stonehenge that had been granted permission and Gill Mill likely to be granted. Together with other sites it would mean the further obliteration of archaeological sites in the area. Local residents had been very patient and he asked that Cabinet support a more sustainable solution for Oxfordshire.

Responding to a question from Councillor Hudspeth Councillor Mathew confirmed that of course the Gill Mill site was subject to a decision by Planning & Regulation Committee and would have to await any such decision.

Councillor Lorraine Lindsay-Gale welcomed the recent publication of the Atkins report and thanked officers and the Cabinet Member for Growth & Infrastructure for their commitment to the project. She welcomed the lower figure for aggregates supply which negated the need to go looking for large new sites. If successful the locally derived figure could be the first success for localism.

The Cabinet Member for Growth & Infrastructure in introducing the report commented that the gravel extraction tax should come back to the Council. Gravel could only be taken from where it existed but those areas should get the mitigation. The Cabinet Member for Growth & Infrastructure proposed an additional recommendation to write to the Secretary of State and to the Chairman of the Planning & Regulation Committee to state that under the Coalition Government's Localism agenda the Council now endorse this as the emerging M3 figure when consideration is given to any application from this date onward.

Councillor Mitchell referred to representations received and considered by Cabinet Members from Eye and Dunsden Parish Council and OUTRAGE.

Generally Cabinet Members welcomed the Atkins Report and recommendations. Councillor David Robertson expressed some concern at the impact of current mineral workings in West Oxfordshire, noted that Councillor Mathew had referred to the issue of enforcement and asked for reassurance over enforcement activity. He added that he was aware that things had been promised and not delivered.

Councillor Chapman supported the reduced figures for aggregates supply but stated that she was unable to support the strategy because of the impact on West Oxfordshire. It was easy to go to a place that was already in use but the Council should spread the load. She believed that the policy was flawed and would be responding to the consultation.

Councillor Hudspeth responding to the comments made agreed to the need to look at enforcement; to learn from past practice to ensure future permissions can be properly enforced. A financial contribution was needed from the start.

Martin Tugwell, Deputy Director Growth & Infrastructure, accepted that there had been a concentration in West Oxfordshire in the past but added that as part of the agreed strategy as new sites came forward they would be better located to where the demand is.

RESOLVED: (by 8 votes for to 1 against)

- (a) to adopt the locally derived figures for aggregates supply requirement in paragraphs 7 and 8 of the report as the basis for the County Council's preferred spatial strategy approach for mineral working.
- (b) to agree the County Council's preferred spatial strategy approach for mineral working for consultation is:
 - i. sand and gravel – concentration of working in existing areas of working, at Lower Windrush Valley, Eynsham/ Cassington/Yarnton, Sutton Courtenay, Cholsey and Caversham;
 - ii. soft sand – working in three existing areas: south east of Faringdon; Tubney/Marcham/Hinton Waldrist; and Duns Tew;
 - iii. crushed rock – working in three existing areas: north of Bicester to the east of the River Cherwell; south of the A40 near Burford; and south east of Faringdon.
- (c) to agree that consultation on the preferred spatial strategy approach for mineral working be combined with consultation on a preferred waste spatial strategy, in June/July 2011.
- (d) that the Cabinet Member for Growth & Infrastructure to write to the Secretary of State and the Chairman of the Planning & Regulation Committee to state that under the Coalition Government's Localism agenda we now endorse this as the emerging M3 figure when consideration is given to any application from this date onward.

21/11 PROCUREMENT OF CARERS SUPPORT SERVICE - AWARD CONTRACT FOR CARERS' SUPPORT CPU 570

(Agenda Item. 9)

Cabinet considered a report (CA9) that recommended the award of the Carers' Support contract to the successful bidder Age UK, Oxfordshire

Councillor Jenny Hannaby, Shadow Cabinet Member for Adult Services sought clarification over the tendering process and in particular the role played by the representative of Age UK on the evaluation panel. She also sought reassurance that the service provided would be properly monitored and scrutinised.

The Cabinet Member for Adult Services stated that the opposition group had been briefed at each stage. The report today was the end of an extremely rigorous procurement process. The work of carers was very much valued. Age UK had a long history of work in the County, were well respected and had a good track record. He was confident that they would be able to meet what was a very demanding contract. The Director for Social & Community Services clarified the procurement process. He commented that in the standard pre qualification questionnaire eight companies had been put through including Age UK, Oxfordshire but only four had tendered and this had not included Age UK, Oxfordshire. At tender evaluation stage none of

the four had been suitable on the grounds of quality. At that point the Council had gone back to the other four and two had put in bids. The assessment process had been very clear and they had worked closely with procurement and legal services. The representative of Age UK had been part of the evaluation as the Acting Chief Executive of the Carers Forum. That person had not been involved in the preparation of the Age UK bid and the Director for Social & Community Services believed that that individual and Age UK, Oxfordshire had acted completely properly.

The Director for Social & Community Services undertook to report to Scrutiny if requested on the way in which the contract targets were to be monitored.

RESOLVED: to award Age UK Oxfordshire the contract for this service for a period of 3 years, (with two annual options to extend) on the basis of having provided the most economically advantageous bid which meets our needs.

22/11 PROPOSAL TO DISCONTINUE THE SERVICE AND MAINTENANCE CONTRACT FOR STAIRLIFTS ETC

(Agenda Item. 10)

Cabinet considered a report (CA10) that set out the current contractual arrangements to provide service, maintenance and repairs for Stairlifts, Through Floor (vertical) Lifts and Step Lifts by Social and Community Services. The report updated members on the outcome of the consultation exercise and sought a decision regarding the ending of the service provision. Councillor Jenny Hannaby Shadow Cabinet Member for Adult Services, commented that historically this was a very complicated position between County and District. She queried who would pick up responsibility when lifts broke and sought assurance that maintenance could be part of the personal care package.

Responding to a query from Councillor Hudspeth about the position being taken by Vale of White Horse District Council Councillor Hannaby stated that it was her understanding that they would not take on existing contracts but would seek to get a longer warranty. It was confirmed that maintenance could be included in personal budgets should individuals wish it. It was noted that if a decision was taken to discontinue maintenance then all lifts would be serviced before maintenance was discontinued.

RESOLVED: to:

- (a) Consider the information provided by the Consultation and the options for the service
- (b) Agree Option 3 to end the service.

23/11 INTEGRATED RISK MANAGEMENT PLAN (IRMP) FIRE & RESCUE - PROJECT

(Agenda Item. 11)

Cabinet considered a report (CA11) that proposed the projects to be included within the Fire Authority's Integrated Risk Management (IRMP) Action Plan for the fiscal year 2011-12. The proposals summarised those areas where the Service's Senior Leadership Team (SLT) believe service improvements should be made. To meet the requirements of the IRMP process each proposal was supported by evidence to validate their inclusion and justify their contribution to improved community engagement and community/fire-fighter safety. Each proposal recognised the prevailing economic constraints.

Colin Thomas, Deputy Chief Fire Officer responding to a query about the recruitment and retention of retained fire fighters indicated that although the total numbers were slightly reducing the quality of cover was targeted to times of need. This led to reducing levels of non-availability and increasing availability.

RESOLVED: to approve the proposed projects to be included in the IRMP Action Plan 2011-12.

24/11 ST EDBURGS CE AIDED PRIMARY SCHOOL

(Agenda Item. 12)

Cabinet considered a report (CA12) on proposals to expand St Edburg's CE(A) Primary School and to lower the age range.

RESOLVED: to support the publication of a statutory notice for the following related proposals: (i) to expand St Edburg's CE(A) Primary School, Bicester by the school governors and (ii) to lower the age range.

25/11 ESTABLISHMENT REVIEW - FEBRUARY 2011

(Agenda Item. 13)

Cabinet considered a report (CA13) that gave an update on activity since 31 March 2010, detailing the agreed establishment figure at 31 December 2010 in terms of Full Time Equivalents, together with the detailed staffing position at 31 December 2010. These were shown in the report by directorate and service area. The report also provided information on current activity and in addition there was information on grant funded posts and those vacancies which were being covered by agency staff and at what cost.

Councillor Zoe Patrick Opposition Leader noted that posts and people were being cut. The total number of people employed was in the report but she asked for information on the change in numbers from 31 March 2010. The figures showed that there were 295 FTE down but she queried how many people this represented. Referring to paragraph 8 of the report Councillor Patrick expressed concern at the moratorium on job evaluation and the

impact on jobs that were changed with an increase and duties and responsibilities but with no review of the grade for the job.

The Deputy Leader commented that figures were always shown as full time equivalents. The moratorium was on the green book evaluation scheme. Sue Corrigan added that structure change and job changes would still be taken into account. She undertook to send Councillor Patrick details on the head count.

RESOLVED: to:

- (a) note the report; and
- (b) confirm that the Establishment Review continues to meet requirements in reporting and managing staffing numbers.

26/11 FORWARD PLAN AND FUTURE BUSINESS

(Agenda Item. 14)

The Cabinet considered a list of items (CA14) for the immediately forthcoming meetings of the Cabinet together with changes and additions set out in the schedule of addenda.

RESOLVED: to note the items currently identified for forthcoming meetings.

..... in the Chair

Date of signing

Division(s): Dorchester & Berinsfield

CABINET – 16 FEBRUARY 2011

CULHAM PAROCHIAL PRIMARY SCHOOL – OUTCOME OF CONSULTATION ABOUT PROPOSED CLOSURE

Report by Director for Children, Young people & Families

Introduction

1. Culham Parochial Primary School is a small, voluntary controlled (VC) Church of England 4-11 primary school. It has an admission number of eight, and is large enough to accommodate a total of 56 children. The current numbers on roll and in previous years are:

	<i>F1</i>	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Year 4</i>	<i>Year 5</i>	<i>Year 6</i>	<i>Total</i>
<i>September 2006</i>	1	7	7	5	6	8	6	40
<i>September 2007</i>	2	6	6	6	5	7	8	40
<i>September 2008</i>	2	9	5	4	6	3	6	35
<i>September 2009</i>	10	8	8	4	5	6	3	44
<i>September 2010</i>	8	10	8	6	3	3	3	41
<i>November 2010</i>	7	10	6	6	3	1	1	34
<i>January 2011*</i>	6	6	6	4	1	1	0	24

* The January 2011 formal pupil count on 20th January reported 27 pupils on roll. Since then the acting Headteacher has reported three further departures, leaving just 24 children in the school. Any further variations by the Cabinet meeting on 16th February will be reported orally.

2. For almost three years the Culham Parochial Primary School's Governing Body, with the help of Oxfordshire County Council and the Oxford Diocese, tried to secure permanent leadership and a long-term future for the school. Despite several attempts to appoint a new Headteacher, they were unable to appoint a suitable candidate on a permanent basis. In the meantime, the school has been led by acting headteachers on a temporary basis, shared with other schools.
3. During this time of uncertainty about the school's future, concerns over long-term staff absence and social limitations for pupils in Key Stage 2 have caused some parents to move their children to other schools. This has had a great effect on the school budget, which has had to be supported with additional funding from the local authority in order to ensure necessary school improvement activities were undertaken.
4. The Governing Body, supported by the Local Authority and the Diocese, has twice explored the idea of federation; once with a similar sized school and once with a larger school, but neither was successful.

An amalgamation with another school has been considered but, as with a federation, it is dependant upon identifying a suitable partner school to amalgamate with. Often when these amalgamations do occur, the smaller site can eventually end up closing with the school consolidating onto the larger site. The small size of the Culham site could still make it vulnerable to closure even with an amalgamation.

5. Other possibilities, such as a tie in with the European Academy to work as its feeder school, have been explored, but have not been fruitful. A factor which has constrained some of options which could be explored, is the need to retain the school's church character which, whilst not precluding collaboration with community schools, requires the retention of a separate governing body and a leader who can sustain the religious ethos of the school.

Exempt Information

6. None

Consultation

7. Staff and governors were briefed about the consultation at the end of the school day on the 23rd November 2010, followed by a meeting for current parents later in the evening prior to the consultation document being published on the Council's public website on 24th November. At both briefings the reasons for the Council's closure proposal were detailed and the forthcoming consultation process was described. Those attending were advised that the decision to propose closure was the culmination of a lengthy process (more information was made available on the website to augment the summary in the consultation leaflet) and that the Council remained open to consideration of viable 'recovery plans' which could sustain keeping the school open.
8. Conditions which any 'recovery' plan would need to satisfy include:
 - a. Recruitment of a permanent headteacher, or an arrangement with another school, which would provide sustained leadership for Culham Parochial School;
 - b. Admissions to the school combined with pupil retention which would sustain numbers at a viable level (i.e. in the region of those seen historically, typically 40+); and
 - c. A balanced budget both in-year and over a three year period.
9. Section 16 of the Education & Inspections Act 2006 establishes the consultation procedures and local authorities also have a duty to have regard to statutory guidance ('The Guidance'), in this particular case 'Closing a Mainstream School: A guide for Local Authorities' ("the Guidance"). The period of consultation is not prescribed by legislation, although the Guidance recommends a minimum of 6 weeks. The consultation period was in line with the Guidance having run from 24th

November 2010 until 21st January 2011, thereby meeting the six week requirement (excluding school holidays).

10. The Guidance also lists interested parties who 'should' be consulted. The word 'should' means it is a recommendation rather than a requirement in legislation. All relevant parties listed in the guidance were provided with copies of the consultation leaflet, copies of which (with supplementary information) were also made available on the Council's public website.

Summary of responses

11. A large number of responses (175) to the consultation have been received, for which officers are very grateful. The respondents fell into the following categories (some respondents are in more than one category, so the total sums to more than 100%)

Category of respondent	Number of responses	% of total
Parent of child at Culham Parochial Primary School	13	7
Parent of child at another primary school	16	9
Parent of child not yet at primary school	20	11
Local resident	107	61
Staff/governor	16	6
None of the above/not specified	24	20

12. Included among the responses was a significant number (38% of total responses) of what can be best described as a 'disaggregated petition' i.e. consultation forms returned in pre-addressed envelopes with the 'disagree' box ticked, a signature appended against a 'x' to indicate where to sign, but no comments about the proposal or suggestions about how to address the key issues identified in paragraph 8, above.
13. 95% of responses objected to the proposal. The reasons for objection are summarised in the table below, and provided in more detail in Annex 2 with officer responses made against each.

Community value of the school	31%
The school is vital to its local community	22%
The village has no other (non-church) meeting place	9%
Young families will leave/not move to the village	3%
Local schools help children become members of their community	4%
Value of local schools in general	5%
Educational value of the school	22%
Culham provides a high quality of education	19%
Culham meets demand for a small school – value of small schools	3%
Alternative schools are not as good	1%

Closure would harm transition from the pre-school	1%
Traffic and travel	12%
Difficult for parents to transport children to other schools	10%
Increased traffic	5%
Need for school places	10%
Population rising locally and beyond	6%
Forecasts/numbers of young children in village indicate school will be full/have rising numbers	5%
Causes of current problems	19%
Weaknesses in recent leadership and management have undermined the school	7%
Pupil numbers have fallen because of concern at current situation	4%
Current problems are short term and can be overcome by new governing body	5%
Not enough time allowed/ effort made at recruiting head; flaws in HT recruitment process/requirements	7%
Not enough time was allowed/effort made for federation	2%
Lack of headteacher insufficient reason to close school	2%
European Academy proposal has harmed viability of Culham School	1%

14. A small proportion of contributions (7%) to the consultation included specific proposals about how the school's future could be secured:

Alternative solutions	
Allow more time to find a headteacher/reconsider previous candidates	6%
Close Key Stage 2 until numbers rebuild	1%
Close the school and reopen it on the same site	1%
The European School to provide leadership for the school	1%

15. The vast majority of responses to the consultation failed to put forward specific proposals in respect of the three key issues described above (paragraph 8, points a), b) and c). However, there was a detailed response from the recently appointed Chair of Governors on behalf of the "governors and local support group ['Save Culham School', SCS]". [Annex 1] This document was produced with the support of officers who provided financial and other information, along with guidance about what might constitute a viable 'recovery plan'. In summary, the response proposes the following solutions to each of the three key issues:

- a. Permanent headteacher: Governors will, by the time Cabinet considers this report, have placed a national advertisement for suitably qualified candidates to apply for the post. In parallel, local Headteachers will be approached to consider shared

- leadership with another school. It is hoped that there will be a positive outcome by the end of Term 4 [i.e. Easter 2011].
- b. Finances: Whilst a surplus is anticipated at the end of the 2010-11 financial year, a deficit of c.£50,000 [approximately 25%] is forecast for 2011-2012. Subsequent in-year balanced budgets have been modelled on a school roll of more than 40 pupils. Fundraising efforts to address the 2011-12 deficit are reported, although it is acknowledged that it is difficult to raise this sum whilst the possibility of closure remains.
 - c. School roll: Reasons for recent transfers of children from the school are identified and initiatives to attract more children are said to be underway; other than the recruitment of a permanent headteacher to restore confidence in the school's future, these are not detailed.
16. The response from the Chair of Governors deals with each of the key points but, when this report was written, there was insufficient detail to provide officers with the assurance that the underlying reasons for the decision to embark upon a closure consultation have been addressed. It is possible that by the time Cabinet considers this paper that further work will have been undertaken by the governors and Save Culham School, and that sufficient elements of a 'recovery plan' are in place to at least warrant further work with officers prior to a final decision about whether or not to close the school. Specifically:
- a. A shortlist of suitably qualified and experienced prospective Headteachers is confirmed (quality assured by the school's Improvement Adviser) or a shared leadership arrangement with another school is confirmed in writing;
 - b. A significant proportion of the 2011-12 deficit is covered by confirmed contributions, plus details and a timetable for raising the balance are available. Also a three year balanced budget for 2011-12 to 2013-14 based upon realistic pupil number forecasts; and
 - c. A forecast pupil roll of at least 40 by January 2012 (to determine the 2012-13 school budget share) with supporting documentary evidence e.g. written confirmation from parents of their intention to send their children to Culham Parochial School if there were to be no 'live' closure proposal.
17. Detailed responses were also received from the Oxfordshire Rural Community Council and Culham Parish Council, requesting that more time be made available to the governing body to secure a permanent headteacher for the school.

Financial and Staff Implications

18. Apart from the costs of undertaking the consultation (estimated to be £100 for printing & distribution of leaflets, £40 for Freepost returned consultation questionnaires, plus a small sum for additional officer travel costs) there are none arising directly from this report. If a

decision is made to publish a statutory closure notice this would incur a publication cost of £250 - £300. These costs have been met from the existing School Organisation & Planning operational budget. If a decision is made to publish a statutory closure notice, the financial implications of school closure will be reported to the May Cabinet, along with responses to the notice.

19. Other than officer time, there are no staff implications arising directly from this report. If a decision is taken to publish a statutory closure notice, the implications of closure for school staff will be reported to the May Cabinet.

Next steps

20. If a decision is taken to publish a statutory closure notice it is proposed that this should be on the 3rd March 2011. This would allow sufficient time for a six week period of representation (excluding school holidays), the outcome of which would be reported to Cabinet in May. This is when a final decision about closure, with effect from the end of the current academic year (i.e. August 2011), could be taken. It would be possible to delay publishing the statutory notice by a number of weeks; however, this would prevent personnel procedures being completed in time for any necessary redundancies to take effect at the same time as the school closure. This could result in staff continuing to be employed at the Council's expense whilst statutory notice periods expire.
21. If Cabinet decides that the 'recovery plan' put forward by the Chair of Governors warrants further work, supported by officers, there are approximately twelve weeks (10 if the Easter school holiday period is excluded) in which the proposers could undertake this. Final plans could be considered at any time up to and including the May Cabinet meeting, although it would be prudent to set a deadline for submission by the end of April to allow officers time to provide an evaluation of the plans in the May Cabinet paper.

RECOMMENDATION

The Cabinet is RECOMMENDED to:

- a) **Consider the responses to the consultation; and**
- b) **Determine whether, at this stage, any of the alternatives to closure are sufficiently well developed to provide a robust assurance that the Council should continue to maintain the school on its current site; or**
- c) **Determine whether any alternatives, whilst not yet providing sufficient assurance, nevertheless merit further development and request officers to work with their proposer(s) on these, with final version(s) to be submitted by the end of April; and**

- d) **Determine whether to proceed with the publication of a statutory notice to close Culham Parochial School with effect from 31st August 2011.**

MEERA SPILLETT

Director for Children, Young people & Families

Background papers: Consultation document

Annexes: 1. Consultation on closure of Culham Parochial School formal response from school governors and local support group

2. Summary of comments made as part of the consultation and officer responses.

Contact Officer: Roy Leach, Strategic Lead – School Organisation & Planning

Tel: (01865) 816458

February 2011

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CONSULTATION ON CLOSURE OF CULHAM PAROCHIAL SCHOOL FORMAL RESPONSE FROM SCHOOL GOVERNORS AND LOCAL SUPPORT GROUP

The decision by OCC to consult on the closure of the school is something that has been taken very seriously by the school, the body of parents and the wider community of Culham.

Immediately following the announcement of the consultation the writer was appointed to the governing body and was subsequently elected as Chair. There have been further changes to the governing body subsequently. At the same time, a local support group 'Save Culham School' (SCS) was formed to work alongside the school and the governing body to address the issues that have been raised by the Council.

OCC identified three main issues:

1. Permanent Head

It is acknowledged that the appointment of a permanent Head is vital to the school's future. The governing body intends to run a national advertisement for a full-time Head within the next week or so. At the same time, conversations are taking place with Heads in other local schools who might consider a shared Headship. These conversations continue. Whilst there is no concrete outcome from these measures at the time of writing, it is considered that there is a strong likelihood of a positive result before the end of Term 4.

The timescales within the consultation process do not realistically allow for a concrete outcome within the consultation period but there is confidence that this issue can be addressed to the Council's satisfaction. We consider that appointing a permanent head is the key to the saving of the school and all avenues are being explored and every effort is being made. It cannot be emphasised strongly enough that the Governing body take this extremely seriously.

2. Finances

The writer is a practicing Chartered Accountant and has worked on the school's budgets. It should be borne in mind that the school is expecting to be in surplus on 31 March 2011.

The number of pupils in the count in January 2011 means that there will be a deficit in the financial year 2011/12. This is acknowledged by both the governing body and SCS. Obviously actual outcomes will remain under review but the expectation is that the 2011/12 deficit will be in the order of £50,000. Further modelling reveals that, where the number of children on the school roll exceeds 40, the school will be in a break-even position year on year. The writer is happy to meet with council officers to review the figures.

SCS acknowledge the 2011/12 deficit and have undertaken to find this sum over time. Some fundraising efforts are already under way. It will be appreciated that whilst the possibility of closure remains, there is some difficulty about raising substantial sums. However, Council can be reassured that serious efforts would commence once it was announced that the closure was no longer a possibility. It is hoped that, in such a circumstance, it would be possible to discuss with Council officers a timescale over which the deficit could be eliminated.

3. School Roll

The current threat of closure has led to some parents transferring their children to other schools to secure an acceptable place for academic year 2011/12. There is clearly no real possibility of addressing the current falls in pupil numbers whilst the threat of closure remains.

SCS and the school have begun to identify initiatives which would see pupil numbers increasing once the school's future is secure. It is acknowledged that the appointment of a permanent head would have some part to play in this. The school's website has been redesigned and increased visibility of the school is intended. Initiatives around after school clubs, run by parents and other interested parties, are also being considered and some should commence in the very near future.

Anecdotally, the writer is aware of some families who would consider returning their pupils to the school if the closure process were stopped.

As noted above, it is considered that a school roll in excess of 40 children should be sufficient to provide a viable school and a good standard of education. This is considered to be a realistic target and work will begin as soon as any threat of closure has receded. Whilst 40 is an immediate target there is an aspiration to increase this further subsequently.

It is to the credit of the existing staff in the school (some of whom have been engaged in the full knowledge of the possibility of closure) that the standard of education provided by the school has not suffered as a result of recent events. It is firmly believed, by both governors and SCS, that there is something worth saving in educational terms and that the school can be a valuable asset to the LA in the provision of education in the county.

All the LA projections we have seen show that there is to be an increased demand for school places in the next five years. It is firmly believed that Culham Parochial School can play its part in that provision and contribute towards the delivery of excellence.

To summarise:

- There have been changes to the governing body which have revitalised the leadership of the school.
- Governors are actively seeking either a full-time head or a permanent executive head arrangement with another school.
- Figures show that the school is viable with more than 40 pupils.
- There will be a deficit in 2011/12 and there is a firm commitment, by the community of Culham, to fund this within an acceptable time frame.
- Work to increase the numbers on the pupil roll is ready to begin as soon as any threat of closure is lifted.
- The school continues to offer an excellent standard of education in a friendly and focused environment and this will appeal to prospective parents across the age range.

The damage to the community of Culham would be considerable should this school close and this would bring to an end 160 years of schooling on this site. It is firmly believed that the Council's concerns can be addressed by the governing body and the local community working together and current efforts bear this out.

A decision by cabinet not to proceed to closure would enable work to begin to help this 'small but perfectly formed' school increase its numbers and enjoy a stable future providing quality education to the children of the local community and the wider community of Oxfordshire.

Andrew Churchill Stone
18 January 2011

Annex 2: consultation responses for the proposal to close Culham Parochial CE Primary School

Comment	OCC response
Community value of the school	
The school is supported by, and is a vital part of, its local community. A local school helps children become members of their local community.	The Council recognises the contribution that schools make to their local communities and this is reflected in the 'Primary Strategy for Change' where the aim is for a 'good school at the heart of the community. Whilst consideration will be given to the impact closure would have upon a community, the Council cannot continue to maintain schools primarily for non-educational reasons. Community commitments to make greater use (and thereby financial contributions) to the school would help to address one of the key issues, the budget deficit.
Small village schools are important to their communities. Without a school, future parents will not want to move to the village, which will become a dormer village.	
The village has no other (non-church) meeting place. It has no village hall, post office, pub or shop.	
Educational value of the school	
Culham provides an excellent quality of education.	The current proposal is in no way prompted by concern about the standard of education either specifically at Culham Parochial, or at small schools in general. Oxfordshire County Council has repeatedly stated its support for our many small rural schools, and we know how much they are valued by their local communities. However, all schools need to be able to operate within their budgets, and need to be able to attract appropriate staff.
Culham meets the demand for a small school; other alternatives are larger.	
Small schools provide a good quality of education.	
Closure would contradict the promises of the Conservative Manifesto 2010: <i>"A Conservative government will give many more children access to the kind of education that is currently only available to the well-off: safe classrooms, talented and specialist teachers, access to the best curriculum and exams, and smaller schools with smaller class sizes with teachers who know the children's names"</i> .	If Culham School does close, then parental preference is likely to lead to a dispersal of children to a number of different schools. The proposal to add Culham to Sutton Courtenay's catchment area is because it is the closest school and also a VC school, like Culham. Sutton Courtenay currently has an admission number of 20; if it attracts more pupils we do not foresee it needing to expand beyond an admission number of 30, and some year groups will remain smaller than this. While this is larger than Culham, it still offers many of the benefits of a smaller school.
The nearest alternative (Sutton Courtenay) is not such a good school.	At its last Ofsted inspection, Sutton Courtenay was judged as "satisfactory" with a good capacity for sustained improvement. The Ofsted report commented "This happy and friendly school provides pupils with a sound standard of education. Good care, guidance and support have a positive impact on the pupils' good personal development, including their behaviour. Arrangements for

	safeguarding pupils are outstanding. Consequently, they feel exceptionally safe and secure at school and understand how to stay safe. The school's good links with parents and carers are evident in the appreciative comments made.”
Traffic and transport issues	
Closing the school will lead to more traffic, and transporting children to school will be difficult for parents.	The traffic impact would depend on the residence of children currently at Culham, and the school they choose to move to in the event of closure. At the start of this year, just over a third of the children at Culham School lived within the Culham catchment area; almost as many lived within the Sutton Courtenay catchment area, and therefore may actually travel less if they attend Sutton Courtenay instead of Culham. Other children live in Abingdon or Didcot, and may also transfer to schools closer to home, again reducing traffic. While some children will need to travel further, the net effect is therefore uncertain.
The route to the nearest alternative school is too dangerous to walk.	Free transport will be provided for children under 8 who have to travel more than 2 miles and children of 8 and over who have to travel more than 3 miles to the next nearest school with places. When there are issues raised over the possible safety of a walking route the Admissions Team will arrange for an initial assessment by the Integrated Transport Unit and if necessary a full risk assessment by Road Safety.
If this proposal were to go ahead, would like to see the extension of the cycle path into Abingdon and a crossing at the Culham junction nearest to Abingdon; the scene of at least two fatal accidents in the last 20 years.	This suggestion has been passed onto the Council's Road safety Team.
Need for the school	
There are rising numbers of children needing school places, and numbers will rise further due to housing planned for the Didcot area.	Although there is significant housing development planned in the Didcot area, this would not be planned to feed into Culham School, as the intention would be to ensure sufficient local capacity. In the short-medium term Didcot has sufficient school places.
Many families in the village have small children. Numbers are high in the pre-school.	Pupil forecasts are calculated annually, and were last calculated in spring 2010, since when numbers at the school have fallen. Demographic data indicates that the local demand for the school is likely to remain fairly stable, but parental preference will have a major impact on the school's numbers.
Forecast numbers for the school show that it will be full.	
Causes of current problems/alternative solutions	
The school just needs a good headteacher to be appointed.	For almost three years the school's Governing Body, with the help of Oxfordshire County Council

Culham's problems are short term and can be overcome.	and the Oxford Diocese, has tried to secure permanent leadership and a long-term future for Culham Parochial School, so far unsuccessfully. Efforts continue, and if they are successful before a final decision is taken in the summer, then the closure process can be halted.
Why can the school not carry on without a headteacher until one can be appointed?	
It's hard to believe a new head cannot be found. Why were no previous candidates considered appropriate? Could it not have a part-time or job-share head?	
There are problems with the system for headteacher recruitment: candidates not considered without an NPQH; workload is excessive compared to salary for small schools.	Culham School is subject to the same national requirements as all other schools regarding headteacher qualifications. Workload and relatively low salaries of Headteachers of small schools is likewise a national phenomenon and this is reflected in difficulty in recruitment.
Existing management should be replaced with new temporary management, which should be given time to rebuild confidence in the school.	The school has had temporary leadership and management for a number of years and needs the stability of a permanent headteacher or other sustainable shared leadership.
Not enough time was allowed to agree a federation solution with other schools.	One federation proposal got to the point of the two governing bodies considering formal ratification of the proposal but was rejected at the partner school. Other options have also been explored.
If the problem is KS2 numbers, could KS2 be closed temporarily until numbers rebuild from rising cohorts?	A slow rebuilding of numbers would not address the forecast growing budget difficulties of the school. It is uncertain whether Culham operating as an infant school would be attractive to prospective parents and leaves unaddressed the question of how to ensure adequate provision for the remaining KS2 pupils.
Could the school be closed and reopened to allow a fresh start?	It is possible that if the school were legally closed that an alternative 'promoter' of the school could come forward with proposals to establish, for instance, a 'free school'. This would need approval from the Department for Education and the agreement of the school's trustees to lease the building.
An inability to find a head teacher is not a sufficient reason to close a school.	On its own the short term failure to recruit a permanent headteacher might not warrant closure, although all schools are legally required to have someone who is designated as such. With a small school it can be difficult to identify anyone suitable from within existing staff. The absence of a headteacher is only one factor contributing to the closure consultation.
The school's projected deficit for 2011/12 can be turned round once the school's future is secure, allowing pupil numbers to grow again. The school has a number	A firm, evidence based plan to increase the school's roll, would be an important element of any 'recovery plan'. Supporters of the school have identified 40+ pupils as 'break even' point for producing an in-year balanced budget; larger

of plans to increase recruitment.	numbers would be needed to repay the c.£50,000 deficit.
Is this closure related to the European Academy proposal – will the Academy harm numbers at Culham Parochial?	The proposal to close Culham School and that to create the European Academy are separate although it is possible that the latter could have a small impact (in terms of absolute pupil numbers) on neighbouring schools. It is unlikely that academy curriculum, delivered in one or more European languages, will appeal to the majority of mono-lingual families who currently send their children to Culham School.
What has the local authority done to increase numbers at the school?	The Council has not sought to actively promote Culham School at the expense of other schools. Enquirers about the availability of schools in the Culham area have had their attentions drawn to the availability of places at the school. No attempts have been made to dissuade parents from applying for places at the school.
Could the European School provide leadership?	Links with the European School have been explored but at the current stage of the European Academy project it has not been possible to develop these.
Poor management and governance/staffing difficulties in recent years have caused the decline of this school. Why did the local authority not investigate staff absences, resignations and falling pupil numbers?	The Council has been extensively involved in trying to resolve a number of personnel issues, the details of which are confidential. The Council has provided the school with interim leadership and, along with the Diocese, has worked with governors to try to recruit a permanent headteacher or establish a federation with another school.
Changes to the governing body have revitalised the leadership of the school.	The Council acknowledges that the school has a very active chair of governors and parental/community engagement with the school has been stimulated by the closure proposal.
Consultation process	
The timing of the consultation has deterred parents from applying.	The statutory consultation and decision-making process for school closure sets out a lengthy timetable, including two periods of 6 week consultation which need to be fitted round school holidays and also County Council Cabinet meeting dates. In order to minimise the disruption of pupil transfer <i>if</i> a decision is made to close the school, we wanted to time that closure for the end of the school year. Once various contractual deadlines are met, this requires a final decision before the end of May. Working back from that required that the consultation be started in November.
The consultation period is too short.	The consultation has lasted 8½ weeks, including 2 weeks of the school holidays. Government guidance recommends 6 weeks excluding school holidays. There will be a further period for representations if the Cabinet decides to publish a statutory notice to close the school.
The decision has been rushed and undertaken without sufficient warning for parents.	

Future options if the school closes	
What will happen to the school site? Could the building become a village hall?	The buildings are the property of the Diocese of Oxford. If the school closes, and an alternative educational use is not found, the Diocese will be bound by trust terms to sell it and use the proceeds for its educational purposes.
Has the authority considered the cost of extending other schools who would take additional children if Culham closes?	If Culham School does close, then parental preference is likely to lead to a dispersal of children to a number of different schools, and depending on the pattern of preference, it may not be necessary to expand other schools. There is a proposal to add Culham to Sutton Courtenay's catchment area as it is the closest school and also a VC school, like Culham. Sutton Courtenay currently has an admission number of 20; if it attracts more pupils we do not foresee it needing to expand beyond an admission number of 30, and some year groups will remain smaller than this. Admissions to the European Academy will be determined in line with its admissions rules and places cannot be guaranteed for current Culham School pupils. It is unlikely that all parents would want their children to attend the academy.
There are no other suitable schools that could offer places to all the current children, which would mean splitting them up.	
If the school closes, could pupils be transferred en bloc to the European School (in a single bus)?	
Can the staff be redeployed into local schools? Would governors being willing to be recruited to other local governing bodies?	
The proposal is financially motivated.	OCC policy is to seek to minimise redundancies through redeployment where possible. Transfer to another school requires the agreement of the receiving school's governing body.
The local authority will not save any money by closing the school, or benefit from the proceeds of the sale.	The proposal to close Culham Parochial is not prompted by any economic benefit to Oxfordshire County Council. The total Dedicated School Grant paid out by OCC would remain the same if Culham closed, but the element that would not be paid to Culham in the event of its closure would be "recycled" across the OCC school sector - either through a slightly higher rate paid to all schools on a per-pupil or per-establishment basis or in some other way as agreed by the Schools Forum. The reduction in spending on Culham would not therefore be a "saving" to OCC, or a reduction in education spending by OCC; it would be a redistribution. The council would derive no direct financial benefit from the closure and disposal of the Culham School buildings as they are the property of the Diocese of Oxford.

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Division(s): N/A

CABINET – 15 MARCH 2011

SOUTH EAST REGIONAL ARTS COUNCIL: MEMBERSHIP

Report by County Solicitor

Introduction

1. The Arts Council is recruiting local authority members to the Board of the South East Regional Arts Council. This Council is invited to apply for one place. (The Arts Council letter has been placed in the Members' Resource Centre.
2. Representation on the Board would provide an opportunity for this Council to influence and shape the provision of Arts Council regional policy. Arts Council funding is changing over the coming year; in addition, the Arts Council is taking over the 'museums' function from the Museums Libraries and Archives Council which is being disbanded. It is not yet known how this will be managed, or whether this will become part of the brief for this Board in due course.

Appointment to Outside Body

3. The Arts Council states that Regional Arts Council local authority members are usually recruited at either Leader or Cabinet portfolio holders.

RECOMMENDATION

4. Cabinet is **RECOMMENDED** to
 - (a) ***nominate the Cabinet Member for Safer & Stronger Communities for a place on the Arts Council England's Board of the South East Regional Arts Council; and***
 - (b) ***include the Board in the 'All Appointments' list as a 'Standing Advisory Body'.***

PETER CLARK
County Solicitor

Background papers: Arts Council letter
Contact Officer: Geoff Malcolm, Principal Committee Officer, Tel: (01865)
815904

March 2011

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Division(s): North Hinksey & Wytham

CABINET – 15 MARCH 2011

PROPOSAL TO MERGE ELMS ROAD NURSERY SCHOOL AND BOTLEY PRIMARY SCHOOL

Report by Director for Children, Young People & Families

Introduction

1. Botley Primary School (BPS) and Elms Road Nursery School & Children's Centre (ERNSCC) share the same site on the outskirts of Oxford. Although the nursery and primary schools are separate establishments, the foundation stage pupils of both schools are taught in the purpose-built setting of the Elms Road Nursery School & Children's Centre, by staff from both schools. The headteacher of ERNSCC is responsible for day-to-day management of foundation stage teaching, in consultation with the headteacher of Botley Primary School.
2. Currently the arrangements are not fulfilling the potential of the single site and attached buildings, and are not providing the best possible facilities for all children. A great deal of time and effort is required to coordinate management across the two establishments. There is significant tension between the two schools which is not ultimately helpful to children and their parents.
3. The introduction in April 2011 of the Early Years Single Funding Formula (EYFSS) is expected to reduce the budget of Elms Road Nursery School because the early years places currently funded at the nursery school are not consistently filled with over-3s throughout the year, and therefore will not all qualify for funding under the new formula. Elms Road Nursery School has to date been unwilling to consider solutions to reduce costs which involve their headteacher teaching.
4. Attempts by the local authority have been made to facilitate a solution. Significant time by officers, Cabinet Member and the local member has been given to trying to find a suitable agreement between the two schools. These proposals follow the unsuccessful investigation of a federated model.
5. It is important to emphasise that both schools have their strengths. Some parents have the impression that merger would mean less focus on the Early Years aspects of the school. This is not the case, as we are very clear that appropriate Early Years provision is key to the continuing success of children. A combined school could ensure greater continuity of education for children from nursery to their primary experience.

Background

6. Cabinet agreed on the 21 December 2010 (Report attached as Annex 1) to the publication of a linked formal statutory notice advising the public of the proposed closure of Elms Road Nursery School and extension of age range at Botley Primary School to bring about a merged school. The statutory notice (attached as Annex 2) and statutory proposal (attached as Annex 3) were published on 7 January 2011 with a 6 week period allowed for representations which closed on the 18 February 2011.
7. In accordance with the statutory procedures, a decision is now required whether to merge the two schools through the closure of Elms Road Nursery School and the expansion of age range at Botley Primary School.

Summary of Representations Made

8. A parent focus group opposed to the merger held a meeting and distributed a leaflet aimed at encouraging parents to respond. This is attached as Annex 9. 20 people returned objection forms circulated with this leaflet, which effectively formed a disaggregated petition.
9. The first representations were received on 10 January and by the close of the statutory six week period on 18 February a total of 72 individual responses (including the 20 petition responses) had been received, of which 56 (78%) were objections. Representations by category of respondent and support or opposition to the proposal are summarised in the table below.

Category of Respondent	Not Opposed	Opposed to the Proposal
Parent/carer of child at Elms Road Nursery School	0	8
Parent/carer of child at Botley Primary School	2	7
Parent/carer of children at both Botley Primary School and Elms Road Nursery School & Children's Centre	2	6
User of the Children's Centre at Elms Road	0	17
Staff/governor at Elms Road Nursery School & Children's Centre	0	12
Staff/governor at Botley Primary School	11	0
Other	1	6
Total	16	56

10. Also received were letters from the governing bodies and headteachers of both schools, and a letter from the staff of Botley Primary School. These are attached as Annexes 4-8. The letters from the staff, governors and headteacher of Botley Primary School support the proposal; those from the governors and headteacher of Elms Road Nursery School oppose the

proposal. (As shown above, there were also a number of individual responses from staff and governors at both establishments).

11. The following issues were raised by respondents in favour of the proposal:
- Will allow clearer management structure and more effective use of management time.
 - Will reduce problems of lack of coordination between the two schools, e.g. times of day, school events.
 - Will allow staff to work as one team. Easier to share good practice and skills.
 - Will allow more flexible use of site and resources.
 - Will improve educational standards for all ages of children.
 - Foundation Stage children will be better prepared for Key Stage 1.
 - Easier to track children's progress.
 - Easier to build relationships with parents.
 - Recent improvements have cost unnecessary time and energy due to separation of schools, acting as a distraction from other key issues.
 - Other options have been exhausted.
 - Will support Botley Primary School in continuing to improve standards.
 - The combined school will be able to respond more flexibly to changing pupil numbers.
 - A combined budget will be better able to absorb the changes due to the single funding formula.
12. The following concerns/issues were raised by respondents opposed to the proposal, with the authority's views in boxes:
13. Quality of early years provision:
- High quality of provision at nursery school and children's centre; primary school is of a lower standard.
 - Research supports the quality of provision at nursery schools.
 - Elms Road Nursery School's "outstanding" Ofsted rating would be lost by becoming part of a "satisfactory" school.
 - Botley Primary School's latest Ofsted rated Foundation provision as "good", so current relationship is not harming children's education.
 - The quality of nursery provision could be damaged by loss of specialist headteacher/no evidence that quality will be maintained.
 - Loss of experienced Nursery School governing body.

Research shows that nursery schools do generally provide high quality care and education. However, high quality care and education can also be provided within combined nursery and primary schools. Transition between stages of education has been shown to be of particular importance, and this can be strengthened by merging nursery and primary schools.

The proposed merger would make it easier to share the good practice from each of the existing schools, and help staff work as one team across the whole age range, providing the best care and education for children. It would make it easier for the school to build and maintain relations with

parents from the start, and throughout, their early and primary education.

Although in 2008 Botley Primary School was given a notice to improve by Ofsted, in June 2009 Ofsted reported that Botley Primary School “is a rapidly improving school whose overall effectiveness is now satisfactory with some good features.” We believe that since this inspection BPS has continued, and will continue, to make further improvements.

If the schools merge, the governing body could enlarge to 20, with the additional Parent Governor places and Staff Governor places being subject to election. It is not the intention of this proposal that the skills and input of the ERNSCC governors would be lost to the merged school, but it is for governors and not the County Council to agree the new format.

Although staffing will be the responsibility of the governing body, it is not currently planned to reduce classroom-based early years staff. The combined school would want to continue to employ suitably qualified and experienced staff to ensure high quality education and care.

14. Financial/legal:

- The Primary School Provision would have less funding per pupil due to loss of second fixed funding grant if merged.
- Funding that is currently spent on nursery children could be diverted to older age ranges.
- Proposals are motivated by spending cuts.
- Full cost implications (including redundancy and transition) were not presented during consultation.
- Government presumption against closure of nursery schools, and requirement to show that replacement provision will be at least equal.
- Local opposition to the merger expressed in the first consultation.

Without the proposed merger the Nursery loses some 15% of its funding, and it is unlikely that the Nursery alone could make savings of such a size without reductions in provision which could impact quality. With the merger the £96k reduction is from the much larger combined budget, representing around 9% of the combined budget share (less in the first year). The merger therefore makes the funding reduction much more manageable as a proportion of budget as well as providing the governing body with a number of potential strategies to reduce costs.

Oxfordshire has some 70 primary schools with nursery provision working within a single budget share as would be the case for the merged Botley Primary School. A number of these are rated as good to outstanding by OFSTED, demonstrating clearly that the combined budget does not impose any particular constraint on achievement in those schools.

When additional information about the funding effects of merger was received, the decision to publish statutory notices was delayed to allow both governing bodies to be made fully aware of all the financial implications. It is not thought that the incomplete figures quoted at the time of informal consultation had any significant effect as the position of the governing bodies, and their reasons for their particular stand, remained the same after

the revised figures were made known to them.

Because the closure and amalgamation is being proposed by the County Council, it is expected that the cost of redundancy would be met by the Council.

This proposal does not represent a cut in OCC funding for education. Although a merged school would receive less funding than the existing two separate schools, the element that would not be paid to Elms Road in the event of its closure would be "recycled" across the OCC school sector on such basis as agreed by the Schools Forum.

The presumption against closure of nursery schools is only a recommendation and not a requirement in legislation.

While legally closing the nursery school, the combined school would continue to offer the same level of service at the same location. Specialist early years staff would be retained by the merged school, and we are committed to ensuring the high standard of education at Elms Road is maintained, as well as the rapidly improving standards at Botley Primary School.

Responses to the first consultation were considered carefully in making the decision to proceed to statutory notices.

15. Effect on primary school:

- Primary school's progress will be harmed by having to take on wider responsibilities.
- Poor existing communication between primary school leadership and F1 staff.

The governing body of BPS is confident that it can maintain and enhance the quality of education for all pupils, and operate more efficiently as one school. Botley Primary School has recently appointed a Business Manager to take responsibility for Premises Management, Health & Safety etc. so that the Headteacher can focus on teaching & learning. Management posts for the children's centre and the Foundation Stage would be created. Merger would reduce the time spent on day to day issues of the shared site rather than the strategic role and a focus on teaching and learning.

Merger will remove the barriers to communication between school staff.

Ofsted (2009) considers that BPS has a "good capacity for further improvement". OCC will continue to support the school, and will not allow the focus to be taken away from continued improvement.

16. Children's Centre:

- Impact on the Children Centre – merged school would not have sufficient management capacity to main current standard of service; will harm integration between foundation stage teaching and childcare services.

It is very likely, but not a foregone conclusion, that the governance of the Children's Centre will move to the school governing body. There are many other children's centres which are part of a primary school. There are different models of management but usually the school head is also the children's centre head, and the operational management is carried out by either a Centre Manager or an Extended Services Coordinator (ESC).

Without wishing to presume that the merger will go ahead, the Governors and Headteacher of Botley Primary School have discussed the future management of the Children's Centre, and had initial discussions with the county council Children's Centre team. The expectation is that the Centre Manager or ESC would have a seat on the School's Senior Leadership Team so that the entire management of the site is meeting regularly. Overall responsibility would lie with the Headteacher. Parental and Partner involvement in the Advisory Group is a requirement of funding and inspected by Ofsted. There would continue to be an Advisory Group and parental involvement as at present.

17. Solution excessive/other solutions preferred:

- Improvements are already being made – merger is unnecessary.
- Prefer solution of ERNS having F1 children on its school roll until the term they are five to preserve school numbers and boost funding.
- Prefer solution of F1 being solely under the Botley Primary School day to day management, with the use of a dedicated part of the Nursery building which has the required equipment for Early Years provision.
- Federation should be further pursued.
- Allow all F1 children to be taught within Botley Primary School by investing in suitable indoor and outdoor space.

The Governors of Botley Primary School believe they have explored every avenue open to them both formally and informally, which would allow both school to operate independently, but the key issue of accountability has not been resolved. There are long-standing difficulties in coordination between the two schools and, although there have been improvements, they have diverted time and energy from the management of teaching and learning.

Federation of two schools must be led by the governors, and despite lengthy discussions it did not prove possible to find a federation model which was acceptable to both sets of governors.

Moving F1 children to be solely under the responsibility of either Elms Road Nursery or Botley Primary School would, if anything, increase the need for greater liaison between the two schools to ensure a complete understanding of each child's strengths and needs as they progress from the Foundation Stage into Key Stage 1. It would be against the spirit of continuity of teaching to unpick the Early Years Foundation Stage provision in this way, and we do not believe that this would benefit their education. This would also further reduce the flexibility with which the accommodation can be used.

The full comments made are available to Cabinet Members as a background paper.

18. Media coverage: The proposal was featured in the Oxford Mail on 4 February 2011: "Parents urged to fight merger plan." The local free newspaper in Botley stated that Elms Road Nursery School had been issued with a notice of closure, without making it clear that this would only happen if the school was merged with Botley Primary School. Concern was raised that public references such as these to the closure of the nursery school may have been misleading. A video of the nursery school was posted on YouTube.

Next Steps

19. If Cabinet agrees to the closure of Elms Road Nursery School and the extension of age range at Botley Primary School, this will take effect from 1 September 2011.

Financial and Staff Implications

20. As a result of merger, there would be a reduction in funding to the combined school from the Dedicated Schools grant compared to the sum of funding to the two separate schools, as some funding is calculated on a fixed cost per-establishment basis rather than per child. In isolation from other funding changes, this is estimated to be £64,000 per year, although in the first year this would be partly compensated for by an amalgamated school allocation of £53,750. Whether or not the schools merge, the introduction of the Early Years Single Funding Formula (EYSFF) from April 2011 is expected to reduce the funding to Elms Road Nursery School (or to Botley Primary School if the merger goes ahead) by an estimated £32,000.
21. Closure of Elms Road Nursery School would mean that there would be a reduction in the requirement for one Headteacher. Other posts at Elms Road Nursery School and the Children's Centre would transfer to the merged school. Normally, the cost of a redundancy from a school that is in an agreed deficit budget position is currently met from a local authority budget; otherwise the cost is met from the school. However, because this closure and amalgamation is being proposed by the County Council, the cost of redundancy would be met by the Council.

22. There are no capital costs associated with this proposal.

Equality and Inclusion Implications

23. There are not considered to be any equality and inclusion implications arising from this proposal. Should the merger go ahead following statutory consultation, the same services will be provided in the same location.

Legal Background

24. Mergers/amalgamations of schools can be done by publishing proposals to close one school and proposals to change the age range of an existing school to accommodate the displaced pupils. Such proposals are subject to statutory procedures, as established by The Education and Inspections Act 2006 (EIA 2006), The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended) and The School Organisation (Establishment and Discontinuance of Schools)(England) Regulations 2007 (as amended).
25. Local authorities also have a duty to have regard to statutory guidance, in this particular case '*Closing a Mainstream School: A guide for Local Authorities*' and '*Making Changes to a Maintained Mainstream School (Other than Expansion)*', ("the Guidance").

Stage 4 – Decision

26. The Guidance states there are 4 key issues which the decision maker should consider before judging the respective factors and merits of the proposals:
- (a) Is any information missing?
 - (b) Has the statutory consultation been carried out prior to publication of the notice?
 - (c) Does the published notice comply with statutory requirements?
 - (d) Are the proposals "related" to other published proposals.

Consultation

27. The regulations do not prescribe how statutory consultation is carried out. Details of the stage 1 consultation carried out prior to the publication of the notice are included in the proposal (Annex 3), and the results were summarised in the report to Cabinet 21 December 2010 (Annex 1). On 7 January 2011 the statutory notice (Annex 2) was published on the OCC website and in the Oxford Mail, and displayed at the entrances to Elms Road Nursery School and Botley Primary School and in the local library. The representation period lasted the statutory 6 weeks until 18 February 2011.
28. Statutory consultation was therefore carried out in accordance with the recommended time limits and prior to publication of the statutory notice.
29. If some parties submit objections on the basis that consultation was not adequate, the Cabinet may wish to take legal advice on the points raised. If the requirements have not been met, the Cabinet may judge the proposal to be invalid and should consider whether they can make a decision on the proposal. Alternatively the Cabinet may take into account the sufficiency and quality of the consultation as part of their overall judgement of the proposal as a whole.

Publication of Statutory Notice

30. As stated above, the statutory notice (attached as Annex 2) and statutory proposal (attached as Annex 3) were published on 7 January 2011 with a 6 week period allowed for representations which closed on the 18 February 2011.
31. The Cabinet should consider whether the notice complies with the statutory requirements as set out in the regulations. The notice was sent to the School Organisation and Competitions Unit at the Department for Education for checking, and confirmed as compliant (with some minor amendments) on 22 December 2010.

Related notices

32. The proposals to close Elms Road Nursery School and extend the age range of Botley Primary School are interdependent, and have been published as a single notice.

Views of interested parties

33. The Cabinet should consider the views of all those affected by the proposals or who have an interest in them. This includes statutory objections and comments submitted during the representation period. These are summarised in paragraphs 7 and 8, and contained in full in the annexes and background papers. The Cabinet should not simply take account of the numbers of people expressing a particular view when considering representations made on the proposal. Instead the Cabinet should give the greatest weight to representations from those stakeholders most directly affected by the proposal.
34. In addition to the 4 key issues referred to above, the Guidance on considering proposals for school closures sets out a list of factors to be considered by decision makers, which should not be taken to be exhaustive. A summary of the factors is:
 - (a) **The effect on standards, school improvement and diversity.** The government's stated aim is to create a dynamic system shaped by parents that delivers excellence and equality, closing weak schools and encouraging new providers and popular schools to expand. The Cabinet should be satisfied that the proposal will contribute to raising local standards of provision and attainment and consider the impact on choice and diversity. It should pay particular attention to the effect on groups that tend to under-perform including children from certain ethnic minorities, children from deprived background and children in care. The Cabinet should also consider how the proposal will help deliver the 'Every Child Matters' principles. In this instance, early years provision will continue to be provided through the merged school, and it is argued that the merger would make it easier to share the good practice from each of the existing schools, and help staff work as one team across

the whole age range, providing the best care and education for children. It would make it easier for the school to build and maintain relations with parents from the start, and throughout, their early and primary education.

- (b) **The need for places.** The Cabinet should be satisfied that there is sufficient capacity to accommodate displaced pupils in the area. As in this proposal nursery provision will continue on the same site at the merged school, pupils will not be displaced.
- (c) **Impact on the community and travel.** In considering proposal for the closure of schools, the effect on families and the community should be considered. Community cohesion, race equality, accessibility and equal opportunities issues should be considered. As in this proposal nursery provision will continue on the same site at the merged school, there will be no negative effects on the local community.
- (d) **Special Educational Needs provision.** The proposals do not change provision for special educational needs.
- (e) **Specific age provision.** There should be a presumption against the closure of a nursery school unless the case for closure can demonstrate:
 - (i) *the LA is consistently funding numbers of empty places;*
 - (ii) *full consideration as been given to developing the school into a Sure Start Children's Centre, and there are clear, justifiable grounds for not doing so, for example: unsuitable accommodation, poor quality provision and low demand for places;*
 - (iii) *plans to develop alternative provision clearly demonstrate that it will be at least as equal in terms of the quantity and quality of early years provision provided by the nursery school with no loss of expertise and specialism; and that*
 - (iv) *replacement provision is more accessible and more convenient for local parents."*

Case for Closure

35. The presumption against closure of nursery schools is only a recommendation and not a requirement in legislation. With respect to (i) above, the number of empty places funded at Elms Road Nursery School over the last three years has naturally fluctuated during the course of each year as shown below, with an average of 48% surplus in the autumn term, 31% surplus in the spring term and 22% surplus in the summer term. These surplus places are currently funded, but the introduction of the Early Years Single Funding Formula will remove the funding for surplus places.

	Oct 2007	Jan 2008	May 2008	Oct 2008	Jan 2009	May 2009	Oct 2009	Jan 2010	May 2010	Oct 2010	Jan 2011
Surplus places & %	39 49%	29 36%	20 25%	42 53%	30 38%	22 28%	36 45%	20 25%	10 13%	37 46%	21 26%

36. With respect to ii) above, the Nursery School already incorporates a Children's Centre.
37. With respect to iii), this proposal, while legally closing the nursery school, would continue to offer the same quantity of provision at the same location. It is acknowledged that Elms Road Nursery School currently offers a high standard of provision, judged "outstanding" in its 2010 Ofsted, but the authority believes that this quality can be maintained after merger. Specialist early years staff will be retained, and all staff will work together to support shared objectives for improvement. Merger will allow a more cohesive curriculum offer across the whole age range, and will facilitate the sharing of expertise and best practice among staff. Transition between the Foundation Stage and Key Stage 1 will be smoother, and pupils' progress will be more easily tracked. Relationships with parents will be more easily developed across the age range. The site and resources will be able to be used more flexibly. Leadership and management time can be more focused on improving teaching and learning for all ages rather than on the current complexities of coordination across two establishments. By strengthening and simplifying links between nursery and primary provision, the local authority believes that the quality of education provided across the age range will be enhanced. This belief is shared by the staff and governors of Botley Primary School, but challenged by staff and governors at Elms Road Nursery School.
38. With respect to (iv) above, replacement provision will be on the same site.

Decision

39. In considering the proposals for a school closure and extension of age range, Cabinet can decide to:
- Reject the proposals;
 - Approve the proposals;
 - Approve the proposals with a modification (e.g. the implementation date); or
 - Approve the proposals subject to them meeting a specific condition (see the Guidance).

RECOMMENDATION

40. The Cabinet is **RECOMMENDED** to:
- (a) consider the representations made in response to the statutory closure notice with particular reference to the issues detailed in paragraphs 12-23 and the Statutory Guidance; and
 - (b) approve the closure of Elms Road Nursery School with effect from midnight, 31 August 2011, **AND** the extension of age range at Botley Primary School with effect from 1 September 2011.

MEERA SPILLETT

Director for Children, Young People & Families

Annexes:

- Annex 1: Cabinet report 21 December 2010
- Annex 2: Statutory notice
- Annex 3: Statutory proposals
- Annex 4: Formal response Elms Road Nursery School governors
- Annex 5: Formal response Botley Primary School governors
- Annex 6: Letter from Headteacher Elms Road Nursery School
- Annex 7: Letter from Headteacher Botley Primary School
- Annex 8: Letter from Botley Primary School staff
- Annex 9: Leaflet from Elms Road parents group

Contact Officer: Barbara Chillman, Principal Officer Organisation & Planning
barbara.chillman@oxfordshire.gov.uk , 01865 - 816459

February 2011

CABINET – 21 DECEMBER 2010

PROPOSAL TO MERGE BOTLEY PRIMARY SCHOOL AND ELMS ROAD NURSERY SCHOOL & CHILDREN'S CENTRE

Report by Director for Children, Young People & Families

Introduction

1. Botley Primary School (BPS) and Elms Road Nursery School & Children's Centre (ERNSCC) share the same site on the outskirts of Oxford.
 - The Children's Centre provides a wide range of services which are used by over 200 families a year, from Botley, West Oxford, Cumnor, Farmoor, Appleton, North Hinksey and Wytham. The Children's Centre is currently led and governed by Elms Road Nursery school
 - Elms Road Nursery School offers 40 morning and 40 afternoon places, and so can accommodate 80 children on a part-time basis. The Nursery School also offers wrap-around daycare for families wishing to extend their part-time sessions.
 - Botley Primary School has a published admission number of 45, but for September 2010 offered 60 Reception (F1) places (of which 51 are currently taken) in response to pressure on primary school places within Oxford.
2. Although the nursery and primary schools are separate establishments, the foundation stage pupils of both schools are taught in the purpose-built setting of the Elms Road Nursery School & Children's Centre, by staff from both schools. The headteacher of ERNSCC is responsible for day-to-day management of foundation stage teaching, in consultation with the headteacher of Botley Primary School.
3. An Ofsted inspection of Botley Primary School in June 2009 found that the way that reception teaching is organised *"adds an unnecessary layer of complication to management and governance. A great deal of time and effort is spent to bring about close cooperation. There is a liaison committee consisting of two members, including the chair, from each governing body and the two headteachers. However, despite these efforts, lines of accountability are not sufficiently clear."*
4. The introduction in April 2011 of the Early Years Single Funding Formula, which funds eligible children (over-3s) attending rather than (as now) the number of places provided, is expected to reduce the budget of Elms Road Nursery School. This is because the early years places currently funded at the

nursery school are not consistently filled with over-3s throughout the year, and therefore will not all qualify for funding under the new formula.

5. There are five statutory stages for a proposal to close a maintained nursery school:
 - i. consultation;
 - ii. publication of a statutory notice;
 - iii. representation;
 - iv. decision;
 - v. implementation.

This proposal has completed the first consultation stage, and a decision is now sought whether to proceed to publication of a statutory notice and representation.

The Proposal

6. The proposal is to merge Botley Primary School with Elms Road Nursery School & Children's Centre into a single school and children's centre under one headteacher and a single governing body, and with a new name. The legal mechanism to achieve this is to formally close Elms Road Nursery School, and extend the age range of Botley Primary School to include 3 year olds. The name of the merged school would then be chosen by a unanimous vote of the full governing body.
7. There would be no reduction in the Children's Centre services offered as a result for these proposals. The intention is for responsibility for the Children's Centre to be transferred to the combined school.

Consultation

8. During the eight week consultation phase (24 May – 19 July 2010) an open meeting was held for parents, governors and the local community to discuss the plans with county council officers and members. Further meetings were held with the headteachers and governors of both schools to discuss the implications of merger. County council officers organised and attended a separate meeting for Children's Centre users. Elms Road Nursery School also held its own meeting for parents.
9. A consultation document leaflet (Annex 2) was sent by both schools to parents of the children currently attending, and was distributed by the Children's Centre to its users. Consultation leaflets were sent to local county and district councillors and the local MP; other primary schools and early years providers in the area; the partnership secondary school (Matthew Arnold School); other Children's Centres in Oxford; other maintained nursery schools in the county; the local library; the Catholic and Anglican dioceses; and other interested parties as represented on the OCC School Organisation Stakeholder Group. The consultation information was also available on the OCC website.

Consultation Responses

10. Staff and governors at Botley Primary School strongly support the proposal, arguing that it will improve the quality of education for children and provide more clarity for parents. Staff time would be freed up from administration and management of two separate establishments to concentrate instead on teaching and learning. Simpler lines of management and accountability could be established, particularly benefitting the teaching of Reception (F1) children. Merger would allow more flexible use of both funding and facilities, making it easier to respond to future funding pressures or changes in pupil numbers.
11. Staff and governors at Elms Road Nursery School & Children's Centre strongly oppose the proposals, arguing that the quality of early years education would be compromised. They emphasise the specialised nature of early years education and the high level of skill and experience of the current nursery school staff, including the headteacher. Governors have also rigorously questioned the financial basis for the proposal, arguing that:
 - The cost of replacing the functions currently carried out by the ERNSCC headteacher has been misleadingly expressed, and that there is limited scope for reductions in costs, and/or a danger that there will need to be additional job losses in order to achieve the stated savings, which would harm the quality of early years care and education.
 - The number of early years children in the area is forecast to rise, which will lessen the impact of the Single Funding Formula.
12. 105 written responses were received. Of these, 31% were from parents/users/staff/governors currently connected to Elms Road Nursery School & Children's Centre; 28% were from parents/staff/governors currently connected to Botley Primary School; 18% were from parents/users/staff/governors currently connected to both schools; 23% were from respondents with no current direct connection to either school. This last group included local residents and respondents connected to other nursery schools across the city.
13. In total, 31% of respondents agreed with the proposal. Reasons given were:
 - Managerial and cost savings (19% of responses) – including more efficient management structure; better communications and sharing of good practice among staff; more flexible and efficient use of staff, site and facilities.
 - Benefits to children and parents (19% of responses) – including easier transition to school; clarity for parents; a greater sense of belonging for Foundation children.

68% of respondents disagreed with the proposal. Reasons given were:

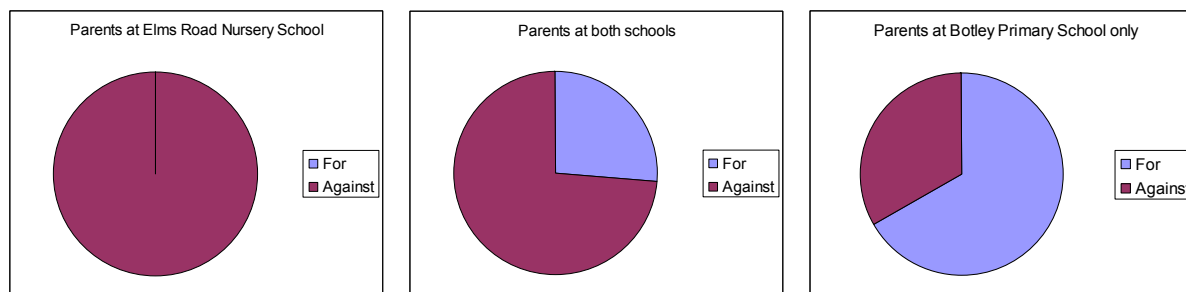
- Negative impact on children and parents (51% of responses), including: loss, or downgrading, of Children's Centre services (21%); loss of specialist early years staff skills (21%); better Ofsted rating for ERNSCC than BPS; that nursery schools provide a better quality of care and education for young children; that nursery children within a school would suffer from larger class sizes and/or more formal teaching styles than they

currently receive; that merger would put more challenges in the way of Botley Primary School continuing to improve; and a perceived reduction in choice of nurseries for parents who intended their child to then attend a primary school other than BPS.

- Managerial and costs effects (39% of responses), including: benefits of having a separate headteacher for the nursery and Children's Centre (25%); limited scope for savings to be made; that the financial position of the two schools does not justify merger; and concerns about job losses.
- Solution offered is disproportionate to the problem, or other solutions are preferable (30% of responses), including: further separation of the two schools so that either reception children could be the responsibility of ERNSCC or reception children could be taught entirely within BPS; ERNSCC could take more fee paying children; or better support should be provided to improve management and communications between the two schools.

Annex 1 sets out OCC's responses to these concerns, and will be available on the OCC Consultation website as part of the feedback on this consultation.

14. There were significant differences in opinion between different subgroups of respondents, depending on the nature of their involvement with either school. The views of staff and governors are outlined above. Among current parents, those with children only at the nursery school (10) all opposed the proposal; of those with children at both schools (19) 74% opposed the proposal and 26% supported it; of those with children only at the primary school (13) 31% opposed the proposal and 62% supported it (with one mixed response).



15. At the public meeting held on 23 June, parents voiced their appreciation for the Children's Centre, Elms Road Nursery School, and Botley Primary School. Issues discussed included:

- The implications of a merger for the Children's Centre budget; the importance of giving due consideration to the management of the Children's Centre in any changes.
- Likely changes in staff, if the schools merge.
- Possible future growth in the local population.
- How would the merger save money?
- Waste of management time under current arrangement; impact on F1 children of lack of coordination between ERNSCC and BPS.
- Recent improvements in Botley Primary School. Importance of securing further improvements.
- Importance of Children's Centre to local community.

- Excellent provision by Elms Road Nursery School.
 - Would the same number of nursery places be provided?
 - Future management of early years education if the schools merged.
 - How will the school be supported through the transition process by OCC?
 - Benefits to young children of being in a setting totally focussed on early education.
 - Will the needs of young children be given as much prominence within a merged school and management structure? Will funding and resources for early years be protected in a merged budget?
 - Importance of transition from early education to primary school, and how that is helped by merger.
16. A petition was received with 249 signatures against the closure of Elms Road Nursery School. This was organised by the headteachers of the other maintained nursery schools in Oxfordshire. This petition did not put the closure into the context of an equivalent amount of nursery places continuing to be provided within the merged school.
17. Since the consultation period, further discussions have been held with, and within, the governing bodies of both schools to explore whether federation offered a better solution. It did not prove possible to identify a model of federation which both schools could agree would provide a sustainable governance structure, and on 24th November, the governors of Botley Primary School decided instead to support the merger proposal.
18. It is recognised that any consultation into possible changes to governance create uncertainties for the schools involved. The efforts of the headteachers and governing bodies of both schools during the process are much appreciated. Throughout, headteachers and governors have striven to ensure that the interests of children and their families have been at the centre of discussions and feature prominently in decision-making.

Governance

19. The Governance structure of a merged school is directed by School Governance Regulations. The maximum size for a governing body is 20 members and therefore the new governing body could not accommodate all the governors from both schools (although there could be Associate Members on the governing body). If the proposal to merge the schools goes ahead, the governing body of Elms Road Nursery School would cease to exist and its responsibilities initially taken on by Botley Primary School. The governing body could then agree a new Instrument of Government enlarging to 20, with the additional Parent Governor places and Staff Governor places being subject to election. It is not the intention of this proposal that the skills and input of the ERNSCC governors would be lost to the merged school, but it is for governors and not the County Council to agree the new format.
20. Budget and staffing decisions for the merged school would be the responsibility of the governing body. Any change in name for the merged school would be by unanimous vote of the whole governing body.

Legal Implications

21. As this is a proposal to close one school and extend the age range of another, it is subject to statutory procedures, as established by The Education and Inspections Act 2006 (EIA 2006) and The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended by The School Organisation and Governance (Amendments)(England) Regulations 2007 which came into force on 21 January 2008).
10. Section 16 of the Education & Inspections Act 2006 establishes the consultation procedures for statutory proposals, and local authorities also have a duty to have regard to statutory guidance, in this particular case 'Closing a Mainstream School: A guide for Local Authorities' ("the Guidance"). The period of consultation is not prescribed by legislation, although the Guidance recommends a minimum of 6 weeks. The consultation period was in line with the Guidance having run from 24th May until 19th July, thereby exceeding the six week requirement. The Guidance also lists interested parties who 'should' be consulted. (The word 'should' means it is a recommendation rather than a requirement in legislation.) This consultation met these recommendations.
22. The Guidance on closing maintained schools states that *"In deciding whether to approve any proposals to close a nursery school, the Decision Maker should be aware that nursery schools generally offer high quality provision, and have considerable potential as the basis for developing integrated services for young children and families. There should be a presumption against the closure of a nursery school unless the case for closure can demonstrate that:*
 - a. *the LA is consistently funding numbers of empty places;*
 - b. *full consideration has been given to developing the school into a Sure Start Children's Centre, and there are clear, justifiable grounds for not doing so, for example: unsuitable accommodation, poor quality provision and low demand for places;*
 - c. *plans to develop alternative provision clearly demonstrate that it will be at least as equal in terms of the quantity and quality of early years provision provided by the nursery school with no loss of expertise and specialism; and that*
 - d. *replacement provision is more accessible and more convenient for local parents."*
23. With respect to (a) above, the number of empty places funded at Elms Road Nursery School over the last three years has naturally fluctuated during the course of each year as shown below, with an average of 48% surplus in the autumn term, 33% surplus in the spring term and 22% surplus in the summer term. These surplus places are currently funded, but the introduction of the Early Years Single Funding Formula will remove the funding for surplus places.

	Oct 2007	Jan 2008	May 2008	Oct 2008	Jan 2009	May 2009	Oct 2009	Jan 2010	May 2010	Oct 2010
Surplus places	49%	36%	25%	53%	38%	28%	45%	25%	13%	46%

24. With respect to (b) above, the Nursery School already incorporates a Children's Centre.
25. With respect to (c) and (d) above, this proposal, while legally closing the nursery school, would continue to offer the same level of service at the same location, and therefore will not reduce provision. By strengthening and simplifying links between nursery and primary provision, the local authority believes that the quality of education provided across the age range will be enhanced.
26. Section 5D of the Childcare Act 2006 places a duty on local authorities to consult with the local community before making significant changes to Children's Centre provision. As Elms Road Nursery School incorporates a Children's Centre, this duty is relevant in this case. However, as there are not proposed to be any changes in services offered or in the location of the Children's Centre; the only change will be one of management. A meeting was held at the Children's Centre to allow users to discuss the proposal.

Equality and Inclusion Implications

27. There are not considered to be any equality and inclusion implications arising from this proposal. Should the merger go ahead following statutory consultation, the same services will be provided in the same location.

Financial and Staff Implications

28. At this stage a decision is sought on whether to publish statutory proposals, and so there are no financial or staff implications arising directly from this report. If the proposal proceeds, following statutory consultation there would be another report to Cabinet in due course seeking a final decision on whether to merge the schools.
29. As a result of merger, there would be a reduction in funding to the combined school from the Dedicated Schools grant compared to the sum of funding to the two separate schools, as some funding is calculated on a fixed cost per-establishment basis rather than per child. In isolation from other funding changes, this is estimated to be £64,000 per year, although in the first year this would be partly compensated for by an amalgamated school allocation of £53,750. Whether or not the schools merge, the introduction of the Early Years Single Funding Formula (EYSFF) from April 2011 is expected to reduce the funding to Elms Road Nursery School (or to Botley Primary School if the merger goes ahead) by an estimated £32,000.

30. Currently, the cost of any school redundancy is met from a local authority budget. However, it is clearly a Schools cost within the terms of the School Finance regulations as the saving will fall to the Schools Budget; therefore the redundancy cost should be met from the Schools Budget. Approval will be sought from the Schools Forum in January to create such a budget from the Dedicated Schools Grant.
31. There are no capital costs associated with this proposal.

Making a Decision

32. A decision is now required as to whether to publish formal proposals for the closure of Elms Road Nursery School and the extension of age range at Botley Primary School. If approved, a linked statutory notice would be published, followed by a formal representation period of six weeks. The decision-making power in terms of determining the notice will lie with the Cabinet, and a report will be put to the Cabinet Member for Schools Improvement if no representations are received, or to Cabinet if representations are received, for a final decision in due course.
33. As objections in relation to the proposal have been received, the decision on whether to publish a formal statutory proposal is referred to the Cabinet rather than the Cabinet Member for Schools Improvement.
34. The Cabinet must be satisfied that the statutory consultation has been carried out prior to the publication of the notice.

RECOMMENDATIONS

35. **The Cabinet is RECOMMENDED to either:**
 - (a) **approve the publication of linked statutory notices for closure of Elms Road Nursery School and for the extension of age range at Botley Primary School to 3-11;**
 - (b) **reject the publication of linked statutory notices for closure of Elms Road Nursery School and for the extension of age range at Botley Primary School to 3-11.**

MEERA SPILLETT
Director for Children, Young People & Families

Background Papers:

Contact Officers: Creighton Muirhead, School Improvement Leader
(Primary) – Central Area, CYP&F, Tel: 01865 458544

Barbara Chillman, Principal Officer School Organisation,
CYP&F, Tel: 01865 816459

December 2010

Annex 1: concerns raised during consultation, and OCC response

Percentages shown are of written responses to the consultation, where a concern was mentioned in more than 20% of responses. Similar concerns may also have been raised during the public meeting.

Concern raised	OCC response
Negative impact on children and parents (51% of responses), including:	
Loss, or downgrading, of Children’s Centre services (21%).	Children Centres services will continue as now. Governance of the Children’s centre will be subject to further consultation, but it is currently intended that it will be managed by the combined school instead of the Nursery School.
Loss of specialist early years staff skills (21%).	Although staffing will be the responsibility of the governing body, it is not currently planned to reduce classroom-based early years staff. The combined school would want to continue to employ suitably qualified and experienced staff to ensure high quality education and care.
Better Ofsted rating for ERNSCC than BPS.	Although in 2008 Botley Primary School was given a notice to improve by Ofsted, in June 2009 Ofsted reported that Botley Primary School “is a rapidly improving school whose overall effectiveness is now satisfactory with some good features.” We believe that since this inspection BPS has continued, and will continue, to make further improvements. At its last Ofsted inspection in 2010, Elms Road Nursery School was rated as “outstanding”.
Nursery schools provide a better quality of care and education for young children.	Research shows that nursery schools do generally provide high quality care and education. However, high quality care and education can also be provided within combined nursery and primary schools. Transition between stages of education has been shown to be of particular importance, and this can be strengthened by merging nursery and primary schools.
Nursery children within a school would suffer from larger class sizes and/or more formal teaching styles than they currently receive.	There will be a continuing commitment to the principles and good practice within the Early Years Foundation Stage and meeting the needs of youngest children.
Merger would put more challenges in the way of Botley Primary School continuing to improve.	Ofsted (2009) considers that BPS has a “good capacity for further improvement”. OCC will continue to support the school, and will not allow the focus to be taken away from continued improvement.

	Merger will free up the management time and effort currently spent on coordination between the schools.
A perceived reduction in choice of nurseries for parents who intended their child to move on to attend a primary school other than BPS.	There are no plans to change the admissions criteria for Botley Primary School. Parents would still need to apply to the primary school of their choice for when their child enters the Reception (F1) class, whether or not they already have a place in the nursery class.
Managerial and cost effects (39% of responses), including:	
Benefits of having a separate headteacher for the Nursery and Children's Centre (25%).	The combined school would be expected to create a new senior management post responsible for early years education, and other management changes such as a school business manager are planned, to allow the headteacher to focus on teaching and learning.
Limited scope for savings to be made, given that other management posts will be needed to replace the nursery school headteacher.	The total saving in staff costs will depend on decisions the combined school's governing body make, and therefore cannot be quantified at this stage. However, the merger would give the combined school more flexibility in how to spend its budget, as any savings in staff costs would be kept by the school.
The financial position of the two schools does not justify merger.	The main reason for the merger is to improve the management and coordination of teaching and learning across the whole age range. However, the new funding formula to be introduced next year will introduce new funding challenges, and a merged budget will provide more flexibility.
Growth in the local population will increase the nursery school's intake, and hence make the concerns about funding loss invalid.	Forecast numbers are uncertain, as is the timescale for construction of significant new housing.
Concerns about job losses.	Apart from changes to the management structure, other posts are not under threat.
Solution offered is disproportionate to the problem, or other solutions are preferable (30% of responses), including:	
Further separation of the two schools so that either reception children could be the responsibility of ERNSCC or reception children could be taught entirely within BPS.	It would be against the spirit of continuity of teaching to unpick the Early Years Foundation Stage provision in this way and, if anything, increase the need for greater liaison between the two schools to ensure a complete understanding of each child's strengths and needs.

	Accommodation currently in Botley Primary School does not provide the range of specialist indoor and outdoor early years facilities available in the Nursery School, and would require significant investment in order to comply with Early Years Foundation Stage guidelines.
ERNSCC could take more fee paying children.	ERNSCC does not currently fill all its available places, which suggests that there is insufficient demand for paid places.
Better support should be provided to improve management and communications between the two schools.	Although much work has been done to improve management and communication, a great deal of time and effort is still spent to bring about close cooperation, and merger would free up this time and effort to focus on teaching and learning across the whole age range.

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PUBLIC NOTICE

Proposed closure of Elms Road Nursery School and expansion of age range at Botley Primary School

Oxfordshire County Council intends to merge Elms Road Nursery School & Daycare and Botley Primary School (which share a site) through the legal mechanism of closing the nursery school and extending the age range of the primary school.

Part 1: Closure of Elms Road Nursery School and Daycare

Notice is given in accordance with section 15(1) of the Education and Inspections Act 2006 that Oxfordshire County Council, County Hall, New Road, Oxford OX1 1ND intends to discontinue Elms Road Nursery School, Elms Road, Botley, Oxford, OX2 9JZ on 31 August 2011.

Alternative provision will continue on the same site as part of Botley Primary School, where it is intended to extend the age range to include 3-year-olds (see below).

As provision will continue on the same site, no transport arrangements for displaced pupils are required.

Part 2: Extension of age range at Botley Primary School by adding a nursery unit

Notice is given in accordance with section 19(1) of the Education and Inspections Act 2006 that Oxfordshire County Council intends to make a prescribed alteration to Botley Community Primary School, Elms Road, Botley, Oxford, OX2 9JZ from 01 September 2011.

It is proposed to extend the age range of Botley Primary School to 3-11, to make provision for children displaced if Elms Road Nursery School closes (see above).

The proposed alteration will make provision for 40 nursery pupils each morning and afternoon, either on a full-time or part-time basis (40 full-time equivalent places).

The current capacity of the school is 315 (Years F1-6) and the proposed capacity will be 315. The current admission number (into F1) for the school is 45 and the proposed admission number will be 45.

This Notice is an extract from the complete proposal. Copies of the complete proposal can be obtained from www.oxfordshire.gov.uk/consultation, or by contacting Barbara Chillman, School Organisation & Planning, FREEPOST OXFORDSHIRE COUNTY COUNCIL. Tel: 01865 816453 / Email: Merger2010-manager@myconsultations.oxfordshire.gov.uk

Within six weeks from the date of publication of this proposal, any person may object to or make comments on the proposal online at www.oxfordshire.gov.uk/consultation, by emailing Merger2010-manager@myconsultations.oxfordshire.gov.uk, or by writing to Barbara Chillman, School Organisation & Planning, FREEPOST OXFORDSHIRE COUNTY COUNCIL .

Signed: Meera Spillett, Director for Children, Young People & Families

Publication Date: Friday 7 January 2011

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MATTERS TO BE SPECIFIED IN SECTION 15 PROPOSALS TO DISCONTINUE A SCHOOL

Extract of Schedule 4 to The School Organisation (Establishment and Discontinuance of Schools)(England) Regulations 2007 (as amended):

Contact details

1. The name of the LA or governing body publishing the proposals, and a contact address, and the name of the school it is proposed that should be discontinued.

Proposal published by Oxfordshire County Council, County Hall, New Road, Oxford, OX1 1ND
Proposal to close Elms Road Nursery School & Daycare, Elms Road, Botley, Oxford, OX2 9JZ

Implementation

2. The date when it is planned that the proposals will be implemented, or, where the proposals are to be implemented in stages, information about each stage and the date on which each stage is planned to be implemented.

31 August 2011

Consultation

3. A statement to the effect that all applicable statutory requirements to consult in relation to the proposals were complied with.

All applicable statutory requirements to consult have been complied with.

4. Evidence of the consultation before the proposals were published including:

- a) a list of persons and/or parties who were consulted;
- b) minutes of all public consultation meetings;
- c) the views of the persons consulted; and
- d) copies of all consultation documents and a statement of how these were made available.

a) Consultation for this school's closure was combined with consultation into the linked proposal to extend the age range of Botley Primary School to accommodate the displaced nursery pupils. Consultation was carried out with staff, governors and parents at Elms Road Nursery School and Botley Primary School; local councillors and MPs; trade unions representing staff at the school; other city primary and nursery schools; and other interested parties.

b) A public meeting was held on 23 June 2010, where parents voiced their appreciation for the Children's Centre, Elms Road Nursery School, and Botley Primary School. Issues discussed included:

- The implications of a merger for the Children's Centre budget; the importance of giving due consideration to the management of the Children's Centre in any changes.
- Likely changes in staff, if the schools merge.
- Possible future growth in the local population.
- How would the merger save money?
- Waste of management time under current arrangement; impact on F1 children of lack of coordination between ERNSCC and BPS.
- Recent improvements in Botley Primary School. Importance of securing further improvements.
- Importance of Children's Centre to local community.
- Excellent provision by Elms Road Nursery School.
- Would the same number of nursery places be provided?
- Future management of early years education if the schools merged.
- How will the school be supported through the transition process by OCC?
- Benefits to young children of being in a setting totally focussed on early education.
- Will the needs of young children be given as much prominence within a merged school and management structure? Will funding and resources for early years be protected in a merged budget?
- Importance of transition from early education to primary school, and how that is helped by merger.

c) Staff and governors at Botley Primary School strongly support the proposal, arguing that it will improve the quality of education for children and provide more clarity for parents. Staff time would be freed up from administration and management of two separate establishments to concentrate instead on teaching and learning. Simpler lines of management and accountability could be established, particularly benefitting the teaching of Reception (F1) children. Merger would allow more flexible use of both funding and facilities, making it easier to respond to future funding pressures or changes in pupil numbers.

Staff and governors at Elms Road Nursery School & Children's Centre strongly oppose the proposals, arguing that the quality of early years education would be compromised. They emphasise the specialised nature of early years education and

the high level of skill and experience of the current nursery school staff, including the headteacher. Governors have also rigorously questioned the financial basis for the proposal, arguing that:

- The cost of replacing the functions currently carried out by the ERNSCC headteacher has been misleadingly expressed, and that there is limited scope for reductions in costs, and/or a danger that there will need to be additional job losses in order to achieve the stated savings, which would harm the quality of early years care and education.
- The number of early years children in the area is forecast to rise, which will lessen the impact of the Single Funding Formula.

105 written responses were received. Of these, 31% were from parents/users/staff/governors currently connected to Elms Road Nursery School & Children's Centre; 28% were from parents/staff/governors currently connected to Botley Primary School; 18% were from parents/users/staff/governors currently connected to both schools; 23% were from respondents with no current direct connection to either school. This last group included local residents and respondents connected to other nursery schools across the city.

In total, 31% of respondents agreed with the proposal. Reasons given were:

- Managerial and cost savings (19% of responses) – including more efficient management structure; better communications and sharing of good practice among staff; more flexible and efficient use of staff, site and facilities.
- Benefits to children and parents (19% of responses) – including easier transition to school; clarity for parents; a greater sense of belonging for Foundation children.

68% of respondents disagreed with the proposal. Reasons given were:

- Negative impact on children and parents (51% of responses), including: loss, or downgrading, of Children's Centre services (21%); loss of specialist early years staff skills (21%); better Ofsted rating for ERNSCC than BPS; that nursery schools provide a better quality of care and education for young children; that nursery children within a school would suffer from larger class sizes and/or more formal teaching styles than they currently receive; that merger would put more challenges in the way of Botley Primary School continuing to improve; and a perceived reduction in choice of nurseries for parents who intended their child to then attend a primary school other than BPS.
- Managerial and costs effects (39% of responses), including: benefits of having a separate headteacher for the nursery and Children's Centre (25%); limited scope for savings to be made; that the financial position of the two schools does not justify merger; and concerns about job losses.
- Solution offered is disproportionate to the problem, or other solutions are preferable (30% of responses), including: further separation of the two schools so that either reception children could be the responsibility of ERNSCC or reception children could be taught entirely within BPS; ERNSCC could take

more fee paying children; or better support should be provided to improve management and communications between the two schools.

Among current parents, those with children only at the nursery school (10) all opposed the proposal; of those with children at both schools (19) 74% opposed the proposal and 26% supported it; of those with children only at the primary school (13) 31% opposed the proposal and 62% supported it (with one mixed response).

d) The consultation leaflet is attached as Appendix 1. These were sent via the two schools to parents. Consultation leaflets were also sent to local primary and nursery schools, the feeder secondary school, local councillors and MPs, and other stakeholders. The leaflets were also available on the county council's website.

Objectives

5. The objectives of the proposal.

It is intended to close Elms Road Nursery School on 31 August 2011. This will be linked with the extension of the age range at Botley Primary School, to effectively merge the two schools.

A single management structure will enable the school's leadership team to focus more fully on school improvement and raising the achievement of pupils. The accountability for the whole age range and all facilities on site would rest with the leadership team and governance of the combined school, enabling greater coherence and less bureaucracy. The focus will be on ensuring consistency in the education of all pupils across the whole age range, based on a shared understanding of each child's strengths and needs.

Merging Botley Primary School and Elms Road Nursery School will also allow more efficient ways of working, enabling the leadership to remain focused on the quality of the education provided and the relationship with families established in the children's centre. The combined school will have more flexibility in how it uses its site and budget.

Standards and Diversity

6. A statement and supporting evidence indicating how the proposals will impact on the standards, diversity and quality of education in the area.

An Ofsted inspection of Botley Primary School in June 2009 found that the way that reception teaching is organised "*adds an unnecessary layer of*

complication to management and governance. A great deal of time and effort is spent to bring about close cooperation. There is a liaison committee consisting of two members, including the chair, from each governing body and the two headteachers. However, despite these efforts, lines of accountability are not sufficiently clear.” Ofsted recommended that new ways of managing and governing the reception provision at the schools should be explored. This merger will combine the management structures of the two schools in order to support the quality of education.

Provision for 16-19 year olds

7. Where the school proposed to be discontinued provides sixth form education, how the proposals will impact on:

- a) the educational or training achievements;
- b) participation in education or training; and
- c) the range of educational or training opportunities,

for 16-19 year olds in the area.

n/a

Need for places

8. A statement and supporting evidence about the need for places in the area including whether there is sufficient capacity to accommodate displaced pupils.

The places currently provided by the nursery school will continue to be provided by the combined school. Demand for primary and nursery school numbers is expected to rise as a result of a rising birth rate in recent years and new housing developments in the area.

9. Where the school has a religious character, a statement about the impact of the proposed closure on the balance of denominational provision in the area and the impact on parental choice.

n/a

Current School Information

10. Information as to the numbers, age range, sex and special educational needs of pupils (distinguishing between boarding and day pupils) for whom provision is made at the school.

The nursery school plans to admit up to 80 boys or girls aged 2 or 3 on a part-time basis (40 full-time equivalent). The number on roll at the October 2010 pupil census was 43.

Displaced Pupils

11. Details of the schools or FE colleges which pupils at the school for whom provision is to be discontinued will be offered places, including:

- a) any interim arrangements;
- b) where the school included provision that is recognised by the LA as reserved for children with special educational needs, the alternative provision to be made for pupils in the school's reserved provision; and
- c) in the case of special schools, alternative provision made by LAs other than the authority which maintains the school.

Provision will be continued through the combined school.

12. Details of any other measures proposed to be taken to increase the number of school or FE college places available in consequence of the proposed discontinuance.

n/a

Impact on the Community

13. A statement and supporting evidence about the impact on the community and any measures proposed to mitigate any adverse impact.

This closure will have no adverse impact on the local community, as provision will continue through the combined school. In strengthening educational standards, the combined school will have a positive impact on its local community.

14. Details of extended services the school offered and what it is proposed for these services once the school has discontinued.

Extended and Children's Centre services will be continue through the combined school.

Travel

15. Details of the length and journeys to alternative provision.

Provision will continue on the same site through the combined school.

16. The proposed arrangements for travel of displaced pupils to other schools including how they will help to work against increased car use.

n/a

Related Proposals

17. A statement as to whether in the opinion of the LA or governing body, the proposals are related to any other proposals which may have been, are, or are about to be published.

This proposal is related to the proposal to extend the age range of Botley Primary School on the same site.

Rural Primary Schools

18. Where proposals relate to a rural primary school designated as such by an order made for the purposes of section 15, a statement that the LA or the governing body (as the case may be) considered:

- a) the likely effect of discontinuance of the school on the local community;
 - b) the availability, and likely cost to the LA, of transport to other schools;
 - c) any increase in the use of motor vehicles which is likely to result from the discontinuance of the school, and the likely effects of any such increase; &
 - d) any alternatives to the discontinuance of the school,
- as required by section 15(4)

n/a

Maintained nursery schools

19. Where proposals relate to the discontinuance of a maintained nursery school, a statement setting out:

- a) the consideration that has been given to developing the school into a children's centre and the grounds for not doing so;
- b) the LA's assessment of the quality and quantity of alternative provision compared to the school proposed to be discontinued and the proposed arrangements to ensure the expertise and specialism continues to be available; and

c) the accessibility and convenience of replacement provision for local parents.

- a) The nursery school already incorporates a Children's Centre, and this will continue to be provided at the same site.
- b) While legally closing the nursery school, the combined school would continue to offer the same level of service at the same location, and therefore will not reduce quantity or quality of provision. Specialist staff will continue to be employed for the early years age range. By strengthening and simplifying links between nursery and primary provision, the local authority believes that the quality of education provided across the age range will be enhanced.
- c) Replacement provision would be at the combined school on the same site.

Special educational provision

20. Where existing provision that is recognised by the LA as reserved for pupils with special educational needs is being discontinued, a statement as to how the LA or the governing body believes the proposal is likely to lead to improvements in the standard, quality and/or range of the educational provision for these children.

n/a

PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN
FOUNDATION PROPOSALS: Information to be included in a complete proposal

**Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School
Organisation (Prescribed Alterations to Maintained Schools)(England)
Regulations 2007 (as amended):**

**In respect of a Governing Body Proposal: School and governing body's
details**

1. The name, address and category of the school for which the governing body
are publishing the proposals.

n/a

In respect of an LEA Proposal: School and local education authority details

1. The name, address and category of the school .

Botley Primary School
Elms Road
Oxford
OX2 9JZ

Implementation and any proposed stages for implementation

2. The date on which the proposals are planned to be implemented, and if they
are to be implemented in stages, a description of what is planned for each stage,
and the number of stages intended and the dates of each stage.

01 September 2011

Objections and comments

3. A statement explaining the procedure for making representations, including
—

- (a) the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and
- (b) the address of the authority to which objections or comments should be sent.

Any objections or comments should be submitted in writing by 18 February 2011 to:

Barbara Chillman, School Organisation & Planning
FREEPOST OXFORDSHIRE COUNTY COUNCIL

or by email to:

Merger2010-manager@myconsultations.oxfordshire.gov.uk

or online at www.oxfordshire.gov.uk/consultation

Alteration description

4. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

It is intended to extend the age range at Botley Primary School from 4-11 to 3-11. This will be linked with the closure of Elms Road Nursery School & Daycare to effectively merge the two schools.

School capacity

5.—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals)/paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

- (a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The current capacity of the school for Years F1-6 is 315. The proposed extension of the age range will not alter the capacity figure for this age range, as accommodation currently used by the nursery would continue to be used for the foundation stage children.

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

The published admission number for the Reception (F1) class is 45, the indicated admission number is 39. At present the school admits no 3 year old children. After the proposed extension of the age range, the school would continue to admit 45 into the Reception class, but would also admit up to 80 3 year olds (F2) into the foundation stage class on a part-time basis.

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

n/a

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

The indicated admission number is 39. The school's numbers have fluctuated in recent years, but have started growing in response to rising birth rates in the area. At the October 2010 pupil census, the numbers in each year group were:

Reception: 51

1: 39

2: 49

3: 35

4: 37

5: 30

6: 36

(2) Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) /paragraphs 1, 2, 8, 18 and 19 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

At the October 2010 pupil census, the total number of pupils at the school was 277 (Reception – Year 6).

Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

n/a

Additional Site

7.—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

No new or additional site will be required.

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

n/a

Changes in boarding arrangements

8.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

n/a

- (b) the arrangements for safeguarding the welfare of children at the school;

n/a

- (c) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

n/a

- (d) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

n/a

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

n/a

(b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

n/a

Transfer to new site

9. Where the proposals are to transfer a school to a new site the following information—

(a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

n/a

(b) the distance between the proposed and current site;

n/a

(c) the reason for the choice of proposed site;

n/a

(d) the accessibility of the proposed site or sites;

n/a

(e) the proposed arrangements for transport of pupils to the school on its new site; and

n/a

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- (f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

n/a

Objectives

10. The objectives of the proposals.

The extension of age range at Botley Primary School is linked to the closure of Elms Road Nursery School & Daycare, as part of creating a merged 3-11 school.

A single management structure will enable the school's leadership team to focus more fully on school improvement and raising the achievement of pupils. The accountability for the whole age range and all facilities on site would rest with the leadership team and governance of the combined school, enabling greater coherence and less bureaucracy. The focus will be on ensuring consistency in the education of all pupils across the whole age range, based on a shared understanding of each child's strengths and needs.

Merging Botley Primary School and Elms Road Nursery School will also allow more efficient ways of working, enabling the leadership to remain focused on the quality of the education provided and the relationship with families established in the children's centre. The combined school will have more flexibility in how it uses its site and budget.

Consultation

11. Evidence of the consultation before the proposals were published including—

- (a) a list of persons who were consulted;
- (b) minutes of all public consultation meetings;
- (c) the views of the persons consulted;
- (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and

- (e) copies of all consultation documents and a statement on how these documents were made available.

a) Consultation for the extension of this school's age range was combined with consultation into the linked proposal to close Elms Road Nursery School. Consultation was carried out with staff, governors and parents at Elms Road Nursery School and Botley Primary School; local councillors and MPs; trade unions representing staff at the school; other city primary and nursery schools; and other interested parties.

b) A public meeting was held on 23 June 2010, where parents voiced their appreciation for the Children's Centre, Elms Road Nursery School, and Botley Primary School. Issues discussed included:

- The implications of a merger for the Children's Centre budget; the importance of giving due consideration to the management of the Children's Centre in any changes.
- Likely changes in staff, if the schools merge.
- Possible future growth in the local population.
- How would the merger save money?
- Waste of management time under current arrangement; impact on F1 children of lack of coordination between ERNSCC and BPS.
- Recent improvements in Botley Primary School. Importance of securing further improvements.
- Importance of Children's Centre to local community.
- Excellent provision by Elms Road Nursery School.
- Would the same number of nursery places be provided?
- Future management of early years education if the schools merged.
- How will the school be supported through the transition process by OCC?
- Benefits to young children of being in a setting totally focussed on early education.
- Will the needs of young children be given as much prominence within a merged school and management structure? Will funding and resources for early years be protected in a merged budget?
- Importance of transition from early education to primary school, and how that is helped by merger.

c) Staff and governors at Botley Primary School strongly support the proposal, arguing that it will improve the quality of education for children and provide more clarity for parents. Staff time would be freed up from administration and management of two separate establishments to concentrate instead on teaching and learning. Simpler lines of management

and accountability could be established, particularly benefitting the teaching of Reception (F1) children. Merger would allow more flexible use of both funding and facilities, making it easier to respond to future funding pressures or changes in pupil numbers.

Staff and governors at Elms Road Nursery School & Children's Centre strongly oppose the proposals, arguing that the quality of early years education would be compromised. They emphasise the specialised nature of early years education and the high level of skill and experience of the current nursery school staff, including the headteacher. Governors have also rigorously questioned the financial basis for the proposal, arguing that:

- The cost of replacing the functions currently carried out by the ERNSCC headteacher has been misleadingly expressed, and that there is limited scope for reductions in costs, and/or a danger that there will need to be additional job losses in order to achieve the stated savings, which would harm the quality of early years care and education.
- The number of early years children in the area is forecast to rise, which will lessen the impact of the Single Funding Formula.

105 written responses were received. Of these, 31% were from parents/users/staff/governors currently connected to Elms Road Nursery School & Children's Centre; 28% were from parents/staff/governors currently connected to Botley Primary School; 18% were from parents/users/staff/governors currently connected to both schools; 23% were from respondents with no current direct connection to either school. This last group included local residents and respondents connected to other nursery schools across the city.

In total, 31% of respondents agreed with the proposal. Reasons given were:

- Managerial and cost savings (19% of responses) – including more efficient management structure; better communications and sharing of good practice among staff; more flexible and efficient use of staff, site and facilities.
- Benefits to children and parents (19% of responses) – including easier transition to school; clarity for parents; a greater sense of belonging for Foundation children.

68% of respondents disagreed with the proposal. Reasons given were:

- Negative impact on children and parents (51% of responses), including: loss, or downgrading, of Children's Centre services (21%); loss of specialist early years staff skills (21%); better Ofsted rating for ERNSCC than BPS; that nursery schools provide a better quality of care and education for young children; that nursery children within a school would suffer from larger class sizes and/or more formal teaching

styles than they currently receive; that merger would put more challenges in the way of Botley Primary School continuing to improve; and a perceived reduction in choice of nurseries for parents who intended their child to then attend a primary school other than BPS.

- Managerial and costs effects (39% of responses), including: benefits of having a separate headteacher for the nursery and Children's Centre (25%); limited scope for savings to be made; that the financial position of the two schools does not justify merger; and concerns about job losses.
- Solution offered is disproportionate to the problem, or other solutions are preferable (30% of responses), including: further separation of the two schools so that either reception children could be the responsibility of ERNSCC or reception children could be taught entirely within BPS; ERNSCC could take more fee paying children; or better support should be provided to improve management and communications between the two schools.

Among current parents, those with children only at the nursery school (10) all opposed the proposal; of those with children at both schools (19) 74% opposed the proposal and 26% supported it; of those with children only at the primary school (13) 31% opposed the proposal and 62% supported it (with one mixed response).

d) The consultation leaflet is attached as Appendix 1. These were sent via the two schools to parents. Consultation leaflets were also sent to local primary and nursery schools, the feeder secondary school, local councillors and MPs, and other stakeholders. The leaflets were also available on the county council's website.

Project costs

12. A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

There are no capital costs associated with the proposal.

13. A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

n/a

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Age range

14. Where the proposals relate to a change in age range, the current age range for the school.

4-11

Early years provision

15. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5 —

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

<p>The school would offer a maximum of 40 places each morning and afternoon for 3 year old pupils (40 full-time equivalent places), as well as 45 places for Reception (F1). Nursery places would be organised as 3 hour sessions in the morning and afternoon. It is expected that all pupils will access their free entitlement of up to 15 hours.</p> <p>The school has an SEN Coordinator and additional support available from the LA EYSEN advisory teachers. There are toilet facilities adapted for wheelchair access in the nursery accommodation.</p>

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

<p>The school will take over the management of the existing provision, and the current Children's Centre services will continue. By merging Botley Primary School and Elms Road Nursery School, the integration of early years and children care provision with primary education will be strengthened.</p>

- (c) evidence of parental demand for additional provision of early years provision;

<p>The proposal will not create additional early years provision as the nursery class will replace the existing Elms Road Nursery School.</p>

- (d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

This proposal does not result in any change in the number of places provided, and therefore will not impact on the capacity, quality and sustainability of Early Years provision in the area.

There are 50 providers of Early Years Foundation Stage within 3 miles of Botley Primary School. Details will be provided on request to Merger2010-manager@myconsultations.oxfordshire.gov.uk

- (e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

The extension of age range at Botley Primary School will replace the current provision at Elms Road Nursery School, and early years capacity will not, therefore, be expanded. Pupil numbers have risen across the Oxford area, and are forecast to continue rising, and provision at other schools and establishments will be kept under review.

Changes to sixth form provision

16. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

n/a

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

n/a

(c) Evidence —

(i) of the local collaboration in drawing up the proposals; and

(ii) that the proposals are likely to lead to higher standards and better progression at the school;

n/a

(d) The proposed number of sixth form places to be provided.

n/a

17. Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

n/a

Special educational needs

18. Where the proposals are to establish or change provision for special educational needs—

(a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

n/a

(b) any additional specialist features will be provided;

n/a

(c) the proposed numbers of pupils for which the provision is to be made;

n/a

(d) details of how the provision will be funded;

n/a

(e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

n/a

(f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

n/a

(g) the location of the provision if it is not to be established on the existing site of the school;

n/a

(h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

n/a

- (i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

n/a

19. Where the proposals are to discontinue provision for special educational needs—

- (a) details of alternative provision for pupils for whom the provision is currently made;

n/a

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

n/a

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

n/a

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

n/a

20. Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

n/a

Sex of pupils

21. Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

n/a

- (b) evidence of local demand for single-sex education; and

n/a

- (c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

n/a

22. Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

n/a

- (b) evidence of local demand for single-sex education.

n/a

Extended services

23. If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

The school's extended services will not be affected.

Need or demand for additional places

24. If the proposals involve adding places—

- (a) a statement and supporting evidence of the need or demand for the particular places in the area;

n/a

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

n/a

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

n/a

25. If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

n/a

- (b) a statement on the local capacity to accommodate displaced pupils.

n/a

Expansion of successful and popular schools

25A. (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

(a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

(b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

n/a



Elms Road School and Children's Centre

(incorporating Elms Road Nursery School and Botley School Foundation Stage)

Elms Road

Botley

Oxford

OX2 9JZ

Tel: 01865 243955

Fax: 01865 793941

Email: office.1016@elms-road-nurs.oxon.sch.

Headteacher: Alison Brockliss
BA Hons, PGCE (Distinction)

9th February, 2011

School Organisation and Planning
FREEPOST, Oxfordshire County Council

Merger of Botley Primary School and Elms Road Nursery School & Children's Centre – Statutory Notice **Response from Full Governing Body of Elms Road Nursery School and Children's Centre**

Dear Ms Chillman

I am writing on behalf of the Full Governing Body of Elms Road School and Children's Centre. We have read and considered the proposal outlined in the two Statutory Proposals (to close Elms Road Nursery School and Children's Centre and to extend the age range of Botley Primary School) and listened to the views of parents and the community we represent, through various meetings and conversations.

We would like to register that as a governing body we **OBJECT** to the proposed merger of Botley Primary School and Elms Road Nursery School and Children's Centre.

Our reasons are as follows:

- We believe that the quality of education and care for early years education is best served by an independent, dedicated nursery school specialising in early years education. This view is supported by research (eg the EPPE project, cited by Dr Kathy Sylva at the public meeting on 23rd June). The Outstanding judgment recently awarded by Ofsted to Elms Road Nursery School is evidence of the high quality of Early Years education provided at Elms Road.
- Whilst we recognise that Botley Primary School has made good progress over the last few years, the fact remains that a school rated 'Satisfactory' by Ofsted will be taking over the running of a school rated 'Outstanding'. We find it hard to see how the quality of education and care can be improved beyond this grading through this merger, as is asserted in paragraph 25 of the paper which went to Cabinet on 21st December 2010.
- Additionally, we believe that the merger proposal breaches the legal requirement when closing a maintained nursery school to clearly demonstrate that alternative provision will be 'at least as equal in terms of the quantity and quality of early years provision provided by the nursery school with no loss of expertise and specialism'. Removing the specialist leadership and expertise



of the nursery Headteacher breaches this requirement and whilst the Headteacher of Botley Primary School has some experience of management in a combined primary/nursery setting, by her own admission she does not have the level of expertise in Early Years education that the Headteacher of the nursery school has. No evidence or plan has been provided to demonstrate how the quantity and quality of early years provision will continue – there is simply an assertion in the proposal that this will happen, despite removal of expertise and funding (see below). For these reasons we do not believe that the legal requirement set out above has been satisfied. The Cabinet will no doubt wish to satisfy itself on this point, and to examine any legal advice given in relation to this proposal, before reaching any decision.

- An early example of how provision may change arises from the Statutory notice to extend the Primary School age-range, which states that: “Nursery places would be organised as 3 hour sessions in the morning and afternoon”. Currently, sessions are not organised as 3-hour sessions, but as either 3 hour 45 minute sessions or 2 hour 30 minutes, a system which was put in place after consultation with parents and carers and to meet the needs of families in this area. The merger proposal appears to be suggesting a change to this service which will inconvenience families.
- We are also concerned that little account has been taken of the skills and experience required to lead and manage a Children’s Centre, which has a much wider remit than education. The Primary school has no experience of leading and managing such a service, whilst the nursery Headteacher has built up a great deal of knowledge and experience of running and developing the Children’s Centre services which would not be easy to replace.
- We are concerned that combining responsibility for primary education, nursery education, daycare provision and running a Children’s Centre is too great a workload for one Headteacher and management team. This could be detrimental for the school as a whole, and particularly for early years provision.
- We share the concerns of parents about the overall cut in funding for a merged school, cited in the Cabinet paper of 21st December. The expected cut in funding due to the Single Funding Formula will remain, and in addition the merged school will lose £64,000 – a total of £96,000 on top of any existing budget challenges the Primary school may have. The Primary school has said that it wishes to appoint someone to an Early Years lead post – but it is hard to see how this can be achieved given the cut in funding resulting from the merger. This puts at risk the quality of Early Years education and care. We also consider that the full cost of the merger proposal has not been counted – this would include potential redundancy costs (the likely outcome for the nursery school Headteacher) and the cost of renaming the school eg in terms of amalgamating websites, signage, stationery etc.
- We believe that the concern about ‘accountability’ which prompted this proposal, which is to do with simplifying the joint management of F1 (reception) children, should be resolved by supporting the two Headteachers in continuing to develop partnership working. Merging the two schools to resolve issues such as this is disproportionate. There is recent evidence (following a visit from Jo Goodall of OCC) that facilitated discussion involving an OCC expert can result in practical positive changes in ways of working together. Surely this is a more constructive, less damaging and ultimately less expensive way of addressing such concerns.
- Finally, 68% of respondents to the informal consultation disagreed with the proposal. It seems that the majority of people in the community wish to keep the two schools as separate institutions.

We would like to make clear that our objection to the proposed merger is in no way a reflection of a lack of confidence in Botley Primary School Headteacher, staff or governors. We have been pleased to work in partnership with BPS to provide the F1 children with an educational experience



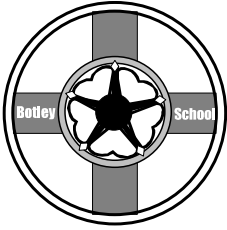
which combines the best of both schools and we look forward to continuing to do so.

Yours faithfully

Anne Winter
Chair of Governors, Elms Road School and Children's Centre
on behalf of the Full Governing Body



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BOTLEY PRIMARY SCHOOL

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Headteacher: Miss Alison Marsh

Deputy Headteacher: Mr Simon Jackson

15th February 2011

Dear Barbara,

Botley Primary School Governors' response to the LA proposed merger of Botley Primary School and Elms Road Nursery School and Children's Centre

Botley Primary School Governors wish to ensure the best possible education for all children within the community regardless of age. We therefore support the proposal to merge Botley Primary School and Elms Road Nursery School & Children's Centre. We recognise the excellent practice and hard work of the Headteacher and staff of the Nursery School and Children's Centre. It would be our intention to embrace this and continue to offer the same standard of care and support to children and families.

We support merger on a number of grounds.

Firstly, the June 2009 Ofsted Inspection report highlighted a fundamental deficiency in the school's Leadership and Management, particularly relating to the Foundation Stage. According to that report, there was an unnecessary layer of complication to management and governance, and a great deal of time and effort was therefore being spent to bring about close co-operation between Botley Primary School and Elms Road Nursery School. The report called for all parties involved to explore ways of making lines of accountability clearer for F1 children. Despite everyone's best efforts, this has not been successful.

Secondly, merger will lead to more effective use of the Botley Primary School Headteacher's and Senior Leadership Team's time. This, in turn, will enable staff to focus more on their key priority - learning and teaching - rather than on the administration and management of two sites. While some progress has been made recently, it must be stressed that it has been difficult over several years to reconcile these two management streams and we believe that a single management structure will benefit children throughout the school but particularly those in F1.

Governors believe that they have explored every avenue open to them both formally and informally which would allow both schools to continue operating independently. They consider that this unresolved Key Issue of Accountability is a major stumbling block to the School's future success, taking too much time away from teaching and learning for the

Headteacher, Senior Leadership Team and Governors. While this key issue remains, Botley Primary School cannot move forward and continue to improve standards. In June 2009 our grading was Satisfactory – we are ambitious and want to become an Outstanding school.

Thirdly, we believe that a single leadership structure will improve the quality of education offered to our children by providing coherent strategic leadership and coexistent operational direction. Since 2007 we have been working to all intents and purposes within a soft federation with Elms Road Nursery School & children's Centre. However, this arrangement has failed to deal with many issues that have affected the performance of F1 pupils or allowed the effective use of Botley Primary school resources. Members of the School Improvement and Early Years Teams are already fully aware of these issues and have been working closely with the school for several years. Even with the Local Authority's full support and expertise the accountability for F1 children and staff has failed to be resolved and this situation cannot be allowed to continue any longer

Consequently, merger should be supported for a number of reasons:

- To resolve F1 issues
- To allow greater flexibility and effective use of resources in increasingly difficult financial conditions
- To improve the quality of education for Botley Children across all age ranges

No other option adequately fulfills the above criteria. All of the other options have major flaws. The present system is untenable.

Additionally, it should be noted that Botley Primary School is currently under increasing pressure to take additional pupils and to become a two form entry school with effect from September 2011. We have already agreed to take 60 pupils into F1 this year, causing us to have two groups of children taught in the two different settings. This means the two groups of children are receiving different experiences. We foresee that running the Nursery as part of a larger organisation will allow extra flexibility and capacity in coping with

- (a) The new pupil-led funding scheme being introduced to education in nursery settings.
- (b) The resulting changes in funding as pupil numbers increase over the school year

Parents have consistently expressed confusion about which setting their children belong to and about how the two settings communicate with one another and externally. Merger will allow for more coherent and synchronised staff development, creating a critical mass for the deployment of staff expertise. Children in all age groups will have a better sense of belonging and transition from one phase to the next will be smoother

We have recently organised some small group parent Q&A sessions so that parents have the opportunity to talk to us directly about their concerns. The over-riding theme has been concern over the funding and the loss of £64K year on year – Governors are also concerned about this but feel that in order to make progress we have to make difficult decisions and that this will drive us to make the new merged school the most successful we can and to become an outstanding school to which everyone wants to send their children (whatever age) to. The management structure of the proposed new school has also been a concern and we are committed to extending our Senior Leadership Team to embrace all age groups and extended school facilities.

It is our belief that we cannot move on without merger going ahead. The transition will be complex and sometimes difficult but long term gains will vastly outweigh very short term issues. Botley Primary School Governors are confident that not only will the current standards of education be maintained but that both Schools will now have the ability to develop to their full potential.

Yours sincerely,

Annette Ahern
Chair of Governors
On Behalf of the Governing Body

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Elms Road School and Children's Centre

(incorporating Elms Road Nursery School and Botley School Foundation Stage)

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14.2.11

Headteacher: Alison Brockliss
BA Hons, PGCE (Distinction)

Ms Barbara Chillman
School Organisation and Planning
FREEPOST
OCC

Response to the proposed Closure of Elms Road Nursery School and Daycare and Extension of the age range at Botley Primary School.

Dear Ms. Chillman,

I would like to register that I OBJECT to the proposed closure of Elms Rd Nursery School and merger with Botley Primary School.

My reasons are as follows:

. Elms Road Nursery School was recognised by Ofsted as an 'outstanding' school in an inspection of October 2010:

" This is an outstanding nursery where children of all abilities and backgrounds succeed and thrive."

With current OCC challenges in variable primary school standards, closing an 'outstanding' school would be a loss to OCC and the high standards it aspires to.

. One of the reasons being put forward for closure is the 'accountability' issue brought up in an 09 inspection of the 'satisfactory' Botley Primary School. The report found the foundation stage provision to be 'good', but

" In consultation with Elms Rd Nursery school and Children's Centre, the Local Authority and parents, explore ways of making lines of accountability clearer for the Reception provision."

To date, except for the current closure consultation, there have been no meetings between the primary school, local authority advisers and nursery school & children's centre, to explore this issue. In that this liaison has not taken place, 'accountability' cannot be used as a vehicle for the closure of another school.

. If the Nursery School is 'merged' with a primary school, I find it difficult to see how



standards will rise, as the consultation document states. I have taught as a nursery class teacher in a primary school for nearly eleven years, and am very aware of the dilution of the focus on the needs of the youngest children in such a setting, where the majority of work and funding is channelled into the older children with their nationally reportable data. Without a Headteacher and Governing Body leading the Nursery School, 'merging' would very likely result in a dilution of expertise for the 0-5 year olds, and a probable reduction in standards. As such I cannot see how the new merged setting would be 'at least as equal in terms of the quantity and quality of early years provision provided by the nursery school with no loss of expertise and specialism.' (Merger consultation document.)

. There has been little mention of Elms Rd Children's Centre in these deliberations. Vague comments have been made about it 'continuing' under the 'merger', but no details are forthcoming about how it will be led. This has engendered much stress and uncertainty. At present 30% of my salary comes from the Children's Centre budget, and my work, and job description, is divided accordingly. I have recently spent considerable time writing the first draft of the Ofsted Self Evaluation Form, in anticipation of an imminent inspection. The work of leading a Children's Centre is very different from the headship of a school, and I have learnt over many years, from setting it up alone at the beginning, how complex such a setting is. I have striven to make the whole early years setting of nursery school, reception children, daycare and children's centre work as one cohesive whole. From comments made, we feel we have been successful in this, and families have benefitted from this joined up approach. Nursery schools were used as the core of children's centres in OCC, with 6 of the 7 free-standing maintained nursery schools developing their practice in this manner. Adding the leadership of the Children's Centre, Nursery School and Daycare on to the headship of a primary school in a 'merged' setting, would seem to be an unmanageable job.

. Details of finance have not been forthcoming during the process from OCC, which makes it impossible for councillors to make a decision based on the second reason for closure, ie finance. Government guidance states clearly that –
 " the single funding formula should not be used as a vehicle to close, or close by strangulation, good quality maintained nursery school provision. The presumption against the closure of nursery schools remains, even if the method of funding them is changing." As far as Governors have been able to ascertain, from a lack of hard figures, the Nursery school should break even in the financial year 11/12. Governors are already exploring options for addressing future financial challenges.

. Botley Primary School finances are also under pressure, particularly from the recent rise in their reception children numbers to 60 from 45 (the 'public notice' has the wrong admission numbers.) Children have been transported into Botley from across the city, an option not available for a nursery school which may have vacant spaces. Added to these challenges the possible future expenses under a 'merger' :

The rise in salaries of the head and deputy headteacher due to increased size of primary school;

The cost of providing an 'early years' lead';

The cost of a Children's Centre lead;

it is difficult to see that the merged setting will be better off financially. Is OCC proposing

to support a possible deficit primary school budget indefinitely? I am sure Councillors would not be happy with this situation, nor indeed would taxpayers if they were to be informed.

. There is a Government presumption against the closure of a maintained nursery school if leading a children's centre-

"Local authorities should also consider the existing presumption (in statutory guidance under the Education and Inspections Act 2006) against the closure of maintained nursery schools, where a maintained nursery school forms part of a children's centre."

(Sure Start Children's centre Statutory Guidance 2010)

If the closure of Elms Rd Nursery school goes ahead this statute will be breached.

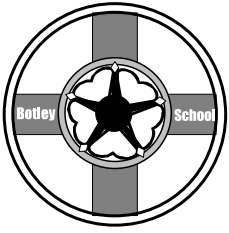
.The OCC free-standing maintained nursery schools are all 'outstanding' (4) or 'good' (3). As such high quality settings they are currently involved in leading good practice in PVI and maintained settings. Elms Rd Nursery School and Children's Centre has recently been participating in a project with Professor Kathy Sylva, on ensuring the effectiveness of Children's Centre leadership. Elms Rd is about to lead a project on developing boys' literacy, supporting PVI settings in Oxford City and the Vale of the White Horse. If the 'merger' goes ahead, this project is unlikely to take place without my specialist lead.

Having attended the OCC Cabinet meeting on 21.12.10, I sadly realise that any argument to retain the Nursery School, Daycare and Children's Centres as separate entities, distinct from the primary school, appear to be not going to alter what seems to be a predetermined decision to close our setting.

The saddest part of the whole affair is that ultimately it is the youngest children and their families in our community who will ultimately suffer from such a closure and merger. In that 'early intervention' and family support are Government priorities, such a move would seem to be a dangerous, retrograde step.

Yours sincerely,

Mrs Alison Brockliss
Headteacher/Lead of Elms Rd nursery School and Children's Centre



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Deputy Headteacher: Mr Simon Jackson

Thursday 10th February 2011

Response to the LA proposal to merge Botley Primary School with Elms Rd Nursery School and Children's Centre.

I fully respect the expertise and experience of all staff within both Botley Primary School and Elms Road Nursery School and Children's Centre. I believe that the skills of both schools working together as one can provide an outstanding education and service for the children and families of Botley.

Both schools have been working as a soft federation, with the Elms Road Schools Joint Committee (ERSJC) during the building work on the joint site and then from when the joint building opened in 2007 until present. Despite the ERSJC, too much Headteacher, Senior Leadership and governor time is spent on sorting out the day to day issues of the joint/shared site, rather than on the strategic role and a focus on learning and teaching. In 2009 Ofsted agreed that this causes an extra layer of unnecessary complication and the accountability of F1 staff and children remains unclear.

I list below the on-going frustrations and difficulties of having F1 staff and children in a different school under the day to day management of different Headteacher:

- Energy bills are unable to be isolated into BPS or ERNSCC as no separate meters were installed at the time of building ERNSCC . This leads to complicated calculations having to be done involving significant amounts of time between BPS and ERSCC Heads/ERSJC/both Bursars and CoG's meeting. These issues are on-going and despite several attempts involving OCC to help clarify calculations and provide clear guidance to resolve this it has always been passed back to both sets of school's governors. With a merged school this is instantly solved.
- Increased staffing costs as BPS has a usual pupil admission number of 45, it has to provide 2 teachers plus TA to work within the ERNSCC and are unable to have mixed age classes as it has throughout the rest of the school and historically in 'Reception'. This includes additional costs for covering PPA for the additional teacher. This year we have two classes, one in each site, which causes additional organisation challenges. With a merged school this is instantly solved.
- Currently the cost of a caretaker for the site is met by BPS

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- Increased spending causes budgetary issues for BPS having to contribute to upkeep and running of ERNSCC although it is not included in its own budget allocation from the LA. With a merged school this would be solved.
- The staff employed by BPS but working within ERNSCC have in effect two line managers (Heads of both schools) leading to lack of clarity. It is difficult for them to integrate fully with BPS staff leading to increased pressure to attend staff meetings in both settings and divided loyalty for INSET days. Do they attend INSET within the setting where they work or the INSET whose payroll they are on? Some INSET days are different for ERNSCC and BPS leading to confusion for parents and an inability for F1 teachers to be available for BPS INSET days e.g. Performance Management – ERNSCC do not use the OCC recommended day due to the large number of part time staff at ERNSCC. F1 staff have raised concerns that they do not feel part of the BPS team and feel pressurised to attend meetings and events in both settings. BPS Headteacher is increasingly aware and concerned at the effect this is having on staff morale. With a merged school this would be solved.
- Performance Management of F1 staff is complicated further by F1 staff following ERNSCC SDP priorities therefore not all staff employed by BPS are able to support BPS SDP priorities. Monitoring of pupil progress is hindered by this and creates additional work for both schools in trying to track progress from Early Years to Year 6. With a merged school this would be solved.
- F1 teachers co-ordinate subjects within ERNSCC only as that is the setting where they work and therefore cannot contribute to BPS subject co-ordination. This puts increased pressure on the remaining BPS staff. With a merged school this would be solved.
- Until Sept 2010, F1 children followed ERNSCC start and finish times as they were taught within that setting. This caused problems for parents with siblings in both schools. Now, F1 follow BPS start and finish times, but parents are not allowed to use the ERNSCC main entrance, so nursery parents are not confused about the times. F1 parents have to use the rear entrance from the BPS lower school playground. With a merged school this would be solved.
- F1 children are unable to share the same lunchtime as KS 1 children, as their classroom in ERNSCC is used for serving F2/3 lunches - F1 have to vacate the room earlier than we would like. With one headteacher it could be arranged to allow a system that would suit everyone.
- Parents are often confused about which school their child belongs to. F1 children take home a newsletter from each school and the children often repeat celebrations in both settings eg Harvest & Christmas, which is unnecessary. With one headteacher this could be avoided.
- Inconsistent support for both ERNSCC and BPS, especially when looking at data - One message is given to one headteacher and a different one to the other which causes frustrations on both parts. For example, F1 data differs from that of F2 at ERNSCC as the F1s are made up of different children, 50% do not come from ERNS, but 18 other providers, so over half of the data is not “matched pupils.” With one headteacher pupil tracking of all pupils would be more consistent, leading to more transparent self-evaluation of all the provision across the whole site.

- The Headteacher for the primary school is statutorily responsible for the F1 children; however in this current arrangement, the BPS Headteacher has very limited say about how and what the F1 children are taught. How can the HT of BPS be held to account for something she has very little influence over?

With a merged school, with one Headteacher all these issues, and equally important, the Key Issue from Ofsted is resolved, allowing the staff and children of the current primary school to move on and build on the improvements it has made since the last Ofsted inspection. The Botley Primary School Headteacher, SLT and governors are ambitious and want it to be an "Outstanding School", but while this Key Issue from Ofsted still remains it is preventing us from achieving our ambition.

More recently, as an alternative to merging, both schools considered becoming a hard federation. The two schools researched and discussed this possibility independently and jointly. Claudia Wade led a joint governors meeting and the two HTs and CoGs visited a well-established federation in Thame. The ERNSCC preferred structure of a federation was that two separate Headteachers would remain. As this option would not address the BPS Key Issue from Ofsted or improve on the current working arrangements, BPS decided that merger should go ahead. Also, a hard federation would not allow existing staff to be employed across both settings, only within their original setting, which would put further restrictions on the staffing structure of both schools, preventing flexible deployment of staff where needed.

The F1 accountability issue has been further complicated by the LA request for BPS to take 60 children in F1 in Sept 2010. This has resulted in BPS having F1 classes on both school sites, one F1 class in the BPS building and one F1 class in the ERNSCC building (the ERNSCC building currently only has provision for 45 children). This arrangement is working well but to ensure that both sets of children get a similar experience, a rotation system has been implemented, so both classes get to use the purpose built EYFS facilities in ERNSCC and the quieter classroom time, away from F2 and F3 children in the BPS classroom.

In addition to the above, OCC are seeking to make BPS a two form entry school for several years to come, to take account of the increase in demand for school places within Oxford City. By flexible use of both BPS and the ERNSCC building under one headteacher, the cost of additional building to accommodate the increased numbers of children could be dramatically reduced. Under one headteacher/governing body all resources could be reviewed across the whole site to ensure the most efficient use of the site is made without restriction.

Concerns about the loss of funding by merging have been raised but given that the merged school would lose the cost of one headteacher, I am satisfied that the loss of funding would not be as great as first thought.

The change to nursery funding (pupil led from place led) in April 2011 was also a concern, but this will still be a problem for ERNSCC setting, with or without the merger. I believe that the nursery as part of a larger organisation would be able to overcome this new shortfall in funding more easily than ERNSCC could independently, giving greater job security and could potentially minimise the risk of closure due to lack of funds.

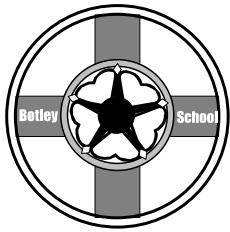
I am also aware that users of the Children's Centre are also anxious about its existence with the proposed merger. I see no reason why merger would alter the excellent provision currently provided by the Children's Centre as long as the Sure Start funding remains.

A revised Leadership Team and staffing structure to take account of Early Years and Children's Centre management would have to be created; taking staffing from across the whole site in to consideration, should merger go ahead. This will enable everyone to share expertise and to maximise opportunities for all. I hope that the high quality support promised to by the LA during the transition period will enable this to happen smoothly and successfully.

I have concerns about articles written about the "Closure of the Nursery" published recently in the Oxford Mail and the Sprout (a local parish magazine) – see attached. The article in the Sprout did not mention that the age range of the primary school was being extended to include 3 yr olds. I believe that this has purposely misinformed people and leading them to believe that there would be no nursery provision in Botley at all, which as we know, is not accurate. This consequently could have an adverse impact on the responses given to the consultation. I believe this negative press could also have a serious impact on the number of parents choosing ERNSCC for their child's nursery place this coming year. This would obviously have a direct impact on funding, putting further pressure on finances, which could have so easily been avoided by complete and honest information being shared in the first place.

To conclude, I support the LA proposal to merge Botley Primary School with Elms Road Nursery School and Children's Centre. One headteacher of a merged school will bring about strong and clear leadership for all staff, children and their families in the Botley area.

Alison Marsh
Headteacher



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Deputy Headteacher: Mr Simon Jackson

Thursday 3rd February 2011

Botley Primary School staff response to the LA proposed merger of Botley Primary

School and Elms Road Nursery School and Children's Centre

We would like to recognise the excellent practice that goes on in all settings on the site. Since the informal consultation last year staff have had the opportunity to explore and develop closer working across BPS and ERNSCC eg federation and having half F1 cohort working within the BPS site due to increased numbers. Despite this, the original difficulties of having F1 staff and children within ERNSCC remain.

We would also like to register that as Botley Primary School staff, we believe the proposed merger represents the best interests of the children, parents, staff and wider community.

However, it is recognised that this merger will still need careful planning and support from the LA in ensuring a successful transition takes place for all.

Below are our thoughts on the benefits of the merger :-

Children:

- The children will feel a stronger sense of belonging to the whole school site.
- F1 are now taught in both BPS and ERNSCC (due to increased numbers) which has added to organisational issues having the same year group in two settings. A rota system has had to be implemented to allow all F1 children to have a similar experience, using both settings to enable the F1s based in BPS access to the purpose built outdoor equipment in ERNSCC. This could be avoided with future increased F1 pupil numbers as they could be accommodated within the purpose built EY setting, the space in the building could be used more flexibly under one headteacher and governors.
- The transition between phases will be smoother as moving from F2 to F1 within the same school will mean no change in daily routines, with familiar staffing and ethos.
- Curriculum provision throughout the 3 -11 age range will be more cohesive with one staff team creating it together with one shared vision.
- F1 children wouldn't repeat activities such as harvest festival or Christmas by doing it as part of the nursery and then primary school, such activities would be able to take place as the whole school.

Parents:

- Any confusion among parents about which setting their children belong to, will no longer be an issue, Even on 18.1.11 Botley Primary School received a letter from an F1 parent outlining the problem of their child being part of two schools “ I think this is confusing for us and the children and we need to be fully part of one school or another”
- The proposed merger would remove the extra layer of complication (as noted by Ofsted June 09), such as letters, INSET days and times at the beginning and end of the school day. (Currently F1 children take home letters etc from both schools, which parents often complain about)

Community:

- We believe that the majority of the wider community currently sees the site as one setting anyway, so the proposed merger will strengthen this impression and avoid confusion.
- We believe that this proposed merger will provide a fresh start and an exciting opportunity to help us in our vision of “creating excellence, embracing all.”
- The Children’s Centre can have full free access to all facilities on site to enhance the all year round provision currently provided within ERNSCC.

Leadership and management:

- Leadership and management of the school will be more effective – better use of the time and resources, focussing on the children’s learning rather than on administration and management of the two sites.
- With one headteacher, there will be clearer leadership for all staff.
- HT, SLT, Governors, bursar and business manager will no longer have numerous meetings with counterparts in ERNSCC about bills (all utilities for both schools are on one set of meters of BPS), facilities, SLAs, maintenance and use of resources that have continued since the joint working began in 2007.
- Performance Management for all staff (especially for F1 staff) will be clearer as all staff will be working and supporting the same objectives for improvement and the same School Development Plan. (currently F1 staff are following the ERNSCC SDP as this is where the children are mostly taught, and lesson observations have different focuses from the SDP of the two different schools.)
- Currently F1 staff have subject responsibility for the nursery only, they do not have subject responsibility in the school that employs them, which puts additional pressure on other BPS staff.
- Strategic planning would be simplified as there would be only one staff team and governors working on site for the future benefit of all stakeholders.
- There are potentially cost savings to be made for the school and LA as one school means one set of SLAs, one school visit needed by one School Improvement Partner, one visit from Mouchel, one visit for Health and Safety etc etc.

Staff:

- All curriculum coordinators will be able to work across phases to develop and share expertise rather than in isolated phases.
- All staff (but in particular F1 staff) will have a sense of belonging and common purpose.
- There will be greater opportunities for flexible working and sharing expertise and best practice.
- Stronger relationships between all staff and families can be built from the start.
- Administrative and site staff will no longer need to negotiate with their counter parts in ERNSCC to maintain the site.
- All staff will have the same INSET days and staff meetings with a common focus. (F1 staff currently attend alternate BPS and ERNSCC meetings which means BPS never has all its full staff together.)

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In summary, Botley Primary School staff are in favour of merger, Botley Primary School merging with Elms Road Nursery School and Children's Centre.

Regards,

Botley Primary School Staff

Simon Jackson (Deputy Headteacher)	Ruth Blampied (Play Leader, TA, teacher)
Jenna Huckerby (Yr 3 / 4 teacher)	Joanne Barrett (School secretary)
Lydia Terry (TA/Play worker)	Steve Davis (Yr 6 teacher)
Claire Barwick (TA)	Gina Davis (TA)
Joy Topping (Yr 1 teacher)	Judith Beal (TA and PPA teacher)
Alison Marsh (Headteacher)	Sam Rahim (EAL TA)
Helen Jennings (Yr 2 teacher)	Patrice Miller (TA),
Lizzy Hegarty (Yr 1 /2 teacher)	Miranda Watson (TA/LTS)
Alex Neil (Yr 5 /6 teacher)	Michelle Guilfooy (TA/LTS/Play worker)
Shelly Rahman (Play Leader/TA)	Louise Dixon (LTS)
Karen Webb (TA/LTS)	Lucasz Stanisiz (cleaner)
Dariusz Parczeuski (Caretaker)	Holly Turner (F1 teacher)
Karen Jessett (F1 teacher)	Cheryl Wilkins (F1 key person)
Sarah Hazell (SENCo)	Sarah Radford (Yr 3/ 4 teacher)
Fiona Bartlett (PPA teacher)	Dawn Davis (Business Manager)
Janice Spearing (Bursar)	Elly Akter (Play Worker)
Diane Coppick (Play worker)	

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INFORMATION ABOUT THE PROPOSED MERGER

Oxfordshire County Council (OCC) proposes to merge Elms Road Nursery School and Children's Centre with Botley Primary School.

DID YOU KNOW?

- **The combined school is estimated to lose £64,000 annually compared to the two schools staying independent – this was only made public in December 2010.**
- The informal consultation is now closed and we are in the formal consultation period which runs from 7th January to 18th February 2011.
- Of the 105 responses the council received during the informal consultation period, 68% were against the proposal.

Any comments made previously WILL NOT COUNT and need to be made again if you would like the council to take them into consideration.

KEY POINTS

A Parents' Focus Group was formed in 2010 to obtain more facts and share ideas, and as a group we have the following concerns:

1) The quality of Nursery Provision could be reduced

- Nursery School was rated as Outstanding by Ofsted (November 2010).
- It would lose its nursery head teacher and the considerable expertise and knowledge of nursery education that she brings to the setting. We understand that it is planned, should the merger go ahead, that the nursery will be led by the Botley School head teacher with a focused early years role being created but this will not be the same as a dedicated Nursery head teacher and there is no extra funding available for any new roles.

2) The Primary School Provision would have less funding per pupil

- Whilst helping the Primary School clarify lines of accountability for F1 teaching staff, the newly merged school would have to run an enlarged school with £64,000 fewer funds than the two schools would receive independently, although *in the first year* this would be partly compensated for by an amalgamated school allocation of £53,750.
- The introduction of the Early Years Single Funding Formula will see the funds for the Nursery School reduce by an estimated £32,000 per year in April 2011. Therefore the merged school would lose an estimated £96,000 per year compared to now.
- Assuming that money buys the schools valuable resources, then we believe the merger could result in there being fewer resources available for our children's education.
- Botley Primary school was already asked this year to take 60 children in F1 (instead of the usual 45) this is expected to continue.

3) Impact on the Children Centre

- We understand that the Children Centre would keep a separate budget (should the merger go ahead) as it is funded by Sure Start.
- Running the Children's centre takes 30 % of the current Nursery Head teacher's time. It is different from a primary school environment, supports different sectors and operates all year round and outside school hours. Between July and September 2010, more than 200 children under 3 and their families used it.
- It is essential that the right time and expertise is invested to provide this valuable support to the

community.

4) We do not see our children's education currently affected by the problem that the merger seeks to resolve.

- One of the main reasons given for the merger is that lines of accountability are currently unclear for F1 staff and that there is an unnecessary layer of complication to management and governance (Ofsted report for the Botley Primary School June 2009).
- Teaching of Key stage one, which contains F1, is 'Good' according to Ofsted 2009 report, and the most highly graded section of the school.
- Since the 2009 Botley School Ofsted inspection, we have already seen improvements to the integration of F1 children: same starting and finishing time, patterns of breaks and formal learning and sharing outdoor space with lower school classes.
- The original consultation document agreed that the children's' education was not affected by the management set up stating "*these arrangements do not disadvantage the children....*". We think there must be a better solution to improve the accountability for F1 and reduce duplication and that improvement to the children's educational experience should be the motivating factor to any changes made.

ALTERNATIVE SOLUTIONS

Efficiency saving and clarity around F1 leadership and management could be sought through other solutions such as:

- F1 being solely under the Botley Primary School day to day management, with the use of a dedicated part of the Nursery building which has the required equipment for Early Years provision. This would not affect the quality of education and resources currently available but would ensure accountability of F1 staff and facilities under one head teacher.
- Re-consider the Federation model as it would facilitate further collaboration between the two schools, encourage potential cost and time efficiencies and would not result in the loss of £64k.
- ERNS has F1 children back on its school roll until the term they are five. This would preserve school numbers and boost funding, enable ERNS to continue its excellent Early Years practise under the leadership of their outstanding specialist Head Teacher and solve the key issue of management accountability because they would be an independent school.

NEXT STEPS

The proposed merger could affect the Primary School, Nursery School and Children Centre so it is really worth letting the right people know what you think and respond to the consultation by 18th February.

You can:

- Fill in the questionnaire (you have to register online first) on:
<https://myconsultations.oxfordshire.gov.uk/consult.ti/Merger2010/consultationHome>
- You can email: Merger2010-manager@myconsultations.oxfordshire.gov.uk.

CA8

- Or write to Barbara Chillman, School Organisation & Planning, FREEPOST OXFORDSHIRE COUNTY COUNCIL (format attached).

Response to the proposed merger of Botley Primary School and Elms Road Nursery School & Children's Centre - Statutory Notice

Name:

I am (tick all that apply)

- Parent/carer of a child at Elms Road Nursery School
- Parent/carer of a child at Botley Primary School
- Parent/carer of a child at another nursery school
- Parent/carer of a child at another primary school
- Parent/carer of a child at secondary school
- User of the Children's Centre at Elms Road
- Staff/governor at Elms Road Nursery School & Children's Centre
- Staff/governor at Botley Primary School
- Other (please specify)

- I/we wish to object to the proposed merger of Botley Primary School and Elms Road Nursery School
- I/we do not wish to object to the proposed merger of Botley Primary School and Elms Road Nursery School

Comments (continue overleaf if necessary)

I/we wish to make the following comments about the proposed merger:

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Division(s): Witney (All)

CABINET – 15 March 2011

THE COGGES HERITAGE TRUST

Report by the Director for Social and Community Services

Introduction

1. This report follows reports to the Cabinet in November 2008 and as a delegated decision to the Cabinet Member for Social and Community Services in May 2009. Those reports respectively instructed officers to establish a new charitable Trust to manage Cogges Manor Farm Museum and agreed the draft objects and powers of the new Trust. This report describes the leasing of Cogges to the new Trust, its draft constitution (Memorandum and Articles of Association) and the proposed lease to the new Trust and related property issues and the financial implications.

Background

2. Following the decision that the County Council could no longer afford the cost (£240,000 p.a.) of running Cogges Manor Farm in Witney as Oxfordshire's museum of rural life, work was done during 2008 to identify an alternative approach to the operation of the site at no cost to the Council, while retaining public access and an element of education and interpretation of Cogges' historic significance. A possible commercial partner to take on the operation was sought but no satisfactory bids were received. At the same time, public consultation led to a proposal from a local community enterprise group which envisaged running Cogges in a way which exploits not only its historic importance but also its present relevance to the economic, social and environmental well-being of the community, based on the efforts of a number of small local enterprises.
3. As a result, the County Council decided to establish a new independent Trust to develop the community enterprise vision and to run Cogges Manor Farm, achieving the Council's objectives of continuing access and education/interpretation. Funding of £160,000 p.a. was agreed to be made available to the Trust for two years (2010/11 and 2011/12); after that it was expected that the Trust should be self-sustaining. A sum of £250,000 was also to be made available in the Council's capital programme to assist with any capital developments required, a sum which would be augmented by external grant funding.

During 2009 a Shadow Board was recruited from local people with a range of relevant business, marketing, legal and financial skills. More

than 40 people offered to serve as Trustees. A selection process and interviews led to the creation of a Board of twelve people, including, as previously agreed, two representatives from the Community Enterprise group and two from the County Council (initially Richard Munro, now Martyn Brown, and Simon Kearey). The Chair of the board is a nationally recognised heritage consultant living in Oxfordshire with extensive experience of the management of historic attractions.

4. The Board has met monthly since September 2009; it developed its vision and business plan on the basis of the financial offer outlined above. However in 2010, as the severity of the financial situation facing the County Council became apparent, the Board was asked to review and reduce its need for capital funding. This required a complete reappraisal of the vision and business plan.

The Revised Vision and Plans

5. Public interest in Cogges has continued. Through 2010, although Cogges was closed to the general public, the Shadow Board and the museums service collaborated to offer a series of learning and community events in line with the County Council's objectives for the site; a reception was held at Cogges in November to celebrate the work achieved. The Shadow Board launched its 'new' vision at that meeting and subsequently has publicised its plans through the Cogges Bulletin and on its web site.
6. Trustees presented their plans to the County Council and West Oxfordshire District Council (and to the local Member of Parliament who visited Cogges in January). The Shadow Board's vision for Cogges focuses on 'food'; a place to learn about food; using the historic farm setting creatively to offer information on food, encouraging good health, well being and self sufficiency. The plans include a resident 'smallholder' who would live in part of the Manor House, keep a range of livestock and cultivate all or part of the garden. The vision and plans have been welcomed.
7. The supporting Business Plan has been reviewed by County Council finance officers and has been judged to be realistic and achievable. The Trustees have reduced their capital needs from the original offer from the County Council of £250,000 to £105,000; this includes a sum to provide residential accommodation in the Manor House and sufficient to support a significant application to the Heritage Lottery Fund for major capital investment in due course.

The Lease

8. Negotiations are continuing between Property and Legal Services and the Shadow Board's legal advisers. The lease is recommended at a peppercorn rent on account of the restrictions placed on the use of the site – for cultural, educational and community purposes; in addition the buildings are listed and much of the site is a Scheduled Ancient

Monument; the farmland is adjacent to the river and liable to flood; and in recognition of the financial support offered to the Trust to operate the site. It is proposed that the lease will allow sub-lettings of part which will be necessary in order for the site to become financially viable; such sub-lettings will also be appropriate and consistent with the operation of the property as a visitor/community attraction (e.g. a suitable catering facility will be an essential component and will be required to achieve viability).

9. Similarly it is recommended that the County Council should retain responsibility for structural repairs to the existing buildings. Passing those on to the Trust would simply add to the difficulty in managing the site as a financially viable enterprise.
10. The length of the lease is sufficient to meet the criteria of the Heritage Lottery Fund for major capital funding.
11. Concurrent with the proposed lease it is intended that the County Council will enter into such property arrangements with adjoining landowners as the County Councils Assistant Head of Property considers appropriate and in the County Councils interest to facilitate the new Trust in operating Cogges Manor Farm. Reference to the those adjoining landowners relate to leased in property by the County Council of an adjoining field and the car park for people with disabilities (between the main car park and the Manor Farm-the "Mawles Lease"), and the leased in land by the County Council at the west end of Church Lane (the "Church Lease").
12. There are some chattels such as furniture at the farm. These are of a small value of less than £5,000 and it is proposed that these will be transferred to the new Trust. Museum exhibits belonging to the Council will be loaned to the Trust. Legal Services will be instructed to draw up an agreement to cover the asset transfer of the chattels and the loan of exhibits.

The Constitution

13. It is proposed that the Cogges Heritage Trust will be a new independent body; the 'old' Cogges Agricultural Heritage Museum Development Trust has agreed to wind up and transfer its assets to the new Trust. The new Trust will take the legal form of a company limited by guarantee and the Trust will seek registered charitable status. The new Trust will comprise a minimum of 11 Trustees, including two representatives from the Community Enterprise group and two from the County Council (for independence, County Council representation must be less than 25% of the Trustees).
14. The new Trust is taking independent legal advice on its constitution and the process of applying for registered charity status, which is expected to take some time. The constitution of the Trust will be its

company memorandum and articles of association. Negotiations have taken place between Legal Services and the Trust's legal advisers as to the form of these, which is taken from the model for charities published by the Charity Commission. The constitutional documents of the Trust will set out the charitable objects of the Trust. The current draft charitable objects are attached.

Sustainability

15. The Shadow Board's vision for Cogges supports strongly the Council's agenda for improving sustainability through the promotion of sound environmental practice regarding land use, energy and waste. Educational programmes, using the Cogges land and the agricultural history of the locality, will focus on food production, processing, retailing and cooking – to encourage responsible practice at all stages and healthy eating and lifestyles.

Risks

16. The Shadow Board has undertaken a very thorough business planning process and has identified the risks and uncertainty of achieving its vision particularly in relation to the conversion of some of the buildings at Cogges into spaces that can be used all year round (ie heated) and for a variety of (income generating) purposes. The Conservation Statement clearly indicates the historic and architectural quality of many of the buildings and they are protected from change by their listed status within the Ancient Monument site. The Trustees are fully aware of these matters and have taken them into account in their plans.

Financial and Staff Implications

17. Following the decision of the Cabinet in November 2008, all staff were given notice of redundancy. Posts were reduced in phases through 2009/10. Since then, and with the agreement of the Shadow Board, a part-time caretaker/ gardener has been retained to look after the site until the transfer is completed. The Trust may wish to retain this post, in which case a TUPE transfer may apply.
18. The Council's budget agreed in February 2009 confirmed revenue funding to support the new Trust in its first two years of operation, 2010/11 and 2011/12, of £160,000 per year. Given the delay in transferring the site to the new Trust, the 2010/11 budget has been used to maintain Cogges (at a minimal level) through the current year and to meet the Trust's setting up costs, the balance (c. £100,000) will therefore be carried forward and added to the 2011/12 allocation, and used as originally intended to support the Trust through its first two years of activity. There will be no subsequent revenue contribution. The capital contribution of £250,000 was withdrawn, and the Shadow Board's revised plans require £105,000. Community Services have identified a one-off contribution of £55,000 from 2010/11 revenue

budgets, and the balance of £50,000 has been formally requested from West Oxfordshire District Council (to be determined by WODC Cabinet on 16 March).

19. The lease is recommended at a peppercorn as the property will be used for cultural, educational and community purposes, and there is a condition in the lease terms restricting the use.

RECOMMENDATIONS

- 10. The Cabinet is RECOMMENDED, subject to one-off funding support of £50,000 from West Oxfordshire District Council:**
 - a. to authorise the County Councils Assistant Head of Property to agree the grant of a lease of Cogges Manor Farm to the Trust on terms to be agreed**
 - b. to authorise the County Councils Assistant Head of Property to enter into such other property arrangements in respect of the Mawles Lease and the Church Lease and on terms to be agreed as are appropriate to facilitate the new Trust in operating the Cogges Manor Farm**
 - c. to authorise the Head of Legal Services to agree the creation of the Trust and its constitution**
 - d. to nominate two representatives from the County Council as Trustees (currently Simon Kearey and Martyn Brown)**
 - e. authorise the County Solicitor to agree suitable agreements with the Trust to cover the Council's funding support, the loan of exhibits and the transfer of chattels**

John Jackson
Director for Social and Community Services

Background papers:

Memorandum and Articles of Association

Contact Officer: Martyn Brown, Heritage and Arts Officer, 01993 814114

February 2011

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Proposed Charitable objects of the Cogges Heritage Trust

Extract from the company's Articles of Association:

4 Objects

4.1 The Charity's objects ("Objects") are specifically restricted to the following:-

4.1.1 To preserve, protect, develop and improve the archaeological, historical, architectural and environmental heritage of the site of Cogges Manor Farm and associated land for the benefit of the people of the County of Oxfordshire and the wider members of the public;

4.1.2 To advance the education of the public in an understanding of rural heritage and contemporary and future farming and food production including but not exclusively by;

(a) The establishment and operation of a facility to be open to members of the public;

(b) Interpreting the rural history of the site;

4.1.3 To use the site as a resource for facilitating the development of the local community to enhance environmental, social and economic well-being;

4.1.4 The promotion of arts and culture;

4.1.5 Such other charitable purposes beneficial to the public consistent with the objects above as the Trustees shall in their absolute discretion determine.

4.2 This provision may be amended by special resolution but only with the prior written consent of the Commission.

28 February 2011

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Division(s):

CABINET – 15 MARCH 2011

OFSTED UNANNOUNCED INSPECTION OF OXFORDSHIRE CHILDREN'S CONTACT REFERRAL AND ASSESSMENT SERVICE AND ANNUAL CHILDREN'S SERVICES ASSESSMENT (CSA) 2010

Report by the Director for Children, Young People & Families

Introduction

1. The council was subject to its annual Ofsted unannounced inspection of its contact, referral and assessment arrangements for children and young people on 23 and 24 November. This was the second inspection of its kind since the requirement was introduced.
2. The inspection was carried out by Ofsted under section 138 of the Education and Inspections Act 2006, and sampled the quality and effectiveness of services and their impact in minimising child abuse and neglect.
3. Inspectors considered a range of evidence, including electronic case records, supervision files and notes, observations of practitioners and other information provided by managers.
4. All unitary authority and "top tier" councils children's services are subject to a children's services assessment (CSA). This is the second assessment of this kind and replaced the Annual Performance Assessment (APA).
5. Ofsted guidance published in July 2010 explains that the annual assessment of children's services is derived from the performance profile of the quality of services and outcomes for children and young people in each local area. This performance profile includes findings from across Ofsted's inspection and regulation of services and settings for which the local authority has strategic or operational responsibilities, either alone or in partnership with others, together with data from the relevant indicators in the National Indicator Set (NIS).
6. In reaching the assessment of children's services, Ofsted takes account of:
 - All inspected and regulated services for children and young people,
 - arrangements for making sure children are safe and stay safe and
 - performance against national measures.
7. The assessment is made against a four point scale
 - 4 Performs excellently An organisation that significantly exceeds minimum requirements
 - 3 Performs well An organisation that exceeds minimum requirements

2 Performs adequately An organisation that meets only minimum requirements

1 Performs poorly An organisation that does not meet minimum requirements

Findings of the Unannounced Inspection

8. The inspection identified areas of strength and many areas of practice meeting statutory requirements, with some areas for development (see Annex 1)
9. Ofsted identified no priority areas for action. A priority area of action is a significant concern identified by Ofsted needing immediate action. In addition it will have a significant impact on the children's services assessment. If the concerns are not resolved by a subsequent inspection the overall rating of the local authority's children's services is unlikely to be better than "performing poorly".
10. Key strengths:
 - Engagement and direct work with children is highly effective with many examples of excellent work in seeing children on their own.
 - Links between the range of interventions, including common assessment framework, team around the child and child in need, are clear and effectively coordinated. Inspectors saw examples of seamless, effective transfers between the responses to changing need. A particular strength is the 'step down' arrangement from child in need to a less intensive level of intervention.
 - Inter-agency relationships are very effective, in particular between social care and the police in the prompt identification and planning of child protection enquiries. Housing specialists, many schools and numerous other agency practitioners are also engaged in the delivery of coordinated plans and services.
11. The service met the requirements of statutory guidance in the following areas:
 - (a) Appropriate, agreed multi-agency thresholds are effectively implemented by key partner agencies.
 - (b) Front line managers oversee and direct Section 47 assessments and planning in a timely, purposeful way demonstrating appropriate and clearly evidenced decision making.
 - (c) The majority of assessments contain substantial contextual information and adequate analysis which evaluates risks, strengths and needs. Recommendation and plans focus appropriately on addressing identified needs.
 - (d) Manageable workloads are in place for almost all staff, enabling them to produce timely assessments and interventions with children and families.

- (e) Workforce capacity is sufficient to address demand, notably in relation to qualified social workers. This makes possible the timely allocation and completion of child protection enquiries by suitably experienced staff.
 - (f) Staff value the training they receive and this learning is consistently shared in team settings. The area has implemented a newly qualified social work support scheme. Lessons from serious case reviews have been widely shared through briefings and training events.
 - (g) Senior manager have recently introduced quality assurance systems to complement key performance indicators, and themed audits are now conducted in conjunction with the Oxfordshire Safeguarding Children's Board (OSCB).
12. Inspectors identified five areas for further development, all of which we were already aware of through our own internal quality assurance and performance management processes.
- Formal supervision had not been sufficiently maintained recently in one of the three resources.
 - A number of examples where the out-of-hours service did not ensure a timely response in addressing concerns for children.
 - Assessments and plans to protect children do not always sufficiently take into account background circumstances.
 - Timing of the provision of copies of assessments to parents.
 - Evidence of implications of ethnicity, culture and religion are not always in assessments and plans.

Findings of the Children's Services Assessment

13. Ofsted assessed **Children's services in Oxfordshire County Council to be "continuing to perform well"**. They also recognised our capacity to improve is moving in the right direction. (See Annex 2)
14. Key strengths:
- The large majority of services, settings and institutions inspected by Ofsted are good or outstanding and few are inadequate.
 - Childminders and childcare were judged to be mostly good.
 - Provision for learning after the age of 16 is mostly good as is the pupil referral unit.
 - National measures of performance show the very large majority of outcomes are at least in line with those for similar areas or nationally.
 - Standards are improving.
15. Areas for development:
- Improve childminders and childcare, primary and secondary schools and children's homes so that more are good or better.

- Accelerate the rate of improvement in standards for 16-year-olds and qualifications at the age of 19 and close attainment gaps.
- Reduce the number of young women under the age of 18 who become pregnant.

Outcomes for Children and Young People

16. The CSA also focuses on the five Every children matters outcomes

Be healthy
Stay Safe
Enjoy and Achieve
Make a positive contribution
Achieve Economic Wellbeing

17. And found that in Oxfordshire:

- Local arrangements to encourage children and young people to live healthy lives are generally very successful in Oxfordshire but more needs to be done by our pupil referral unit
- Action for keeping children and young people safe in services and settings is almost always very successful.
- Inspected services and settings are very successful in helping children and young people to learn and achieve, and all statements of special educational needs are completed on time.
- Inspected services and settings strongly support children and young people to be active in their communities and England's Deputy Children's Commissioner has considered their views on this issue.
- Out support was having a good impact on learning and development, together with good involvement of young people in shaping decisions in schools.
- Vulnerable young people involved in or at risk of crime and anti-social behaviour are identified early.
- Very good partnerships with the police, good use of data and better sharing of information, result in far fewer young people now breaking the law for the first time, although more now re-offend and more are sentenced to custody.
- More young offenders are now in education, work or training and an average number have a suitable place to live.
- Average numbers remain in education or training at the age of 17 but more are not in education, training or work by the age of 18 than in similar local authorities. More young people are gaining qualifications at the age of 19, although still not as many as in similar areas.

Next Steps

18. Ofsted identified no priority areas for action in the unannounced inspection this year. This demonstrates that our safeguarding practices are generally sound. We have already developed an action plan to address the five areas

for further development and are confident that we can continue to make rapid improvements to our current practices by building on our strong partnership arrangements.

19. Our own assessment of our performance and outcomes had already recognised those areas for development identified by Ofsted in the CSA. Plans are already in place as part of the delivery plans for our Children and Young People's Plan to address these issues.

Financial and Staff Implications

20. There are no financial or staffing implications to be considered.

RECOMMENDATION

21. **The Cabinet is RECOMMENDED to note the positive outcome of the authority's latest inspection of services to safeguard children and the 2010 Children's Services Assessment.**

MEERA SPILLETT
Director for Children, Young People & Families

Annexes:

Annex 1: Unannounced inspection letter from Ofsted

Annex 2: Children's Services Assessment

Contact Officer: Sian Rodway, Strategic Lead, Performance Tel: (01865) 815142

February 2011

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22 December 2010

Ms Meera Spillett
Director of Children, Young People and Families
Oxfordshire County Council
County Hall
New Road
Oxford
Oxfordshire
OX1 1NA

Dear Ms Spillett

Annual unannounced inspection of contact, referral and assessment arrangements within Oxfordshire County Council children's services

This letter summarises the findings of the recent unannounced inspection of contact, referral and assessment arrangements within local authority children's services in Oxfordshire County Council which was conducted on 23 and 24 November 2010. The inspection was carried out under section 138 of the Education and Inspections Act 2006. It will contribute to the annual review of the performance of the authority's children's services, for which Ofsted will award a rating later in the year. I would like to thank all of the staff we met for their assistance in undertaking this inspection.

The inspection sampled the quality and effectiveness of contact, referral and assessment arrangements and their impact on minimising any child abuse and neglect. Inspectors considered a range of evidence, including: electronic case records; supervision files and notes; observation of social workers and senior practitioners undertaking referral and assessment duties; and other information provided by staff and managers. Inspectors also spoke to a range of staff including managers, social workers, other practitioners and administrative staff.

The inspection identified areas of strength and areas of practice that met requirements, with some areas for development.

The areas of development identified at the previous inspection of contact, referral and assessment arrangements in November 2009 have been addressed, in full or in part. Substantial improvements have been made in all the identified areas of development. However, parents are still not routinely provided with copies of assessments in a timely way. The significant work pressures in the family support teams previously identified remain, although these no longer impact on duty and assessment responsibilities and there are no longer delays in the transfer of work.

The area for priority action identified at the previous inspection of contact, referral and assessment arrangements in November 2009 has been fully addressed.



From the evidence gathered, the following features of the service were identified:

<p>Strengths</p>
<ul style="list-style-type: none"> ▪ Engagement and direct work with children is highly effective and many examples were seen of excellent, determined work in seeing children on their own, establishing their views and incorporating these within assessments. ▪ Links between the range of interventions, including common assessment framework, team around the child and child in need, are clear and effectively coordinated. Inspectors saw examples of seamless, effective transfers between the responses to changing need. A particular strength is the 'step down' arrangement from child in need to a less intensive level of intervention. ▪ Inter-agency relationships are very effective, in particular between social care and the police in the prompt identification and planning of child protection enquiries. Housing specialists, many schools and numerous other agency practitioners are also robustly engaged in the delivery of coordinated plans and services across the 13 localities.
<p>The service meets the requirements of statutory guidance in the following areas</p>
<ul style="list-style-type: none"> ▪ Appropriate, agreed multi-agency thresholds are effectively implemented by key partner agencies. ▪ Front line managers oversee and direct Section 47 assessments and planning in a timely, purposeful way demonstrating appropriate and clearly evidenced decision making. ▪ The majority of assessments contain substantial contextual information and adequate analysis which evaluates risks, strengths and needs. Recommendations and plans focus appropriately on addressing identified needs. ▪ Manageable workloads are in place for almost all staff, enabling them to produce timely assessments and interventions with children and families. ▪ Workforce capacity is sufficient to address demand, notably in relation to qualified social workers. This makes possible the timely allocation and completion of child protection enquiries by suitably experienced staff. ▪ Staff value the training they receive and this learning is consistently shared in team settings. The area has implemented a newly qualified social work support scheme. Lessons from serious case reviews have been widely shared through briefings and training events. ▪ Senior managers have recently introduced quality assurance systems to complement key performance indicators, and themed audits are now conducted in conjunction with the Oxfordshire Safeguarding Children Board.

Areas for development

- While staff feel well supported and managed on a day-to-day basis, formal supervision, including support for personal and professional development, has not been sufficiently maintained recently in one of the three area teams. This is acknowledged by managers and remedial plans are in place.
- A number of examples were found where the out-of-hours service did not ensure a timely response in addressing concerns for children. However, in these cases shortcomings were immediately addressed by the daytime services
- Assessments and plans to protect children do not always sufficiently take into account background circumstances where there is substantial evidence of previously over-optimistic assessments of parents' ability to deliver safe parenting. Recording tools such as chronologies and genograms are not always effectively deployed.
- Parents are still not routinely provided with copies of assessments in a timely way, which was an area for development in the previous inspection. There is also limited evidence of other important communication including written confirmation of agreements with parents or changed status of cases with partner agencies; and, an absence of written consents to share information.
- While ethnicity, culture and religion are mostly identified, the implications of these factors for children and their families are not always evidenced in assessments and plans. Although there are some examples of good and outstanding work in this area, particularly with unaccompanied asylum-seeking children, in many other cases these factors are not sufficiently taken into account.

The areas for development identified above will be specifically considered in any future inspection of services to safeguard children within your area.

Yours sincerely

Brendan Parkinson
Her Majesty's Inspector

Copy: Joanna Simons, Chief Executive, Oxfordshire County Council
Andrea Hickman, Chair of Oxfordshire Safeguarding Children Board
Louise Chapman, Lead Member for Children's Services, Oxfordshire County Council
Andrew Spencer, Department for Education

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9 December 2010

Ms Meera Spillett
Director for Children, Young People and Families
Oxfordshire County Council
County Hall, New Road
Oxford, Oxfordshire
OX1 1ND

Dear Ms Spillett

Annual children's services assessment

Ofsted guidance published in July 2010 explains that the annual assessment of children's services is derived from the performance profile of the quality of services and outcomes for children and young people in each local area. This performance profile includes findings from across Ofsted's inspection and regulation of services and settings for which the local authority has strategic or operational responsibilities, either alone or in partnership with others, together with data from the relevant indicators in the National Indicator Set (NIS).

In reaching the assessment of children's services, Ofsted has taken account of all inspected and regulated services for children and young people, arrangements for making sure children are safe and stay safe and performance against national measures. More weight has been given to the outcomes of Ofsted's inspections and regulatory visits (Blocks A and B in the performance profile).

The annual assessment derives from a four point scale:

4	Performs excellently	An organisation that significantly exceeds minimum requirements
3	Performs well	An organisation that exceeds minimum requirements
2	Performs adequately	An organisation that meets only minimum requirements
1	Performs poorly	An organisation that does not meet minimum requirements

Within each level there will be differing standards of provision. For example, an assessment of 'performs excellently' does not mean all aspects of provision are perfect. Similarly, an assessment of 'performs poorly' does not mean there are no adequate or even good aspects. As in 2009, while the performance profile remains central to Ofsted's assessment, meeting or not meeting the minimum requirements alone does not define the grade. The assessment has involved the application of inspector judgement.

Oxfordshire County Council children's services assessment 2010

Children's services assessment	Performs well (3)
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Children's services in Oxfordshire County Council continue to perform well.

The large majority of services, settings and institutions inspected by Ofsted are good or outstanding and few are inadequate. All do well at supporting learning and achievement and most in keeping children and young people safe. For young children, childminders and childcare are mostly good although one-third remains only satisfactory. Most nursery and primary schools are good but one-third of the latter are only satisfactory, three are inadequate and two need improving. The majority of secondary schools are good but one-third is again only satisfactory and one is now inadequate. Provision for learning after the age of 16 is mostly good as is the pupil referral unit. Special school provision is mostly good or outstanding but one run by the local authority has recently been judged inadequate. For children in care, arrangements for fostering and adoption are at least good. Children's homes are weaker than elsewhere; one of two managed by the local authority is now only satisfactory, having been judged good for many years, as are half of the eight homes run by independent providers.

A recent unannounced inspection of front-line child protection services found a number of significant strengths and an area in need of priority action that was being addressed well. Two years ago, the joint area review judged safeguarding as adequate. Private fostering arrangements are satisfactory.

National measures of performance show the very large majority of outcomes are at least in line with those for similar areas or nationally, but only the large majority of measures for educational attainment and progress. Standards are improving, including for children and young people from low-income families and for those with special educational needs, but too slowly, although the latter group tend to have complex needs. The achievement of five-year-olds is broadly average, as are test results for 11-year-olds. For 16-year-olds, standards are still below similar areas and 19-year-olds have fewer qualifications than in similar areas. Attainment gaps for key vulnerable groups are bigger than in similar local authorities and nationally, and most are not closing fast enough. The gap is getting bigger for 16-year-olds from low-income families and for those with special educational needs. Too many young women under the age of 18 still become pregnant.

Key areas for further development

- Improve childminders and childcare, primary and secondary schools and children's homes so that more are good or better.
- Accelerate the rate of improvement in standards for 16-year-olds and qualifications at the age of 19 and close attainment gaps.

- Reduce the number of young women under the age of 18 who become pregnant.

Outcomes for children and young people

Local arrangements to encourage children and young people to live healthy lives are generally very successful but the pupil referral unit does not do as well.

Improvements include more mothers who breast-feed, partly due to a new community infant feeding service, and many more children are satisfied with parks and play areas. However, some children in care identify emotional and behavioural difficulties. The number of young women under the age of 18 who become pregnant has not reduced fast enough, and a survey by Ofsted found youth support services were not involved well enough in teenage pregnancy work. The local authority is clear about areas of the county with the highest rates and a new strategy and action plan is in place.

Action for keeping children and young people safe in services and settings is almost always very successful. Within the community, fewer children are now killed or seriously injured in road traffic accidents, but more children than nationally run away from home or care. In front-line child protection services, referrals are dealt with promptly despite an increase when thresholds were made clearer. The percentage of initial assessments carried out on time has fallen because some cases have drifted and fewer full assessments are completed on time. Some plans to protect children at risk of harm last for longer than they should but more children now need more than one plan. All child protection plans are reviewed on time. Families are found very quickly for children who need to be adopted. Children in care have an average number of placement moves and they now stay in them for longer. Most meetings to review their plans are held on time.

Inspected services and settings are very successful in helping children and young people to learn and achieve, and all statements of special educational needs are completed on time. Achievement for five-year-olds has improved slightly faster than in similar local authorities and the gap for those not doing as well has closed more quickly. Pupils make average progress in primary schools but all schools did not do as well as expected in 2009 tests, so local targets were missed. The attainment gap for pupils with special educational needs has got slightly bigger, and for children from low-income families it has closed more than in similar local authorities, but not as much as nationally. In secondary schools, results for 16-year-olds have improved gradually, but only at the same rate as similar local authorities, so they remain below average and a key local target was missed for the fourth year running. Unvalidated data for 2010 show all local authority schools, and academies, reaching the minimum educational standards for pupil performance. The gap for young people from low-income families has got bigger as has that for those with special educational needs. Well targeted action is underway to improve this situation, backed by strong commitment from elected members. More secondary schools now have good or

outstanding standards of behaviour and the 'Success Project' is tackling the poor attendance of some pupils and successfully reducing exclusions.

Inspected services and settings strongly support children and young people to be active in their communities and England's Deputy Children's Commissioner has considered their views on this issue. The pupil referral unit and children's homes however are weaker. An Ofsted survey found satisfactory arrangements for youth support was having a good impact on learning and development, together with good involvement of young people in shaping decisions in schools. Vulnerable young people involved in or at risk of crime and anti-social behaviour are identified early. Very good partnerships with the police, good use of data and better sharing of information, result in far fewer young people now breaking the law for the first time, although more now re-offend and more are sentenced to custody. More young offenders are now in education, work or training and an average number have a suitable place to live.

The large majority of inspected services are successful in helping children and young people to achieve economic well-being although primary schools are only satisfactory. Average numbers remain in education or training at the age of 17 but more are not in education, training or work by the age of 18 than in similar local authorities. More young people are gaining qualifications at the age of 19, although still not as many as in similar areas, and partners are now looking at how young people's skills match what employers want. For higher level qualifications, the gap for those from low-income families is not closing although more of these young people now go on to higher education. More care leavers are now in education, work or training and almost all are in suitable accommodation. More families with a low income use the funding for childcare that they are entitled to.

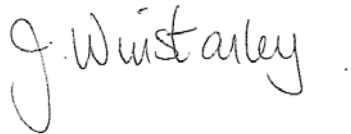
Prospects for improvement

Outcomes continue to improve. Services and settings generally support children and young people well but too much provision for learning is only satisfactory. Key local targets for the attainment of 16-year-olds have again not been met and the target for reducing the number of young women under the age of 18 who become pregnant was also missed. The local authority is now very clear about its priorities, particularly to raise attainment and close gaps for key vulnerable groups. Suitable action is underway and in 2010, provisional data from tests and examinations for 11- and 16-year-olds show the impact of this. New and strong leadership, well-established and successful partnerships, good use of data and very strong monitoring now drive improvement. Ofsted's monitoring visits to weaker schools show at least satisfactory progress and support from the local authority is making a significant contribution. The recent inspection of front-line child protection services found strong management is tackling inconsistencies across teams. Findings from internal audit that identified weaknesses in recording and monitoring of training for safeguarding have been addressed rapidly and well. In 2008, the joint area review judged provision as good for looked after children. The youth offending service has been judged as strongly led and working reasonably well, with excellent capacity and capability to sustain and improve performance. Its work on helping to stop young

people from committing crimes and its partnerships with other services are particularly strong.

This children's services assessment is provided in accordance with section 138 of the Education and Inspections Act 2006.

Yours sincerely

A handwritten signature in black ink that reads "Juliet Winstanley". The signature is written in a cursive style with a large initial 'J' and a trailing dot at the end.

Juliet Winstanley
Divisional Manager, Children's Services Assessment

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Division(s):

CABINET – 15 MARCH 2011

LOCAL TRANSPORT PLAN 3, 2011-2030

Report by Deputy Director of Environment & Economy Highways & Transport

Introduction

1. Oxfordshire County Council has a statutory requirement to produce a new LTP by April 2011. The purpose of this report is to seek Cabinet approval for the Local Transport Plan 2011 – 2030 (LTP3) in order that it can be put before The County Council for formal adoption as Council Policy.
2. LTP3 will be a document that will help shape Oxfordshire for the long term, with a 20 year horizon rather than five years as in previous LTPs. This will bring it in line with the Sustainable Community Strategy, 'Oxfordshire 2030', and extend beyond the 2026 planning horizon that District Councils have been working to with their Local Development Frameworks and their infrastructure delivery plans, which it will complement. It therefore provides a framework for all transport development across the county.
3. The Plan has been developed against a fast changing background. It has to reflect the difficult current economic climate whilst not losing sight of the longer term aspirations for Oxfordshire. With uncertainty over the future of the planning process and the availability of funding, it will be important that the County Council has the clear policy framework LTP3 will provide, to help the Council and its partners plan, fund and deliver the infrastructure (including priority transport schemes) essential to enable development. While this LTP will not directly affect the amount of funding made available to the council, the overall quality and delivery of the Plan may be taken into account by the government in decisions on funding bids or major scheme applications.
4. In January 2011 the government published a White Paper, "*Creating Growth, Cutting Carbon - Making Sustainable Local Transport Happen*" which sets out its vision for delivering a transport system that is an engine for economic growth but is also greener and safer and improves quality of life. At the centre of this is a commitment to encouraging local sustainable transport choices which will be good for society as a whole.

Local Transport Plan Aims

5. Transport is important for each of the county's ambitions set out in the Sustainable Community Strategy. Congestion can act against economic prosperity; air quality and road safety affect local communities; traffic is a major local source of greenhouse gases; lack of access to education, jobs and

other services can re-enforce local deprivation; encouraging 'active' travel (walking and cycling) can help improve health. LTP3 has a major role in meeting these ambitions. The main aims of this Plan are that by 2030:

- The county has well designed and maintained transport networks that meet its growing needs;
 - Congestion levels are reduced and major hotspots have been tackled;
 - Road casualties are substantially lower than present numbers;
 - No-one is excluded from taking part in activities through lack of transport facilities;
 - New developments have been integrated into the county without causing traffic or environmental problems;
 - The contribution made by transport in the county to carbon dioxide levels in the atmosphere is reduced;
 - The county's transport networks contribute to an improved environmental quality;
 - Use of public transport is increased both within and between the major towns and Oxford;
 - Walking and cycling levels across the county are increased.
6. There are some significant opportunities (as well as challenges) in developing and managing growth and infrastructure in Oxfordshire over the next two decades, which this Plan is positioned to meet, including the development of Science Vale UK, Eco Bicester and the regeneration of Oxford's West End. For this Plan to be successful it will be essential that all of those with a stake in the future of the county work closely together to make Oxfordshire better for existing residents and businesses, as well as for new development. We want local communities and businesses to work with us to find realistic solutions to help respond to transport related impacts.
7. The Oxfordshire City Region Local Enterprise Partnership (LEP), which has identified Science Vale, Bicester and Oxford as the key hubs for delivering economic growth, provides a forum to help guide the delivery of the Plan. The LTP also needs to reflect the development (and associated infrastructure and services) proposed through Local Development Frameworks and promote the priority strategic transport infrastructure schemes agreed in the Oxfordshire Local Investment Plan. Inclusion of these schemes in the LTP will be a crucial factor in the ability of the Council and our partners to progress these projects.

Public consultation

8. In September 2010, Cabinet approved a draft LTP3 for consultation. This public consultation took place between October 9, 2010 and January 4, 2011. It was mainly promoted through the council's online consultation portal as well as being advertised at the Oxford Park & Ride sites and at other locations across the county. Stakeholders identified through the LTP development process were invited personally to take part in the consultation. At the close of the consultation we had received 676 comments from 237 different respondents. In addition, comments were received from all District Councils.

The main issues raised in the consultation, together with the recommended responses to them, are shown in the table below

Comment	Recommended Response
Opposition to Cogges Link Road, Witney	OCC to maintain support as previously agreed, as the best scheme to reduce congestion and improve air quality in town centre
Impact of HGVs on rural roads and villages	Issue in each location to be considered in terms of its value for money in meeting LTP objectives. Context is countywide HGV routing map which provides principles. Further work is needed to agree and deliver priorities.
Park & Ride expansion (comments in favour and against)	OCC to look for opportunities to expand provision on the edge of Oxford and possibilities for remote sites. Expansion or new sites will form part of a wider strategy supporting growth in Oxfordshire.
A40 congestion issues	Still a top priority but withdrawal of funding for Access to Oxford means there is unlikely to be an early solution. Oxford LDF Core Strategy and the proposed "Northern Gateway" development site provide a potential for external funding for priority schemes. This will need to be a mixture of highway and sustainable travel solutions.
Cross boundary issues	Text has been added in final draft especially regarding Reading and Swindon
Need for new river crossing north of Didcot	Scheme would be highly expensive and currently no funding is available or is likely to be. The possibility is not included for delivery in LTP3, but would be a longer term aspiration beyond LTP3 period.
Need to deal with Bicester Village traffic	OCC will continue to work with Bicester Village and Cherwell District Council to develop solutions; some relief may come from other schemes planned for town (e.g. Bicester SW Link Road); the possibility of Park and Ride is being investigated
Lack of Implementation Programme	This will be included in final version following decisions of the Cabinet.
Support for A40 Lodge Hill slip roads	No strong technical justification or funding for this scheme. As a trunk road the decision lies with Highways Agency who tend to oppose proposals for additional accesses onto A34
Support for Grove & Wantage Station	It is in LTP3 as part of longer term strategy for rail development and transport in the Science Vale area.
Retain Kidlington Station proposal	It has been difficult to attract interest from the railway industry. The proposed station at Water Eaton would have good connections to Oxford and London. It is proposed to retain Kidlington Station as a longer term aspiration for beyond LTP3. Focus in LTP3 period will be on Water Eaton and investigating better connections to it from Kidlington

9. A report summarising all the comments received in the consultation (with an officer response and a recommended course of action) has been placed in the Members' Resource Centre. The responses from District Councils and other key stakeholders are summarised in Annexes 1 and 2. These documents will also be placed on the County Council website prior to the meeting.

LTP3 Implementation Plan

10. This has been developed to meet LTP aims and strategic objectives to deliver new housing, (including affordable homes), support economic growth, achieve regeneration and tackle deprivation and contribute to meeting strategic infrastructure needs. It reflects the proposals in the Local Investment Plan and will need to take account of supporting infrastructure requirements being identified through work on local development frameworks.
11. The proposed programme for the first five years of the Plan is shown in Annex 3(i). The Council has been given confirmed funding allocations by central Government for the first two years of the plan period and indicative allocations for the following two years. This programme takes account of the decisions made by Cabinet in the light of these allocations. For planning purposes it has been assumed the allocation for year 5 (where no indication has been given) is the same as year 4.
12. There is still considerable work to be undertaken to identify a full programme for this period, particularly with regard to minor schemes and developer funded schemes, and it is intended that further reports will be prepared later this year to update the programme when this work has concluded.
13. In Annex 3(ii) the major proposals for the remainder of the LTP3 period are set out. This includes the remaining schemes from the Local Investment Plan and transport schemes currently identified for delivery by other agencies. There are significant uncertainties in planning over this period, but it is important to set out the long term programme to allow for effective planning of major schemes, many of which would require a lead-in period of up to 10 years.
14. In the event that significant new development, beyond that currently proposed in local development frameworks, comes forward, the requirements of the strategic transport network will be reviewed, including the need for previously proposed longstanding or aspirational transport schemes that are currently not included in the Plan because the cost cannot currently be justified, or there is no realistic prospect of securing funding.

Strategic Environmental Assessment (SEA)

15. A Strategic Environmental Assessment has been carried out on the proposed Plan. A copy of the Environmental Report is available in the Members' Resource Centre and is on the Council website. The SEA identified significant positive effects, principally improvements to health through better opportunities for walking and cycling, as well as overall accessibility and built environment improvements. The SEA did identify significant negative effects

attributable to new highway links proposed in Bicester, Science Vale and Witney which could give rise to some permanent and irreversible impacts upon landscape, soils and biodiversity. The SEA recommends that these projects be subject to detailed Environmental Impact Assessment. It also recommends that greater investment in demand management is considered for the larger towns, to promote a greater level of modal shift. An adoption statement will be published following the adoption of the LTP by the Council.

Habitats Regulations Assessment (HRA)

16. This has also been carried out on the Plan, to determine whether it would have any significant negative impact on areas of ecological, scientific or nature conservation importance or interest. A second stage Screening report has been carried out on the LTP programme. This report is available in the Members' resource Centre and on the County Council website. The HRA found that there were no likely significant effects predicted from the schemes currently included in the programme however there were potential impacts in the future from some schemes, for example the upgrading of Pear Tree and Water Eaton Park & Rides (and the Water Eaton rail station); improvements to Oxford northern approaches and Woodstock Road bus corridor improvements. The HRA recommends that project level HRAs are carried out on each of the identified projects before work commences. The HRA report has been submitted to Natural England and the Environment Agency for comment. Any received from these organisations will be reported orally at the meeting.

Equality Impact Assessment (EQIA)

17. Equality Impact Assessment seeks to ensure that the impacts of plans and proposals do not unfairly favour or discriminate against any group in society. An EQIA has been carried out in parallel with the development of LTP3 with particular reference to the public consultation on policies. Focus groups were organised with membership balanced to reflect the demographic make up of Oxfordshire. During consultations, care was taken to ensure that equality issues were fully taken into account in the list of organisations consulted. Disability organisations, principally *Unlimited* expressed concern over a number of policies, the wording of which they felt did not adequately reflect the needs and interests of people with a wide range of disabilities. Officers worked closely with disability representatives and the policies were revised. Feedback from the final stage of consultation on the draft Plan showed that the revised policies are now much more appropriate. The LTP3 EQIA was approved by the E&E Equality Working Group in February 2011 and is available on the County Council website.

Financial and Staff Implications

18. The programme has been developed to reflect the current difficult financial environment for the first 5 years of the Plan. For the rest of the Plan the overall ambition is for a level of investment that is roughly similar to that which was available in the 1990-2010 period. To achieve this it will be important to make the best use of all available resources. Officers are currently reviewing

the developer funding accounts to maximise the use of this funding and the intention is that the funding in the Integrated Transport minor schemes programme will be used to top-up developer funds where there is insufficient capital available to carry out the most appropriate scheme.

19. Funding for the Access to Oxford major scheme was not forthcoming following the government's Comprehensive Spending Review. While some of the elements of the package have been incorporated in modified form in the LTP Implementation Plan, other parts of this project will need to be developed through partnership working with the rail industry, the Highways Agency, or as part of the Northern Gateway Area Action Plan.
20. There are funding opportunities to help deliver the Implementation Plan, for example from the Regional Growth Fund (RGF). A bid has been made by the Science Vale UK Partnership, supported by the LEP, to develop the design and planning work for the Science Vale transport package. If this is successful then this work should enable further funding to be secured from a combination of developer and public sector. A bid has also been made to support the East-West Rail project. The government has also launched the £560 million *Local Sustainable Transport Fund* (LTSF) to build on councils' plans to take forward packages of sustainable travel measures through their LTPs. Only one bid per local authority is allowed. For small projects (with a bid value of less than £5 million) bids for the first round of funds are due by 18 April, while for large projects (over £5 million) initial proposals are due by 6 June and full business cases by 20 December. Options for a bid are currently being developed, in consultation with the Cabinet members for Growth & Infrastructure and Transport.
21. To make the most of any funding opportunities over the next few years it is important that the Council has a sufficient number of developed, justified and costed schemes which can be delivered in the often limited timescales that these bid processes demand.

Risks

22. There is a risk of raising expectations of how much can be achieved through the LTP in terms of short/medium term capital schemes, particularly in the current economic climate. Transport infrastructure investment is being significantly hit by reduced funding levels, limiting the Council's ability to deliver against LTP priorities, at least in the short term. The long-term nature of this Plan will help to mitigate against this risk, as will (to a certain extent) the inclusion in the Plan of the 5-year programme outlined in this report.
23. On the other hand, if constraints on available funding are assumed throughout the Plan period then the lack of investment would put the county's economic prosperity at risk. It could also impact on journey time reliability and the choice available for communities to access goods, services and employment. For these reasons the assumptions about funding beyond the first five years reflect previously higher levels of investment.

RECOMMENDATION

24. The Cabinet is RECOMMENDED to:

- (a) RECOMMEND the County Council to adopt the Local Transport Plan, subject to the inclusion of any consequential and editorial changes in the text as agreed by the Deputy Director of Environment & Economy Highways & Transport in consultation with the Cabinet Member for Growth and Infrastructure and the Cabinet Member for Transport; and**

- (b) to delegate the authority for any interim changes to the Plan to be agreed by the Deputy Director of Environment & Economy Highways & Transport in consultation with the Cabinet Members for Growth and Infrastructure and Transport, for proposed adoption as Policy as part of the annual review of the Plan.**

STEVE HOWELL

Deputy Director of Environment & Economy
Highways & Transport

Background papers:

- Guidance on Local Transport Plans Department for Transport July 2009
- Oxfordshire Local Transport Plan 2011-2030 Cabinet draft March 2011
- Oxfordshire Local Transport Plan 2011-2030 Summary of Consultation Responses March 2011
- Oxfordshire Local Transport Plan 2011-2030 Strategic Environmental Assessment - Environmental Report
- Oxfordshire Local Transport Plan 2011-2030 Habitats Regulations Assessment - Final Report

Annexes: Annex 1: Comments From City And District Councils

Annex 2: Comments From Key Stakeholders

Annex 3: Proposed Implementation Programme For Ltp3

Contact Officers: John Disley, Tel: 01865 810460
Roger O'Neill, Tel: 01865 815659

February 2011

COMMENTS FROM DISTRICT COUNCILS

The major points made by the five District Councils are as follows:

Cherwell District Council

- * Would wish to see Bicester identified as a priority for external funding in policy G4
- * Major new link roads are unlikely to be delivered before end of LTP but should be retained
- * OCC should continue to work with CDC to consider the opportunities created by major developments
- * LTP should acknowledge the contribution made by lorry movements to overall congestion in Banbury
- * Strategic transport schemes for Bicester should remain a priority
- * Walking and pedestrian environment strategy should investigate integration between the proposed Bicester eco-development and the existing town.
- * Bicester cycling strategy should mention the railway stations as key locations/destinations
- * Strategy for buses should include a rapid bus route between NW Bicester and town centre
- * The purpose of P&R facility should be clarified
- * The priority to be given to measures for Howes Lane and Lords Lane needs to be clarified
- * Prioritise high quality pedestrian, cycling and bus links to Water Eaton station, if that proceeds
- * OCC is asked to take a clear position on a rail station at Kidlington
- * Priority should be given to improving pedestrian connectivity within and to Kidlington village centre
- * LTP should acknowledge importance of providing footpath links within and between villages and to transport and employment areas
- * A good level of bus service should particularly be provided to those villages which offer employment and other opportunities

Oxford City Council

- * Policies do not consistently distinguish the responsibilities of various delivery stakeholders
- * Object to lack of baseline information against which the success of measures can be judged
- * Supports high priority of reducing congestion on the proviso that this should not be interpreted as a barrier to delivering viable development
- * Road safety section would benefit from explicit policy requiring the designing-in of street features that discourage speeds of above 20mph in urban areas
- * Accessibility policies should prioritise local accessibility improvements for socially excluded communities

- * Supporting development section should be redrafted so that it cannot be seen to unnecessarily duplicate local development frameworks
- * Section on contributions should be more flexibly worded to refer to seeking contributions from developments towards strategic transport developments in accordance with the relevant local development framework
- * Recommend adding commitment to investigate further ways in which delivery patterns can be further rationalised in Oxford city centre
- * Should include reference to Oxford City Centre Street Scene manual
- * Should explicitly include park and ride sites as public transport interchanges
- * Should include firm commitment to publish a strategy for the implementation of remote park and ride, including outlining how this would be funded
- * Should adopt street user hierarchy as set out in Manual for Streets
- * Need to have firm commitment to produce separate Cycling and Walking Strategy Documents
- * Object to revocation of dual cycle network in Oxford
- * Support the idea of high quality rapid transit serving eastern arc but make clear that this is a long term aspiration depending on feasibility and funding
- * Need to have explicit support for elements from Access to Oxford project
- * Should include improvements to Seacourt, Redbridge and Pear Tree park and ride sites
- * Should acknowledge opportunities presented by Northern Gateway strategic development
- * Should include new footbridge and cycle crossing at Oxpens
- * Should refer to City Council Low Emissions Strategy
- * Behavioural Change and Traffic Management sections need to be better integrated

South Oxfordshire District Council

- * Question why Chinnor is in smaller towns category
- * The link is made between transport and economic development but not carried through to solutions
- * Top priority should be given to investment in strategic highway schemes that will bring direct and immediate benefits to the Oxfordshire economy
- * Need map of bus hierarchy
- * Request investigation of formal park and ride facility at Lewknor
- * Science Vale UK Strategy should confirm the necessary infrastructure as county council's top priority including improvements to A338 and A417
- * Include traffic calming for Harwell and the Hagbournes in the programme
- * LTP should refer to creating a better bus interchange at the Orchard Centre
- * Need for joint review with SODC on parking strategy for Henley-on-Thames
- * Need legislative details for environmental monitoring
- * Amend text re air quality for Didcot, Henley, Wallingford and Watlington

Vale of White Horse District Council

- * Should include commitment to work with DC to investigate how the case for the completion of the A34 Lodge Hill junction
- * Add investigate Marcham Road/Colwell Drive/Drayton Road/Ock Street junction improvements
- * Supports Science Vale strategy which should confirm that necessary transport infrastructure should be OCC top priority
- * LTP should commit OCC to funding Harwell Strategic and Field Link Roads and Wantage Eastern Relief Road and complement these with highway improvements to A338 and A417
- * Wantage Western link Road should be included as a long term aspiration
- * Disappointed that there is no commitment for Marcham Bypass
- * Supports strategy for A420 traffic management

West Oxfordshire District Council

- * Should concentrate in short term upon delivery of schemes for which funding is already identified (priorities are Cogges Link Road and A40 Downs Road junction)
- * Need to review and improve existing facilities for pedestrians, cyclists and public transport
- * Support strategies for Carterton, Chipping Norton and Long Hanborough station
- * Priority must be given to linking Carterton with strategic road network
- * Removal of conflicts between vehicles and pedestrians in Chipping Norton Horsefair must be given priority
- * On rural roads speed limits below the national limits should be introduced to improve safety and encourage use by pedestrians and cyclists

COMMENTS FROM KEY STAKEHOLDERS**Highways Agency**

- * Targeted infrastructure improvements need to consider the potential impacts on strategic road network (SRN), its users and to road safety
- * Strongly support policy G2
- * Fully support measures which will reduce dependence on private car by offering sustainable alternatives
- * Support principle of P&R but ask that OCC consider the impact of expansion plans on SRN
- * New infrastructure should only be considered as a last resort after first identifying alternative sustainable solutions
- * The key issues relate to worsening congestion and need for mitigation of transport impacts on the SRN of planned growth in Oxford, including Northern Gateway
- * Vital OCC work with LPAs to ensure that mitigation measures in one area do not impact on a neighbouring authority's ability to deliver their own development or mitigation measures

British Waterways

- * Feel the Oxford canal and its towpath can play a part here to make the Northern Gateway a true Green gateway
- * Feel the towpath and the redevelopment of canalside near Banbury can offer considerable opportunities for sustainable travel within Banbury and beyond

Reading Borough Council

- * Hopes we will consider the cross boundary movements of school children as well as commuters between Reading and Henley-upon-Thames as an opportunity to work together to encourage sustainable travel to school and work
- * Hopes we will consider how we can work together to provide integrated services and ticketing for public transport

West Berkshire District Council

- * Oxfordshire lorry route network will need to be consistent with West Berks freight network
- * Need to consider proximity of M4 J13 when considering access to Science Vale UK area
- * Particularly concerned that additional demand for travel arising from growth at Didcot and Wallingford will result in additional traffic on West Berkshire's local highway network, particularly when A34 is congested
- * Supportive of measures to make the Science Vale UK area more self-contained and to promote sustainable travel in the area

- * LTP3 should recognise cross boundary issues and need for continued partnership working

Cotswold Conservation Trust

- * Welcomes the intention to reduce speed limits on rural single carriageway roads to 50mph but considers that this should be a maximum and lower speed limits may be appropriate in some circumstances
- * Welcomes proposals to reduce the impact of light pollution
- * Would wish to have reference to the Guidelines for highway maintenance and management which have been agreed in the Chilterns and Cotswolds AONBs
- * Disappointed that there is no policy reference to reducing roadside clutter, particularly signage

North Wessex Downs AONB

- * Strongly recommends that before the County Council proceed further with the Plan that detailed landscape and visual impact assessment work is undertaken to fully assess the impact of new road building both within and within the immediate setting of the North Wessex Downs AONB

Chilterns Conservation Board

- * Consider that Policy PT6 (High Speed Rail) and paragraph 11.50 should be deleted because there are no benefits to the county from HS2
- * Would object to inclusion in programme of schemes for Park and Ride at Lewknor, remodelling southbound entry slip road at B4009, Watlington Bypass, restricting vehicles on Icknield Way Watlington, rationalising coach parking at Lewknor.

Chiltern Railways

- * Need to include promotion of rail as means of reducing congestion
- * Need to consider importance of the private car for access to the rail network
- * Car parking at Banbury station will be reduced with redevelopment of Tramway Industrial Estate
- * Chiltern Railways anticipate entering into a Bicester Stations Transport Partnership to optimise use of non-car modes to both the town's stations
- * Not sure why driving to a P&R site is considered desirable but driving to a train station is not
- * Improved rail services from Islip Station may not be possible without prejudicing timetable reliability and journey times for the overall Oxford-Bicester-London service

Oxford Radcliffe Hospitals NHS Trust

- * Further bus service improvements to hospitals would be welcomed
- * Need to recognise ORHT's travel plan initiatives
- * Changes of use at ORHT sites should not be taken as intensification with the implication of adverse transport implications

- * ORHT have more importance than simply as employer in Eastern Arc - need to recognise operational requirements
- * Some workplace parking is essential to the efficient delivery of public health services
- * Park & ride expansion to the south of the city should have high priority
- * Pricing mechanism for park & ride should be targeted and exemptions made for key workers
- * Particular attention should be given to management and regulation of the operation of Thornhill Park & Ride
- * Investigations into workplace parking should distinguish between local workers and providers of essential public health services

South Central Ambulance Service

- * This ever expanding town needs serious consideration when planning for its future travel requirements - development of a Southern entrance and exit junction on the M40 making it a new junction 10a would be considered a very appropriate use of taxpayer's money.
- * a good infrastructure of cycle paths are required on all new developments in and round Banbury and especially linking existing commercial developments such as Banbury Business Park, Adderbury where safety for cyclists reaching this estate needs improving.

ANNEX 3 - PROPOSED IMPLEMENTATION PROGRAMME FOR LTP3

(i) Capital Programme 2011-2016

(* denotes a LIP scheme)	2011/12 £000s	2012/13 £000s	2013/14 £000s	2014/15 £000s	2015/16 £000s	Comments & Explanation
STRUCTURAL MAINTENANCE						
Carriageway schemes	3,439	3,340	3,580	3,605	3,590	
Footway schemes	1,696	1,350	1,350	1,350	1,300	
Surface treatments	3,800	3,900	3,850	3,900	3,900	
Street Lighting	500	500	500	500	500	
Drainage	1,200	1,100	1,100	950	950	
Bridges	1,105	1,400	1,060	1,015	930	
Iffley Road Oxford Structural Maintenance	1,340	1,010				
Ruscote Avenue Banbury Structural Maintenance	606					
Total Structural Maintenance	13,686	12,600	11,440	11,320	11,170	
INTEGRATED TRANSPORT (including allocation of IT block in 2011/12 & 2012/13 as previously proposed)						
Frideswide Square development & design, including rail station transfer deck	400					Conversion of traffic signals to roundabouts to ease flows, reduce congestion and enhance streetscape. Does not fund implementation, which would be funded from development or Government funding bid. Additional funding available from West End Partnership
Banbury North/South Route*	170	330				Junction realignments and capacity improvements on the A361 and A4260. £260,000 match funding available from development
Science Vale Transport Package - detailed design*	200	200				Design of transport network improvements, including new highway schemes. Construction not included. Also included in RGF Round 1 bid
Science Vale Strategic Cycle Network*	50	150				Start of construction of cycle network. Potential LSTF bid Also included in RGF Round 1 bid
Science Vale Strategic Public Transport Network	125					Improvements to Premium Bus Route facilities

(* denotes a LIP scheme)	2011/12 £000s	2012/13 £000s	2013/14 £000s	2014/15 £000s	2015/16 £000s	Comments & Explanation
Routes*						and information provision. Potential LSTF bid Also included in RGF Round 1 bid
Cogges Link Road Witney *	1,393	8,085	3,904	3,131		Inner relief road for Witney plus measures on Bridge Street to consolidate benefits. Costs shown include developer funding
Didcot Parkway Interchange *	1,321	2,661	214	587		Improved bus waiting and pedestrian facilities at rail station to supplement investment from First Great Western. Costs shown include developer and district council funding
Kennington Roundabout upgrade*	250	2,250				Roundabout improvements, previously elements of Access to Oxford project, to relieve severe congestion. Heyford Hill contribution supplements £2m developer scheme
Hinksey Hill Interchange upgrade *	10	240				
Heyford Hill Roundabout enhancement *	25	475				
Thornhill P&R extension project development*	85					Additional parking spaces plus parking management. Development and design only, implementation to be funded from development or government funding bid
A40/Downs Road Junction, Witney project development	50					New junction on A40 Witney Bypass in conjunction with North Curbridge development. Project development and design only, implementation to be developer funded.
Countywide Speed Limit Review	138					Completion of 2010/11 Project following release of capital in November
Minor schemes programme			965	900	900	OCC funded schemes to be identified. Principally these will be used to supplement developer funding
Developer funded/led schemes	300	285				Match funding for Developer funded schemes (work is ongoing to identify further schemes)
Small developer funded schemes already in the programme	1,058	68				

(* denotes a LIP scheme)	2011/12 £000s	2012/13 £000s	2013/14 £000s	2014/15 £000s	2015/16 £000s	Comments & Explanation
Total Integrated Transport	5,575	14,744	5,083	4,618	900	
Additional Allocation		1,000	1,000	1,000	1,000	To be determined
TOTAL PROGRAMME	19,261	28,344	17,523	16,938	13,070	

Total Funding	2011/12 £000s	2012/13 £000s	2013/14 £000s	2014/15 £000s	2015/16 £000s	
OCC Capital Funding	17,011	18,165	15,067	14,521	13,070	
Developer Contributions	1,310	10,179	2,456	2,417	1,310	
Other External Contributions	940					

(ii) Additional schemes (*denotes Local Investment Plan Scheme)

The following additional strategic schemes have been identified for potential delivery during the Plan period. Because of the long lead times that are often involved in scheme development, work on some of these schemes may commence in the short term but implementation may not happen until later in the Plan period.

- Frideswide Square and approaches - remodelling
- Oxford Rail Station Transfer Deck*
- Thornhill Park & Ride expansion and parking management*
- A40/A44/A34 Oxford Northern Approaches *
- Science Vale Transport Package: Harwell Strategic Link Road / Harwell Field Link Road / Wantage Eastern Link Road / Rowstock junction upgrade / Rowstock Western Link / Featherbed Lane Improvement / Grove & Wantage Rail Station / Science Vale Strategic Public Transport and Cycle Networks *
- A41 park & ride & bus priority, Bicester *
- Oxford Eastern Arc improved access to employment, including public transport enhancement
- Increased park and ride capacity and infrastructure, including potential remote Park & Ride
- Bicester Eastern Perimeter Route Improvement
- Strategic Cycle Routes e.g. Witney-Carterton, Eynsham - Oxford
- A40/Downs Road junction
- Witney - Oxford improvement/bus priority

Details of the more local/smaller area strategy schemes needed to deliver the area strategies will be presented to Cabinet as a separate paper. Those schemes will then also be used to collect developer contributions towards the town strategy, and if justified be funded from the Integrated Transport block as yet unallocated in the capital programme. Other supporting measures which may be put forward for this funding include better travel information, network management and smart ticketing. It is also expected that significant progress would be made by other agencies on the following Local Investment Plan schemes by 2021:

- Chiltern Railways Evergreen 3
- East West Rail (western section)
- M40 Junction 9 Improvements
- South West Bicester Perimeter Road
- Didcot northern perimeter road Phase 3
- Cotswold Line re-doubling

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Division(s): N/A

CABINET – 15 MARCH 2011

FINANCIAL MONITORING

Report by the Assistant Chief Executive & Chief Finance Officer

Introduction

1. This report sets out the Council's forecast position for the 2010/11 financial year based on ten months of actuals to the end of January 2011. Parts 1 and 2 include projections for revenue, balances and reserves. The Capital Monitoring is included at Part 3. Funding changes and Other Financial Issues are included in Part 4.
2. As part of the Council's Business Strategy, a new Directorate structure will be fully implemented by 1 April 2011. This report reflects the virements requested for the changes to be implemented in January 2011 that Cabinet approved on 16 November 2010. The remaining changes to fully implement the Business Strategy have been made through the Service and Resource Planning process.

International Financial Reporting Standards (IFRS)

3. From 2010/11 all local authority accounts are required to be prepared using International Financial Reporting Standards (IFRS). This is part of a wider public sector move to comply with international accounting standards and replaces the Statement of Recommended Practice (SORP).
4. The basis for recognising income from grants and contributions relating to capital and revenue expenditure has changed under IFRS. They have to be accounted for on an accrual basis, and recognised immediately in the Council's accounts as income. The only exception is where the grant or contribution is subject to a "condition" that has not been satisfied - ie. the grant or contribution would need to be returned if it is not used for the specified purpose.
5. The forecast outturn position for 2010/11 has now been updated to reflect this requirement, which will be required as part of the 2010/11 accounts. The table below sets out the anticipated unspent elements of grants now reported. These will be carried forward and considered as part of the carry forward requests in the Provisional Outturn Report to Cabinet on 21 June 2011.

Grant/Directorate	Underspend £m
DedicatedSG	-1.116
Total Children, Young People & Families	-1.116
Social Care Reform Grant	-0.976
National Dementia Strategy Grant	-0.031
New Dimensions Training Grant	-0.072
Total Social & Community Services	-1.079

6. Other than future variations on Dedicated Schools Grant it is expected that this will be a one off issue in 2010/11, as only a small number of ringfenced grants remain in Directorate budgets in 2011/12.

Summary Revenue Position

7. To enable comparison to previous 2010/11 reports, the table below has been adjusted to show the forecast Directorate position before and after the changes relating to IFRS. The in – year Directorate forecast underspend excluding the impact of the grant underspends is -£2.725m, or -0.71% compared to a budget of £385.745m. The total variation after taking account of the grant underspends and overspends on the Council elements of the Pooled Budgets is an overspend of +£0.494m or +0.13%. The in-year forecast excludes an underspend of -£1.116m on services funded from Dedicated Schools Grant (DSG). The graph at annex 1f shows the movement in Directorate forecasts since April.

	Latest Budget 2010/11	Forecast Outturn 2010/11	Variance Forecast January 2011 (including non- DSG Grant underspends)	Variance Forecast January 2011 (including non- DSG Grant underspends)	Variance Forecast January 2011 (excluding non-DSG Grant underspends)	Variance Forecast January 2011 (excluding non- DSG Grant underspends)
	£m	£m	£m	%	£m	%
Children, Young People & Families	96.767	95.788	-0.979	-1.01	-0.979	-1.01
Social & Community Services	204.486	203.554	-0.932	-0.46	+0.147	+0.07
Environment & Economy	72.215	71.907	-0.308	-0.43	-0.308	-0.43
Oxfordshire	1.408	0.555	-0.853	-60.58	-0.853	-60.58
Customer Services	10.869	10.137	-0.732	-6.73	-0.732	-6.73
Chief Executive's Office						
In year Directorate total)	385.745	381.941	-3.804	-0.99	-2.725	-0.71

Add: Overspend on Council Elements of Pooled Budgets ¹			+2.231		+2.231	
Total Directorate variation including Pooled Budgets			-1.573	-0.41	+0.494	+0.13
Less: Underspend on DSG			-1.116		-1.116	
Total Variation			-2.689	-0.70	-0.622	-0.16

8. As set out in Annex 5 general balances are £13.256m. Taking into account the forecast Directorate underspend (-£2.725m), Council elements of the overspend on the Pooled budgets (+£2.231m), the underspends on grants (-£1.079m), an underspend on the DSG (-£1.116m), and several other technical adjustments (-£0.507m), the consolidated revenue balances forecast as at 31 March 2011 is £16.452m.

¹ These will be included as part of the Outturn position at year end.

9. Figures for each Directorate are summarised within the Annexes and individual Directorate Financial Monitoring Reports setting out the detail behind this report have been placed in the Members' Resource Centre.

10. The following Annexes are attached:

Annex 1 (a-e)	Forecast Revenue Outturn by Directorate
Annex 1f	Graph showing movement in Directorate Forecasts
Annex 2 (a-f)	Virements and Supplementary Estimates
Annex 3 (a-c)	Specific Grants and Area Based Grant
Annex 4	Forecast earmarked reserves
Annex 5	Forecast general balances
Annex 6	Capital Programme Monitoring
Annex 7	Treasury Management Lending List

Part 1 - Revenue

11. The forecast revenue outturn by Directorate based on the position to the end of January 2011 is set out below. Significant issues or movement in the variances are commented on along with the management action being taken.

Children Young People & Families (CYP&F): -£0.979m, or -1.01% in – year Directorate underspend

12. CYP&F are forecasting an in-year Directorate underspend of -£0.979m, or -1.01%, (-£2.095m total underspend after taking account of an underspend of -£1.116m on services funded from Dedicated Schools Grant). Work is continuing to identify any other grants and contributions underspends, and if appropriate these will be included in future reports.

13. The directorate intends to bring forward a business case to use part of the underspend achieved during 2010/11 to fund the infrastructure works necessary to establish the new Hub structure for Early Intervention Services during 2011/12. This is likely to include further development of the council's Framework-I installation to ensure that there is one computer based file per child instead of potentially many as at present. The remaining underspend will be transferred to the Efficiency Reserve.

Young People & Access to Education

14. Young People & Access to Education (YP&AE) is overspending by +£0.244m on services funded by the Council. The change relates to the Youth Service now forecasting an overspend of +£0.102m compared to an underspend of -£0.295m reported last month. This reflects an unexpected claw back by the Young Person's Learning Agency (YPLA) and also the one-off costs relating to redundancies that will now be incurred in 2010/11.

Children and Families

15. An underspend of -£0.350m is forecast in the Children and Families Service compared to a break-even position reported last month. This includes an underspend of -£0.662m on Placements which will be used to off-set the overspend on Asylum.
16. The Asylum Service is forecasting an overspend of +£0.531m a decrease of -£0.105m since the last report. The change reflects the service not receiving any contract amendment penalties from ending and then restarting the contracts relating to All Rights Exhausted (ARE) clients. As previously reported these clients had been notified that their payments would cease. A subsequent Court of Appeal judgment has ruled that the Council is responsible for these clients and hence the service being re-instated.
17. An underspend of -£0.290m is now forecast in the Family Support and Assessment Service which is mainly due to delays in recruitment to posts or where vacancies have not been filled. The underspend includes -£0.012m that relates to a project being carried out jointly with Oxfordshire Buckinghamshire Mental Health Trust (OBMH). This will be requested to be carried forward to 2011/12.

Raising Achievement Service

18. Raising Achievement Service are forecasting an overspend of +£0.404m a reduction of -£0.129m since the last report. Outdoor Education Centres are now reporting a breakeven position and the underlying underspend in the Equality and Diversity Achievement Service has increased by -£0.054m.
19. As previously reported the forecast includes anticipated redundancy costs of £1.122m in the Equality and Diversity Achievement Service and the Primary and Secondary National Strategies Teams (grant funding that was planned pre-May 2010 to cease). However, at Schools Forum on 2 February 2011 it was agreed to keep some of the Primary and Secondary National Strategies Team in post until August. This will be funded by an underspend of -£0.426m on the DSG funding in this area.

Commissioning, Performance & Quality Assurance (CPQA)

20. CPQA are forecasting an underspend of -£1.277m which includes an underspend on Home to School Transport of -£1.397m, or -9.36% compared to a budget of £14.929m. The forecast for this service also includes redundancy costs of £0.030m in Student Support.

Dedicated Schools Grant (DSG) Funded Services

21. Services funded by DSG are forecast to underspend by -£1.116m, There is an underspend of -£0.500m in Early Learning and Childcare which has been identified after ensuring the ring-fenced Sure Start Grant has been fully utilised releasing DSG funding in the area. Also as reported in paragraph 19 Primary and Secondary Strategies is reporting an underspend of -£0.426m. Any DSG underspend will be requested as a carry forward to 2011/12.

Social & Community Services: -£0.932m, or -0.46%, in – year directorate overspend

Community Services

22. Community Services is forecasting an underspend of -£0.061m an increase of +£0.011m since the last report. As previously reported this includes an underspend of -£0.105m that relates to the 2010/11 contribution to the Cogges Trust. This will be requested to be carried forward to 2011/12.
23. The Music Service is forecasting an overspend of +£0.050m a reduction of -£0.011m since the last report. This will be carried forward and repaid over the next three years in line with the recovery programme.

Social Care for Adults

24. Social Care for Adults is forecasting an overspend of +£0.535m, a decrease of -£0.370m since the last report. Older People Care Management is forecasting an overspend of +£0.012m an increase of +£0.109m. This reflects the new structure following the implementation of Self-Directed Support taking effect from the 6 December 2010. The forecast includes £0.149m funding from the Social Care Reform Grant.
25. An overspend of +£0.039m is forecast for the Alert Service, a decrease of -£0.250m since the last report. A virement was approved by Cabinet on 16 February 2011 requesting to transfer the £0.250m provided for the rollout of the Bicester Resource Centre. There remains an on going pressure in this area for future years, for which the service is working on an action plan.
26. Fairer Charging and Residential Client Income is forecast to be underachieved by £0.504m a reduction of £0.047m since the last report and as noted in previous reports continues to be monitored.
27. An underspend of -£0.031m on the National Dementia Strategy Grant. This will be requested as a carried forward to 2011/12, as noted in paragraph 5.

Strategy & Transformation and Supporting People

28. The service is underspending by -£0.966m, a change of -£1.026m since the last report. In accordance with IFRS as set out in paragraph 5 the forecast includes an underspend of -£0.976m on the Social Care Reform Grant which will be requested to be carried forward to 2011/12. The Transforming Adult Social Care programme will come to a close on 31 March 2011. The programme will deliver against the agreed elements but there are on-going support requirements to support future efficiencies. If the carry forward request is agreed the underspend will be used in 2011/12 to meet these objectives in accordance with an agreed programme of work.

Pooled Budgets**Older People, Physical Disabilities & Equipment Pool**

29. As shown in the table below the Older People, Physical Disabilities and Equipment Pooled Budget is forecast to overspend by +£4.937m. Including the +£0.686m overspend brought forward from 2009/10, the Council elements are forecast to overspend by +£1.298m (a decrease of -£0.529m since the last report). The Primary Care Trust (PCT) element is projected to overspend by +£3.639m (an increase of +£0.530m since the last report). As noted previously the PCT has made a payment to the Council to cover the overspend on their elements in 2009/10.

Original Budget 2010/11	Latest Budget 2010/11		Forecast Variance January 2011	Variance December 2010	Change in Variance
£m	£m		£m	£m	£m
		Council Elements:			
		Older People			
53.052	51.417	Care Homes	+0.123	+0.292	-0.169
28.818	29.293	Community Support Purchasing Budget	-0.132	+0.353	-0.485
81.870	80.710	Total Older People	-0.009	+0.645	-0.654
		Physical Disabilities			
2.450	2.450	Care Homes	+0.570	+0.609	-0.039
4.652	4.616	Community Support Purchasing Budgets	+0.575	+0.446	+0.129
7.102	7.066	Total Physical Disabilities	+1.145	+1.055	+0.090
		Equipment			
1.169	1.169	Forecast in-year variance	+0.162	+0.127	+0.035
90.141	88.945	Total Forecast in year variance – Council Elements	+1.298	+1.827	-0.529
		PCT elements:			
17.917	23.760	Older People	+2.313	+1.878	+0.435
4.047	4.047	Physical Disabilities	+1.071	+1.008	+0.063
0.312	0.311	Equipment	+0.255	+0.223	+0.032
22.276	28.118	Total Forecast in-year variance – PCT Elements	+3.639	+3.109	+0.530
112.417	117.063	Total	+4.937	+4.936	+0.001

Council Elements

30. The Older Persons budget is underspending by -£0.009m a decrease of -£0.654m since the last report. This reflects the effect of the quota system that was introduced for both Internal and External Home Support which has reduced the projected overspend in these areas. However, this has had an adverse impact on income which has fallen below budget.
31. As previously reported additional funding is being provided by the Oxford Radcliffe Hospital Trust and the PCT to relieve pressures on delayed transfers of care. Additional funding was also provided via the PCT from the Department of Health allocation for reablement linked to hospital discharge. The impact of this additional funding has been included in the report. It is expected that this funding will be supplemented by the additional resource from the National Health Service (NHS) for adult social care announced by the Department of Health at the beginning of January 2011. This is not yet reflected in the report.
32. The Physical Disabilities Budget is forecast to overspend by +£1.145m on Residential and Nursing Beds plus External and Internal Home Support. The increase of +£0.090m since the last report is largely due to the savings from packages transferred to the Older People part of the pool being lower than originally calculated and the transfer of a high cost patient from Continuing Health Care.

Primary Care Trust Elements

33. The PCT element of the pool is forecast to overspend by +£3.639m, an increase of +£0.530m on the previous forecast. The PCT is responsible for the funding of this overspend and payment will be made before the end of the financial year.

Equipment

34. The Equipment budget is currently forecast to overspend by +£0.417m an increase of +£0.067m on the previous month. The Council's element of this overspend is +£0.162m and the PCT's element is +£0.255m.

Learning Disabilities Pool

35. The Learning Disabilities Pooled Budget is forecast to overspend by +£1.587m as shown in the table on the next page.

Original Budget £m	Latest Budget £m		Variance January 2011 £m	Variance December 2010 £m	Change in Variance £m
		Council Contribution			
9.688	9.673	Residential Services	+0.828	+0.489	+0.339
17.421	17.426	Supported Living	-0.043	+0.065	-0.108
15.307	15.285	Community Support	+0.148	+0.282	-0.134
42.416	42.384	Council Total	+0.933	+0.836	+0.097
		PCT Contribution			
7.236	7.251	Residential Services	+0.620	+0.366	+0.254
13.010	13.064	Supported Living	-0.032	+0.049	-0.081
11.432	11.459	Community Support	+0.066	+0.118	-0.052
31.678	31.774	PCT Total	+0.654	+0.533	+0.121
74.146	74.158	Total	+1.587	+1.369	+0.218

36. The forecast has increased by +£0.218m largely due to a reduction of £0.228m in the efficiency savings expected to be achieved this financial year and lower than expected savings resulting from client deaths. A detailed recovery plan has been agreed by Joint Management Group which will deliver both the 2011/12 budget and address the 2010/11 overspending which will be carried forward into 2011/12.

Community Safety

37. The Fire & Rescue Service is forecasting an underspend of -£0.420m an increase of -£0.187m from the last report. The retained duty system (RDS) is now forecasting an underspend of -£0.060m. The move from an overspend earlier in the year is a combination of management action taken to control non emergency expenditure and a lower level of actual emergency call outs compared to forecast. Variances against this budget will be returned to Council balances.
38. The employers' side of the NJC has reached agreement in principle with the Fire Brigades Union in respect of its Employment Tribunal cases relating to the Part-time Workers (Prevention of Less Favourable Treatment) Regulations. The aim is to pay those retained firefighters who are entitled to compensation before the end of March. A provision of £0.225m was included in the 2009/10 accounts for the estimated cost of this compensation. Any additional cost can be covered by the RDS or other Fire and Rescue Service underspends.
39. As set out in paragraph 5 the underspend includes -£0.072m of New Dimensions Grant which will be requested to be carried forward to 2011/12 for the continuation of the New Dimensions Training Programme.
40. As part of the national Fire Control project, mobile data terminals (MDTs) have been installed in all fire engines. This enables firefighters to have up to date operating procedures and risk information to deal with incidents. It will also allow fire control to mobilise and communicate using data rather than

voice, allowing efficiency savings. Fire Grant will provide some funding for the extra operating costs of this technology but it will not cover all aspects. The full cost from 2011/12 onwards is still being assessed by fire and rescue authorities. In order to ensure that there is adequate funding for next year, a request will be made to carry forward some of this year's underspend for that purpose.

41. Safer Communities is forecasting an underspend of -£0.020m which relates to the Local Area Agreement (LAA) reward grant that will not be fully utilised in 2010/11. This underspend will be requested as a carry forward to 2011/12 to be used as agreed by the Safer Communities Partnership.

Environment & Economy: -£0.308m, or -0.43%, in – year directorate underspend

Highways and Transport

42. The service is forecasting an underspend of -£0.015m compared to -£0.922m in the last report after taking account of not drawing down on the Parking Account to maintain the balance on the reserve and a planned transfer of £1m relating to pension costs. An action plan to deliver £0.987m additional road maintenance work including patching, defects and minor structural repairs by 31 March 2011 has now been agreed. However with the few months remaining until the end of the financial year, together with a need for favourable weather conditions and the extra operational capacity required to allow work to be completed, there is a risk that it will not be possible to complete all of the planned work. Updates will be provided in future reports.

Sustainable Development

43. Planning Implementation are underspending by -£0.203m, an increase of -£0.009m since last month. The Oxford Station project has been costed at £0.150m leaving £0.156m which will be requested as a carry forward to 2011/12.
44. Waste Management is forecasting a break-even position after the estimated underspend of -£1.738m has been transferred to reserves as previously reported. The underspend has increased by -£0.237m since the last report mainly due to a further decrease in tonnage being disposed of (4 kilo tonnes at £0.140m). Some of this is due to the van permitting scheme now being in operation and a now confirmed level of diversion credits (reduced by £0.140m) being payable to the district following agreement at the last Oxfordshire Waste Partnership meeting. The additional underspend will be transferred to the Waste Management reserve to support the funding of costs relating to the waste treatment project.
45. Other underspends in Sustainable development total -£0.124m. Carry forward requests relating to underspends in this area may be included in future reports.
46. Property Asset Management are forecasting an underspend of -£0.096m. This includes an underspend of -£0.140m on rates which will be returned to balances at the end of the financial year.

Oxfordshire Customer Services:-£0.853m, or -60.58%², in – year directorate underspend

47. An underspend of -£0.350m is forecast for the services previously included as part of Shared Services, an increase of -£0.210m since the last report. Learning & Development is now forecasting an underspend of -£0.100m, resulting from a combination of vacant posts, income from schools and other non pay underspends. The remaining increase in Shared Services is largely explained by savings relating to the business strategy which are starting to be delivered in advance of April 2011 together with part year vacancies and additional income. A request will be made to carry forward some or all of this underspend to provide funding for the external partnering and other continuous improvement projects which will contribute to delivery of the business strategy.
48. The Implementing International Financial Reporting Standards (IFRS) project continues to underspend by -£0.030m. This will be requested as a carry forward to 2011/12. Any unspent budget will be returned to balances at the end of the project.
49. The Learning and Development Plan is forecast to underspend by -£0.065m due to slippage in delivering some of the training courses. A request will be made to carry this forward for delivery of the plan next year.
50. Meals supplied by Food with Thought are 4.4% above target to the end of January 2011. Management action is being taken to control inflationary pressures on food costs. Food with Thought is currently forecasting a trading surplus of £0.260m although there is a potential pressure on repair and maintenance costs. This will be transferred to the reserve and used for future investment in the service. QCS Cleaning is on target to break-even.
51. ICT is now forecasting an underspend of -£0.400m because two large, complex projects will not be completed until the first or second quarters of 2011/12. The service will therefore be requesting to carry forward the underspend to enable the projects to be completed next year.
52. The first of the two projects is the construction of the Council's Disaster Recovery Centre which was due for completion in March 2011. A review by Property Asset Management determined that the existing site was unsuitable and an alternative option to locate at Kidlington Fire Service HQ was recommended. Construction costs are now being determined and are estimated to be £0.170m. Work is now scheduled for completion by July 2011.
53. The remainder of the underspend relates to a project that links several workstreams aimed at reducing the future costs of Oxfordshire Community Network (OCN) against a picture of fast changing technology options and the advent of superfast broadband in Oxfordshire. It is now expected that the various workstreams will be complete by May/June 2011.

² Compared to Net Expenditure

54. The Adult Learning Service continues to report an overspend of +£0.082m which will be carried forward to 2011/12. The service has a recovery programme in place to repay the overspend by March 2013 as planned.

Oxfordshire Buckinghamshire Partnership

55. The Oxfordshire Buckinghamshire Partnership administers the graduate teacher training programme which is funded by the Teacher Development Agency (TDA). OCS administers the scheme on behalf of the Partnership. In previous years, any underspend of the grant was accounted for as a receipt in advance. This year, following changes to accounting regulations following the introduction of International Financial Reporting Standards (IFRS), this is no longer the correct accounting treatment. As the grant is held by the Partnership, not the Council, it is proposed that a new earmarked reserve is set up this year to hold the balance at 31 March (current forecast £0.5m).

Chief Executive's Office: -£0.732m, or -6.73%, in – year directorate underspend

Business Support

56. Business Support is forecasting an underspend of -£0.154m an increase of -£0.084m since the last report. Redundancy costs for the whole directorate are £0.549m. These costs will be off set by the underspends throughout the directorate noted in the paragraphs below.

Law and Governance

57. Legal Services continues to forecast an overspend of +£0.100m. The overspend reflects an increase in Counsel and legal fees and a reduction in external income from Section 106 and other fee earning work. Democratic Services continues to forecast an underspend of -£0.100m. Part of this will be requested as a carry forward to fund costs associated with Educational Appeals in 2011/12. The carry forward is required to implement the findings of the Admission Appeals Review that will make admission appeals a more electronic based and efficient process. The funding will also support the existing process in the meantime which has seen a significant increase in the number of statutory education appeals heard.
58. The Coroner's Service is forecasting an underspend of -£0.070m an increase of -£0.045m. Any variance against this service will be returned to Council balances at the end of the year.

Strategy and Communications

59. An underspend of -£0.539m is forecast by these services, an increase of -£0.134m since the last report. This will be used to off-set redundancy costs in the Chief Executive's Office.

Human Resources

60. Human Resources is forecasting an underspend of -£0.180m an increase of -£0.060m. A carry forward request will be made to enable the completion of the two year funding for the Apprenticeship Scheme and the employment of a Performance and Engagement Lead.

Corporate Finance & Internal Audit

61. Corporate Finance & Internal Audit continue to underspend by -£0.258m. This includes an underspend of -£0.168m on the External Audit fee which as previously reported will be returned to balances at year end.

Redundancy Costs

62. Redundancy costs of £3.241m are included in the forecasts in this report. The table below shows the breakdown between directorates and how the costs are being funded. Updates will be provided monthly.

Directorate	Redundancy Costs		Total Redundancy Costs
	Funded by Directorate	Funded by Efficiency Reserve	
	£m	£m	£m
CYPF			
- National Strategies	0.600		
- Equality & Diversity Achievement Service	0.522		1.152
-Student Support	0.030		
S&CS			
- Restructure of Adult Social Care		0.468	
-Cultural & Community Development		0.049	0.517
- Community Safety		0.067	0.067
Oxfordshire Customer Services (ICT)	0.282	0.287	0.569
Chief Executive's Office	0.549		0.549
E&E	0.205	0.182	0.387
Total	2.188	1.053	3.241

Virements and Supplementary Estimates

63. The virements requested this month are set out in Annex 2a with virements previously approved in Annex 2b and 2c and virements to note in Annex 2d. Annex 2e shows the cumulative virements to date and their status in respect of requiring Council approval where larger than £0.5m. There are no new requests for supplementary estimates this month.

Savings Monitoring

64. As reported previously the total savings planned in 2010/11 were £35.5m. Of that £29.3m was to be achieved by directorates with an additional saving of £6.2m relating to inflation. Directorates are currently forecasting to achieve £28.3m by the end of the year. In addition savings of £6.2m relating to inflation are being achieved. The total savings forecast to be achieved are £34.5m, as shown in the table on the next page:

Directorate	Planned Savings £m	Savings Achieved £m
Children, Young People & Families	6.451	6.451
Social & Community Services	11.514	10.471
Environment & Economy	7.606	7.606
Oxfordshire Customer Services	3.103	3.103
Chief Executive's Office	0.670	0.670
Subtotal Directorate Savings	29.144	28.301
Inflation	6.200	6.200
Total	35.544	34.501

65. It is important to note that the savings are included in the overall position reported elsewhere so need to be seen in that context. A further update will be provided in the Provisional Outturn Report for 2010/11.

Bad Debt Write Offs

66. There were 281 general write offs to the end of January 2010 totalling £122,138. Most of these were very small and not economically effective to recover. As noted throughout the year the largest to date is £74,667 and reflects a Section 106 debt in connection with a planning obligation which was agreed to be written off by Cabinet on 18 May 2010. In addition Client Finance have written 109 debts totalling £54,894.

Strategic Measures

67. The average cash balance during January 2011 was £236.4m and the average rate of return was 1.00%. It is expected that the budgeted income for deposits of £1.9m will be achieved.
68. AG Deutsche Zentral-Genossenschaftsbank has been removed from the lending list due to a change in the bank's credit rating. Also the lending period has been reduced from 3 months to 1 months for Clydesdale Bank, National Australia Bank and Commonwealth Bank of Australia due to changes to the credit ratings for Australian banks. The current lending list is included in annex 7.

Part 2 - Balance Sheet

Reserves

69. Reserves have increased by £1.036m to £68.627m since the last report. The variation is mainly due to the increase of £0.688m in the Carryforward reserve due to the change in overall forecast position. The other variations have been discussed elsewhere in the report and include the additional contribution to the Waste Management reserve.

School Balances

70. Budget submissions for 2010/11 have now been received from all 289 schools and the updated position will be considered by Schools Forum on 10 March 2011. Submissions for 286 schools have been verified by the

CYP&F Schools' Support Team. As shown in the table below 247 schools are budgeting to be in surplus, and 42 in deficit in 2010/11. Deficit plans totalling £1.429m have been agreed for 40 of those schools with a further two, with a total deficit of £0.101m outstanding. The net budgeted surplus is £5.884m.

Budget Plans	Surplus Plans		Deficit Plans		Total	
	No of Schools	£m	No of Schools	£m	No of Schools	£m
Nursery	12	-0.248	0	0	12	-0.248
Primary	202	-4.933	30	+0.443	232	-4.491
Secondary	22	-1.476	10	+0.947	32	-0.529
Special	11	-0.757	2	+0.141	13	-0.616
Total Surplus(-) /Deficit (+)	247	-7.414	42	+1.530	289	-5.884

71. Budget monitoring submissions compared to these plans have also been received from 283 schools with 6 outstanding. 244 schools are forecasting a surplus compared to budget in 2010/11. 39 schools, including 11 secondaries, are forecasting a deficit compared to their budgeted position. This has reduced by four compared to the last returns which reflected the position at the end of September 2010, but reflects 19 schools now showing surplus balances offset by 15 now showing deficit balances.

Balances

72. General balances are £13.256m. Calls on balances in year, excluding the allocation of Performance Reward Grant, total £1.5m. Included in the report are further underspends totalling £0.378m that will potentially be returned to balance. These relate to the Audit Fee (paragraph 61), Rates (paragraph 46) and the Coroner's Service (paragraph 57).

Part 3 –Capital Monitoring

73. The capital monitoring position set out in Annex 6, shows forecast expenditure for 2010/11 of £88.2m (excluding schools local capital), a decrease of £0.8m compared to the latest capital programme agreed by Council on 15 February 2011. The table on the next page summarises the variations by directorate and the main variations by scheme are explained in the following paragraphs.

Directorate	Latest Capital Programme (Position as at end of Dec '10, approved by Council Feb '11) £m	Forecast Expenditure (Position as at end of January 2011) £m	Forecast Variation £m
Children, Young People & Families	56.2	56.1	-0.1
Social & Community Services	6.7	6.5	-0.2
Environment & Economy - Transport	19.9	19.6	-0.3
Environment & Economy - Other	5.3	5.1	-0.2
Oxfordshire Customer Services	0.9	0.9	0
Chief Executive's Office	0	0	0
Total Directorate Programmes	89.0	88.2	-0.8
Schools Capital/ Devolved Formula	11.9	11.9	0
Earmarked Reserves	0.1	0.1	0
Total Capital Programme	101.0	100.2	-0.8

Children, Young People & Families

74. The forecast spend for Children, Young People & Families is now £56.1m (excluding schools local capital). The last report noted that work was on hold at Marlborough School, Woodstock as the contractor was in administration. Works have now restarted with a new contractor at both Marlborough School and Fitzwaryn School, Wantage.

Social & Community Services

75. The forecast spend for Social & Community Services is now £6.5m. Slippage of £0.2m has occurred on the Oxfordshire Records Office, as the start was delayed for business re-engineering to enable the project to remain within the budget provision.

Environment & Economy – Transport

76. The forecast spend for the Transport Programme is now £19.6m, which is a reduction of £0.3m compared to the approved capital programme.
77. £0.2m provision for abortive costs for Access to Oxford has been removed as these are now being funded from revenue. The forecast for capitalised salaries has reduced by £0.3m due to the reduced amount of time able to be charged to capital projects. These reductions are partly offset by a £0.2m increase in the cost of London Road Phase 3.
78. There is also £0.3m slippage on the Council's contribution to Network Rail's Potash Bridge (including associated carriageway resurfacing works)

scheme. Work was originally expected to be complete in March 2011, however minor delays with the bridgework before Christmas and complications with the design work required for the adjacent embankments have delayed this until July 2011. Due to these delays the overall cost of the project is also expected to increase by an estimated £0.350m, which can be contained within the current bridges capital allocation. The Council can compensate for the slippage by bringing forward additional carriageway schemes.

Environment & Economy - Other

79. The forecast spend for this programme is £5.1m, which is a reduction of £0.2m compared to the last approved capital programme. The Backlog Maintenance Programme has been reduced by £0.2m due a reduction in the estimated level of contributions to be received from schools.

Actual Expenditure

80. As at the end of January actual capital expenditure for the year to date was £53.1m (excluding schools local spend), which is an increase of £6.0m from last month. This is 60% of the total forecast expenditure of £88.2m, which is still around 4% below the expected position compared to the profile of expenditure in previous years. Committed spend is 85% of the forecast.

Part 4 – Funding Changes & Other Financial Issues

Winter Maintenance

81. The council received notification from Department for Transport on 23 February 2011 of exceptional funding for Road Maintenance. This money, whilst not strictly a ring fenced grant, is conditional on agreeing a declaration ensuring that the Council will spend the money on Highways maintenance and that it would be in addition to the funding currently budgeted. The national total is £100m but the individual authority allocations have yet to be announced. The Council is expecting its share to be in the order of £1.1m based on the allocation method proposed.
82. Given the Leader of the Council's proposal at Council on 15 February 2011 that if additional funding comes to the authority it would be spent on Highways, authorisation is sought to confirm that this grant will be used for Highways Maintenance. When the final figure is known it will be reported along with proposals for the detailed usage. However, we are likely to receive the funding in the last few days of the financial year so this will cause a significant underspend which will need to be requested as a carry forward to 2011/12.

2011/12 Pay Award

83. The Local Government Employers (LGE) announced on 17 February 2011 that it would be freezing all Green Book pay grades. When setting the budget the assumption was made that the LGE were likely to freeze green book pay, but that there was a possibility that a payment of £250 could be accepted for staff paid under £21,000. £0.381m was included in various cost centres where the lower paid staff were employed.

84. A virement is therefore proposed to remove this additional funding and transfer it to the Efficiency Reserve. This will be used as a contingency given the rise in inflation and concerns over rising oil and fuel prices.

RECOMMENDATIONS

85. **The Cabinet is RECOMMENDED to:**
- (a) note the report and approve the virement requests as set out in annex 2a;**
 - (b) Agree to use the exceptional funding from the Department of Transport on additional Highways Maintenance as set out in paragraphs 81 and 82;**
 - (c) Agree the removal the additional funding relating to the pay award for employees earning less than £21,000 and transfer £0.381m to the Efficiency Reserve as set out in paragraphs 83 and 84.**
 - (d) Agree the creation of the Oxfordshire Buckinghamshire Partnership reserve as set out in paragraph 55.**

SUE SCANE

Assistant Chief Executive & Chief Finance Officer

Background papers: Directorate Financial Monitoring Reports 31 January 2011

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March 2011

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January Financial Monitoring Report
CABINET - 15 March 2011
Budget Monitoring

CA13

Annex 1

Ref	Directorate	BUDGET 2010/11						Outturn Forecast Year end Spend/Income	Projected Year end Variation	Actual Expenditure (Net) January 2011	Variation to Budget January 2011	Projected Year end Variance Traffic Light Indicator
		Original Budget	Brought Forward from 2009/10 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date	Latest Estimate	£000					
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	underspend - overspend + £000 (9)	£000 (11)	underspend - overspend + £000 (12)	£000 (13)	
	Contributions to (+)/from (-)reserves	3,405	-1,066	1,916		4,255	10,087	5,832				
	Contribution to (+)/from(-) balances	3,344		-266	-1,390	1,688	1,688	0				
	Capital Financing	39,303				39,303	37,953	-1,350				
	Interest on Balances	-1,341				-1,341	-1,341	0				
	Strategic Measures Budget	44,711	-1,066	1,650	-1,390	43,905	48,387	4,482				
	Area Based Grant (income)	-45,656		5,876		-39,780	-39,780	0				
	Budget Requirement	389,870	0	0	0	389,870	390,548	678				

Total External Financing to meet Budget Requirement

Revenue Support Grant	13,481	13,481
Business rates	92,840	92,840
Council Tax	283,549	283,549
Other grant income (e.g. LABGI)	0	0
External Financing	389,870	389,870

Consolidated revenue balances position

Forecast County Fund Balance net of City Schools (Annex 5)	13,763
Variation of OCC elements of the OP&PD and LD Pooled Budgets	-2,231
In-year directorate variation to be met from (-) or transferred to (+) Carry Forward Reserve excluding grants	3,804
DSG Variation to be met from (-) or transferred to (+) Carry Forward Reserve	1,116
	16,452

**KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator**

Budget	On track to be within +/- 1% of year end budget	G
	On track to be within +/- 5% of year end budget	A
	Estimated outturn showing variance in excess of +/- 5% of year end budget	R

January Financial Monitoring Report: Children, Young People & Families
 CABINET - 15 March 2011
 Budget Monitoring

Annex 1

Ref	Division of Service	BUDGET 2010/11					Latest Estimate	Outturn Forecast Year end Spend/Income	Projected Year End Variation underspend - overspend + £000 (9)	Profiled Budget (Net) January 2011	Actual Expenditure (Net) January 2011	Variation to Budget January 2011 underspend - overspend + £000 (12)	Projected Year end Variance Traffic Light Indicator
		Original Budget	Brought Forward from 2009/10 Surplus + Deficit - £000 (4)	Virements to Date	Supplementary Estimates to date	£000 (6)							
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	£000 (9)	£000 (10)	£000 (11)	£000 (12)	(13)	
CY1	Young People and Access to Education												
	Gross Expenditure	43,426	227	-6,901	407	37,159	37,213	54	30,958	31,310	352	G	
	Gross Income	-22,023		1,415		-20,608	-20,608	0	-17,197	-18,855	-1,659	G	
		21,403	227	-5,486	407	16,551	16,605	54	13,761	12,455	-1,307	G	
	Children and Families												
	Gross Expenditure	77,297	-629	12,721	91	89,480	88,630	-850	73,970	73,688	-282	G	
	Gross Income	-46,410		-6,856		-53,266	-53,266	0	-43,018	-39,285	3,733	G	
		30,887	-629	5,865	91	36,214	35,364	-850	30,952	34,403	3,451	A	
	Raising Achievement Service												
	Gross Expenditure	72,890	336	-21,553		51,673	51,651	-22	43,060	49,594	6,534	G	
	Gross Income	-64,925		20,926		-43,999	-43,999	0	-36,663	-49,963	-13,300	G	
		7,965	336	-627	0	7,674	7,652	-22	6,396	-370	-6,766	G	
	Commissioning, Performance and Quality Assurance												
	Gross Expenditure	49,437	841	-2,512	0	47,766	46,489	-1,277	39,672	35,571	-4,101	A	
	Gross Income	-11,280		-199		-11,479	-11,479	0	-9,550	-10,723	-1,173	G	
		38,157	841	-2,711	0	36,287	35,010	-1,277	30,122	24,848	-5,274	A	
	<i>Subtotal Non Delegated Budgets</i>	98,412	775	-2,959	498	96,726	94,631	-2,095	81,232	71,336	-9,896	A	

January Financial Monitoring Report: Children, Young People & Families
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Ref	Division of Service	BUDGET 2010/11						Latest Estimate	Outturn Forecast Year end Spend/Income	Projected Year End Variation underspend - overspend + £000 (9)	Profiled Budget (Net) January 2011 £000 (10)	Actual Expenditure (Net) January 2011 £000 (11)	Variation to Budget January 2011 underspend - overspend + £000 (12)	Projected Year end Variance Traffic Light Indicator
		Original Budget £000 (3)	Brought Forward from 2009/10 Surplus + Deficit - £000 (4)	Virements to Date £000 (5)	Supplementary Estimates to date £000 (6)	£000 (7)								
(1)	(2)												(13)	
CY5	Schools													
	Gross Expenditure	342,767	-775	2,203		344,195	344,195	0	286,861	335,301	48,440	G		
	Gross Income	-342,129		-2,025		-344,154	-344,154	0	-287,309	-351,291	-63,982	G		
	Less City Schools Reorganisation	638	-775	178	0	41	41	0	-449	-15,990	-15,542	G		
	Less recharges within directorate	-3,947				-3,947	-3,947	0			0	G		
		3,947				3,947	3,947	0			0	G		
	Directorate Total Expenditure	581,870	0	-16,042	498	566,326	564,231	-2,095	474,521	525,464	50,943	G		
	Directorate Total Income	-482,820	0	13,261	0	-469,559	-469,559	0	-393,738	-470,118	-76,380	G		
	Directorate Total	99,050	0	-2,781	498	96,267	94,672	-2,095	80,783	55,346	-25,437	A		

0
1,116
-979

Less: City Schools Reorganisation
 Less: DSG funded services underspend (included above)
 In-Year Directorate Variation

DEDICATED SCHOOLS GRANT - DSG Funded Expenditure (Gross)		Less: City Schools Reorganisation		Less: DSG funded services underspend (included above)		In-Year Directorate Variation	
CY1	Children & Young People	13,789	51	13,840	-190	13,650	-190
CY2	Early Years & Family Support	18,662	-150	18,512	-500	18,012	-500
CY3	Educational Effectiveness	640		640	-426	214	-426
CY4	Strategy & Performance	6,614	588	7,202	0	7,202	0
CY5	Schools (incl Non Devolved Schools Costs)	293,671	1,986	295,657	0	295,657	0
	Total Gross	333,376	2,475	335,851	-1,116	334,735	-1,116

KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator

Budget		G
		A
		R

On track to be within +/- 2% of year end budget
 On track to be within +/- 5% of year end budget
 Estimated outturn showing variance in excess of +/- 5% of year end budget

January Financial Monitoring Report: Social & Community Services
CABINET - 15 March 2011
Budget Monitoring

Annex 1

Ref	Division of Service	BUDGET 2010/11					Latest Budget	Outturn Forecast Year end Outturn	Projected Year End Variation	Profiled Budget (Net) January 2011	Actual Expenditure (Net) January 2011	Variation to Budget January 2011	Projected Year end Variance Traffic Light Indicator
		Original Budget	Brought Forward from 2009/10 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date								
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	underspend - overspend + £000 (9)	£000 (10)	£000 (11)	£000 (12)	(13)	
SC1	Community Services												
	Gross Expenditure	21,747	-305	-6,382		15,060	14,999	-61	12,550	12,591	41	G	
	Gross Income	-9,345		5,704		-3,641	-3,641	0	-3,034	-2,808	226	G	
		12,402	-305	-678	0	11,419	11,358	-61	9,516	9,783	267	G	
SC2	Social Care for Adults												
	Gross Expenditure	175,900	-411	-1,892	170	173,767	174,302	535	145,225	146,152	927	G	
	Gross Income	-40,343		105		-40,238	-40,238	0	-33,940	-33,888	52	G	
		135,557	-411	-1,787	170	133,529	134,064	535	111,285	112,264	979	G	
SC3	Major Programmes												
	Gross Expenditure	256		0		256	256	0	213	251	38	G	
	Gross Income	-191		0		-191	-191	0	-159	-56	103	G	
		65	0	0	0	65	65	0	54	195	141	G	
SC4	Strategy and Transformation (Excl Supporting People)												
	Gross Expenditure	27,797		-1,917		25,880	24,823	-1,057	21,683	21,669	-14	A	
	Gross Income	-4,071		282		-3,789	-3,789	0	-3,159	-4,528	-1,369	G	
		23,726	0	-1,635	0	22,091	21,034	-1,057	18,524	17,141	-1,383	A	
SC4_5	Supporting People												
	Gross Expenditure	12,092		-2,330		9,762	9,853	91	8,135	9,687	1,552	G	
	Gross Income	-185		0		-185	-185	0	-154	-1,278	-1,124	G	
		11,907	0	-2,330	0	9,577	9,668	91	7,981	8,409	428	G	
SC5_1	Fire & Rescue Service												
	Gross Expenditure			24,540		24,540	24,120	-420	20,450	19,117	-1,333	A	
	Gross Income			-413		-413	-413	0	-344	-614	-270	G	
	Net Expenditure	0	0	24,127	0	24,127	23,707	-420	20,106	18,503	-1,603	A	

January Financial Monitoring Report: Social & Community Services
 CABINET - 15 March 2011
 Budget Monitoring

Annex 1

Ref	Division of Service	BUDGET 2010/11						Outturn Forecast Year end Outturn	Projected Year End Variation	Profiled Budget (Net) January 2011	Actual Expenditure (Net) January 2011	Variation to Budget January 2011	Projected Year end Variance Traffic Light Indicator
		Original Budget	Brought Forward from 2009/10 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date	Latest Budget	£000						
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	£000 (9)	£000 (10)	£000 (11)	£000 (12)	(13)	
SC5_2	Emergency Planning Service												
	Gross Expenditure			404		404	404	0	337	363	26	G	
	Gross Income						0	0	0	-51	-51	G	
	Net Expenditure	0	0	404	0	404	404	0	337	312	-25	G	
SC5_3	Safer Communities Unit												
	Gross Expenditure			910		910	890	-20	758	671	-87	A	
	Gross Income						0	0	0	-135	-135	A	
	Net Expenditure	0	0	910	0	910	890	-20	758	536	-222	A	
SC5_4	Traveller Sites												
	Gross Expenditure			963		963	963	0	803	756	-47	G	
	Gross Income			-868		-868	-868	0	-723	-684	39	G	
	Net Expenditure	0	0	95	0	95	95	0	80	72	-8	G	
SC5_5	Trading Standards												
	Gross Expenditure			2,572		2,572	2,572	0	2,143	2,252	109	G	
	Gross Income			-303		-303	-303	0	-253	-235	18	G	
	Net Expenditure	0	0	2,269	0	2,269	2,269	0	1,890	2,017	127	G	
	Directorate Total Expenditure	237,792	-716	16,868	170	254,114	253,182	-932	212,297	213,509	1,212	G	
	Directorate Total Income	-54,135	0	4,507	0	-49,628	-49,628	0	-41,766	-44,277	-2,511	G	
	Directorate Sub-Total	183,657	-716	21,375	170	204,486	203,554	-932	170,531	169,232	-1,299	G	
	Less recharges within directorate	-13,810				-13,810	-13,810	0	-11,508	0	11,508	G	
		13,810				13,810	13,810	0	11,508	0	-11,508	G	
	Directorate Total Expenditure	223,982	-716	16,868	170	240,304	239,372	-932	200,789	213,509	12,720	G	
	Directorate Total Income	-40,325	0	4,507	0	-35,818	-35,818	0	-30,258	-44,277	-14,019	G	
	Directorate Total	183,657	-716	21,375	170	204,486	203,554	-932	170,531	169,232	-1,299	G	

Add: OCC Elements of Pooled Budget Overspends
 In-Year Directorate Variation

2,231
 1,299

**January Financial Monitoring Report: Social & Community Services
CABINET - 15 March 2011
Budget Monitoring**

Pooled Budget Memorandum Accounts

	OCC Contribution	Health Contribution	Gross Budget	Brought Forward from 2009/10	Net Budget	Forecast Outturn	Projected year-end variation	Projected variation OCC	Projected variation PCT
Older People's Pooled Budgets	81,396	23,760	105,156	-686	104,470	106,774	2,304	-9	2,313
Physical Disabilities Pooled Budget	7,066	4,047	11,113		11,113	13,329	2,216	1,145	1,071
Equipment Pooled Budget	1,169	311	1,480		1,480	1,897	417	162	255
Older People's, Physical Disabilities and Equipment Pooled Budget	89,631	28,118	117,749	-686	117,063	122,000	4,937	1,298	3,639
Learning Disabilities Pooled Budget	42,424	31,774	74,198		74,198	75,785	1,587	933	654

Note: Contributions to the pool are shown within gross expenditure figures above for the relevant division of service

**KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator**

Budget	G
On track to be within +/- 1% of year end budget	A
On track to be within +/- 5% of year end budget	R
Estimated outturn showing variance in excess of +/- 5% of year end budget	

January Financial Monitoring Report: Environment & Economy
 CABINET - 15 March 2011
 Budget Monitoring

Annex 1

Ref	Directorate	BUDGET 2010/11							Latest Estimate	Outturn Forecast Year end Spend/Income	Projected Year end Variation underspend - overspend + £000 (9)	Profilled Budget (Net) January 2011	Actual Expenditure (Net) January 2011	Variation to Budget January 2011 underspend - overspend + £000 (12)	Projected Year end Variance Traffic Light Indicator
		Original Budget £000 (3)	Brought Forward from 2009/10 Surplus + Deficit - £000 (4)	Virements to Date £000 (5)	Supplementary Estimates to Date £000 (6)	£000 (7)									
(1)	(2)														
EE1	Transport	50,189	95	-930		49,354		49,039	-315		41,128	36,144	-4,984	G	
	Gross Expenditure	-10,471		137		-10,334		-10,034	300		-8,612	-9,230	-618	A	
	Gross Income	39,718	95	-793	0	39,020		39,005	-15		32,517	26,914	-5,603	G	
EE2	Sustainable Development	27,542	253	13	448	28,256		28,167	-89		23,547	18,485	-5,062	G	
	Gross Expenditure	-1,912		-37		-1,949		-2,187	-238		-1,624	-1,720	-96	R	
	Gross Income	25,630	253	-24	448	26,307		25,980	-327		21,923	16,765	-5,158	G	
EE3	Property Services	18,012	58	2,142		20,212		20,116	-96		16,843	15,703	-1,140	G	
	Gross Expenditure	-18,471		-115		-18,586		-18,586	0		-15,488	-14,792	696	G	
	Gross Income	-459	58	2,027	0	1,626		1,530	-96		1,355	911	-444	R	
EE4	Business Support	5,524	0	-262		5,262		5,392	130		4,385	4,665	280	A	
	Gross Expenditure	-5		5		0		0	0		0	0	0	A	
	Gross Income	5,519	0	-257	0	5,262		5,392	130		4,385	4,665	280	A	
	Less recharges within directorate	-1,928				-1,928		-2,013	-85		-1,607	-1,446	161	A	
		1,928				1,928		2,013	85		1,607	1,446	-161	A	
	Directorate Expenditure Total	99,339	406	963	448	101,156		100,701	-455		84,297	73,551	-10,746	G	
	Directorate Income Total	-28,931	0	-10	0	-28,941		-28,794	147		-24,118	-24,296	-179	G	
	Directorate Total Net	70,408	406	953	448	72,215		71,907	-308		60,179	49,255	-10,924	G	

KEY TO TRAFFIC LIGHTS
 Balanced Scorecard Type of Indicator

Budget	G
On track to be within +/- 2% of year end budget	A
On track to be within +/- 5% of year end budget	R
Estimated outturn showing variance in excess of +/- 5% of year end budget	

January Financial Monitoring Report: Oxfordshire Customer Services
 CABINET - 15 March 2011
 Budget Monitoring

Annex 1

Ref	Directorate	BUDGET 2010/11						Latest Estimate	Outturn Forecast Year end Spend/Income	Projected Year end Variation	Actual Expenditure (Net) January 2011	Variation to Budget January 2011	Projected Year end Variance Traffic Light Indicator
		Original Budget	Brought Forward from 2009/10 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date	Latest Estimate	Projected Year end Variation						
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	underspend - overspend + £000 (9)	£000 (10)	underspend - overspend + £000 (11)	underspend - overspend + £000 (12)	(13)	
CS1	Fire & Rescue Service												
	Gross Expenditure	24,675	117	-24,792		0	0	0					
	Gross Income	-618		618		0	0	0					
	Net Expenditure	24,057	117	-24,174	0	0	0	0	0	0	0	0	
CS2	Emergency Planning Service												
	Gross Expenditure	370	35	-405		0	0	0					
	Gross Income					0	0	0					
	Net Expenditure	370	35	-405	0	0	0	0	0	0	0	0	
CS3	Safer Communities Unit												
	Gross Expenditure	884	7	-911		0	0	0					
	Gross Income					20	0	0					
	Net Expenditure	884	7	-911	20	0	0	0	0	0	0	0	
CS4	Traveller Sites												
	Gross Expenditure	894		-894		0	0	0					
	Gross Income	-798		798		0	0	0					
	Net Expenditure	96	0	-96	0	0	0	0	0	0	0	0	
CS5	Trading Standards												
	Gross Expenditure	2,551	19	-2,570		0	0	0					
	Gross Income	-291		291		0	0	0					
	Net Expenditure	2,260	19	-2,279	0	0	0	0	0	0	0	0	
CS6	Shared Services												
	Gross Expenditure	27,140	627	-132		27,635	27,190	-445	23,029	24,565	1,536	G	
	Gross Income	-26,685		-258		-26,943	-26,943	0	-22,453	-25,761	-3,308	G	
	Net Expenditure	455	627	-390	0	692	247	-445	576	-1,196	-1,772	R	

January Financial Monitoring Report: Oxfordshire Customer Services
 CABINET - 15 March 2011
 Budget Monitoring

Annex 1

Ref	Directorate	BUDGET 2010/11						Outturn Forecast Year end Spend/Income	Projected Year end Variation	Profiled Budget (Net) January 2011	Actual Expenditure (Net) January 2011	Variation to Budget January 2011	Projected Year end Variance Traffic Light Indicator
		Original Budget	Brought Forward from 2009/10 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date	Latest Estimate	£000						
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	underspend - overspend + £000 (9)	£000 (10)	£000 (11)	underspend - overspend + £000 (12)	(13)	
CS6.1.6	Adult Learning												
	Gross Expenditure	0		4,592		4,592	4,674	82	3,827	4,171	344	G	
	Gross Income	0		-4,701		-4,701	-4,701	0	-3,918	-4,709	-791	G	
	Net Expenditure	0	0	-109	0	-109	-27	82	-91	-538	-447	R	
CS6.1.7	Customer Services Centre												
	Gross Expenditure	0		3,994		3,994	3,994	0	3,328	3,212	-116	G	
	Gross Income	0		-1,319		-1,319	-1,319	0	-1,099	-1,104	-5	G	
	Net Expenditure	0	0	2,675	0	2,675	2,675	0	2,229	2,108	-121	G	
CS6.1.8	County Procurement												
	Gross Expenditure	0		703		703	613	-90	586	508	-78	R	
	Gross Income	0		-671		-671	-671	0	-559	-621	-62	G	
	Net Expenditure	0	0	32	0	32	-58	-90	27	-113	-140	R	
CS6.1.9	ICT												
	Gross Expenditure	0		19,550		19,550	19,150	-400	16,292	15,785	-507	A	
	Gross Income	0		-21,432		-21,432	-21,432	0	-17,860	-17,743	117	G	
	Net Expenditure	0	0	-1,882	0	-1,882	-2,282	-400	-1,568	-1,958	-390	R	
	Less recharges within directorate	-4,111					-4,111	0	-3,426		3,426	G	
		4,111					4,111	0	3,426		-3,426	G	
	Directorate Expenditure Total	52,403	805	-855	20	52,363	51,510	-853	43,636	48,241	4,605	G	
	Directorate Income Total	-24,281	0	-26,674	0	-50,955	-50,955	0	-42,463	-49,938	-7,475	G	
	Directorate Total Net	28,122	805	-27,539	20	1,408	555	-853	1,173	-1,697	-2,870	R	

KEY TO TRAFFIC LIGHTS
 Balanced Scorecard Type of Indicator

Budget	
	On track to be within +/- 2% of year end budget
	On track to be within +/- 5% of year end budget
	Estimated outturn showing variance in excess of +/- 5% of year end budget

G
A
R

Ref	Directorate	BUDGET 2010/11					Latest Estimate	Outturn Forecast Year end Spend/Income	Projected Year end Variation underspend - overspend +	Actual Expenditure (Net) January 2011	Variation to Budget January 2011 underspend + overspend +	Projected Year end Variance Traffic Light Indicator
		Original Budget	Brought Forward from 2009/10 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date	Latest Estimate						
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	£000 (9)	£000 (11)	£000 (12)	(13)	
	TRANSFORMATION											
CC1	Business Support	1,201	174	124		1,499	1,345	-154	1,193	-56	R	
	Gross Expenditure	-147				-147	-147	0	-129	-6	G	
	Gross Income	1,054	174	124	0	1,352	1,198	-154	1,064	-62	R	
CC2	ICT											
	Gross Expenditure	21,992		-21,992		0	0	0		0		
	Gross Income	-21,992		21,992		0	0	0		0		
		0	0	0	0	0	0	0	0	0		
CC3	Strategic Human Resources & Finance	3,331	170	-1,040		2,461	2,281	-180	2,271	220	R	
	Gross Expenditure	-3,322		1,279		-2,043	-2,043	0	-2,310	-607	G	
	Gross Income	9	170	239	0	418	238	-180	348	-39	R	
	Gross Expenditure	3,594	35	-698		2,931	2,673	-258	1,967	-476	R	
	Gross Income	-3,543		671		-2,872	-2,872	0	-2,278	115	G	
		51	35	-27	0	59	-199	-258	50	-311	R	
	Gross Expenditure	30,118	379	-23,606		6,891	6,299	-592	5,431	-312	R	
	Gross Income	-29,004		23,942		-5,062	-5,062	0	-4,717	-498	G	
		1,114	379	336	0	1,829	1,237	-592	1,524	714	R	
	SUBTOTAL TRANSFORMATION											
	STRATEGY											
CC5	Legal & Democratic Services	5,702	35	36	119	5,892	5,822	-70	5,742	832	G	
	Gross Expenditure	-2,631				-2,631	-2,631	0	-2,942	-749	G	
	Gross Income	3,071	35	36	119	3,261	3,191	-70	2,800	83	A	
CC5.2	Registration Services											
	Gross Expenditure	0		1,570		1,570	1,490	-80	1,354	46	R	
	Gross Income	0	0	-1,088	0	-1,088	-1,088	0	-1,032	-125	G	
		0	0	482	0	482	402	-80	322	-79	R	
CC6	Partnerships	920	60	-67	125	1,038	943	-95	776	-89	R	
	Gross Expenditure	-682				-682	-682	0	-576	-8	G	
	Gross Income	238	60	-67	125	356	261	-95	200	-97	R	
CC7	Policy Unit	1,543	51	70	10	1,674	1,470	-204	1,512	117	R	
	Gross Expenditure	-1,294				-1,294	-1,294	0	-1,213	-135	G	
	Gross Income	249	51	70	10	380	176	-204	317	-18	R	

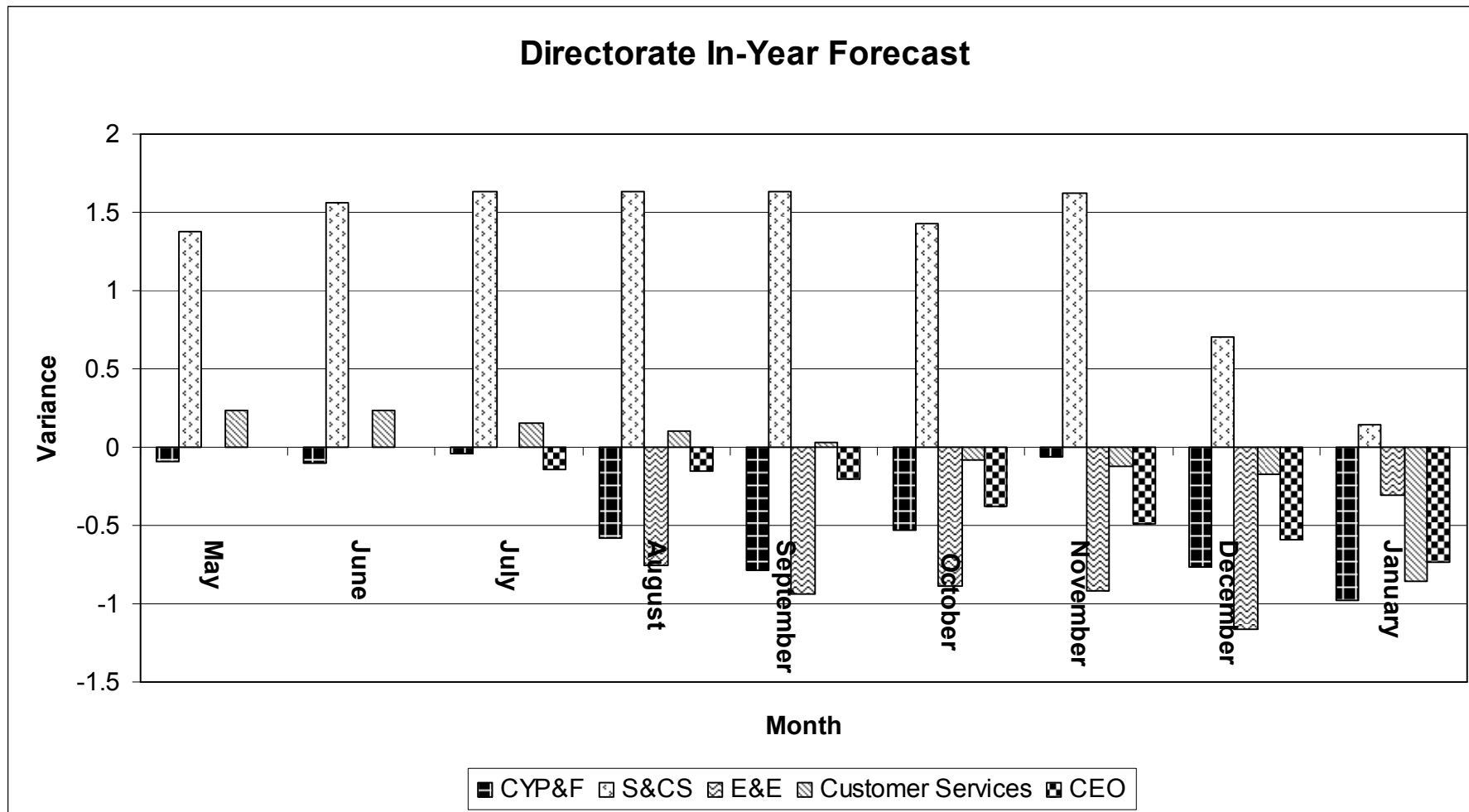
Ref	Directorate	BUDGET 2010/11						Latest Estimate	Outturn Forecast Year end Spend/Income	Projected Year end Variation	Profilled Budget (Net) January 2011	Actual Expenditure (Net) January 2011	Variation to Budget January 2011	Projected Year end Variance Traffic Light Indicator
		Original Budget	Brought Forward from 2009/10 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date	£000 (3)	£000 (4)							
CC8	Communications, Marketing & Public Affairs	1,021	46	359			1,426	1,186	-240	1,188	1207	19	R	
	Gross Expenditure	-1,023					-1,023	-1,023	0	-853	-843	10	G	
	Gross Income	-2	46	359	0		403	163	-240	335	364	29	R	
	Gross Expenditure	9,186	192	1,968	254		11,600	10,911	-689	9,666	10,591	925	G	
	Gross Income	-5,630	0	-1,088	0		-6,718	-6,718	0	-5,599	-6,606	-1,007	G	
	SUBTOTAL STRATEGY	3,556	192	880	254		4,882	4,193	-689	4,067	3,985	-82		
	Change Fund													
	Gross Expenditure	508		-750			-242	-242	0	-202	0	202	G	
	Gross Income	508	0	-750	0		-242	-242	0	-202	0	202	G	
	Corporate & Democratic Core													
	Gross Expenditure	4,400					4,400	4,400	0	3,667	3,606	-61	G	
	Gross Income	4,400	0	0	0		4,400	4,400	0	3,667	3,606	-61	G	
	Less recharges within directorate	-5,643					-5,643	-5,643	0			0	G	
		5,643					5,643	5,643	0			0	G	
	Directorate Expenditure Total	38,569	571	-22,388	254		17,006	15,725	-1,281	18,874	19,628	754	R	
	Directorate Income Total	-28,991	0	22,854	0		-6,137	-6,137	0	-9,818	-11,323	-1,505	G	
	Directorate Total Net	9,578	571	466	254		10,869	9,588	-1,281	9,056	8,305	-751	R	
	Estimated redundancy & Pension costs													
	Directorate Expenditure Total including redundancy costs													
	Directorate Income Total including redundancy costs													
	Directorate Net Total including redundancy costs													

KEY TO TRAFFIC LIGHTS
 Balanced Scorecard Type of Indicator

Budget		G
		A
		R

On track to be within +/- 2% of year end budget
 On track to be within +/- 5% of year end budget
 Estimated outturn showing variance in excess of +/- 5% of year end budget

A graph showing the movement in directorate in-year forecast (excluding underspends on grants)



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January Financial Monitoring Report
CABINET - 15 March 2011

Virements

CABINET IS RECOMMENDED TO APPROVE THE VIREMENTS AS DETAILED BELOW:

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/ Temporary (P/T)	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			VIREMENTS RECOMMENDED THIS REPORT						
			Intradirectorate Virements						
			Children, Young People & Families						
	Mar-11	CYPF4-6	Schools Organisation & Planning (home to school transport)	P	Transfer Schools Rent Income Budgets			21	
	Mar-11	CYPF5-3	Licenses & Insurances	P	Transfer Schools Rent Income Budgets				-21
			Environment & Economy						
	Mar-11	EE3.1.2	Property Services	T	Corporate Properties Premises Recharge		50		-115
	Mar-11	EE4.1	Business Support	T	Corporate Properties Premises Recharge		60		
	Mar-11	EE1.4	Transport	T	Corporate Properties Premises Recharge		5		-96
	Mar-11	EE3.1.1	Property Services	T	Corporate Properties Premises Recharge		94		
	Mar-11	EE3.1.1	Property Services	T	Property Support Services Recharges		2		
	Mar-11	EE3.1.2	Property Services	T	Property Support Services Recharges				
	Mar-11	EE4.1	Business Support	T	Property Support Services Recharges				
	Mar-11	EE1.1	Highways & Transport Management	T	Allocation of the unallocated maintenance budget - Action Plan	-787			
	Mar-11	EE1.3	Delivery	T	Re-allocation of grass cutting budget fund additional road maintenance - Action plan	-200			
	Mar-11	EE1.4	Delivery/Customer & Business	T	Increased road maintenance allocation for additional minor structural works - Action Plan		987		
	Mar-11	EE1.4	Customer & Business	T	Underspend in Bus Subsidy contracts to fund overspends	-300			
	Mar-11	EE1.2	Policy & Strategy	T	Additional funding for Access to Oxford		200		
	Mar-11	EE1.2	Policy & Strategy	T	Additional Funding for Abortive Capital Costs		100		
	Mar-11	EE3.1.3	Property - BOP	T	Transfer Income Budgets for BOP and Office Accommodation to FM (correction to budget book line reported on Dec MMR)			1,556	
	Mar-11	EE3.1.2	Property -Office Accommodation	T				825	-2381
	Mar-11	EE3.1.1	Property - FM	T					
	Mar-11	CC6.2	Chief Executive's Office	P	Grant pot for Voluntary & Community Groups (PRG)				
	Mar-11	CC6.3	Partnerships - Equalities & Diversity	P	Grant pot for Voluntary & Community Groups (PRG)				
						-1,412	1,623	2,402	-2,613
					Total Intradirectorate Virements Recommended				

January Financial Monitoring Report
CABINET - 15 March 2011

Virements

CABINET IS RECOMMENDED TO APPROVE THE VIREMENTS AS DETAILED BELOW:

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/ Temporary (P/T)	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Interdirectorate Virements Continued						
	Mar-11	EE4.1	Business Support	T	Customer Services Centre Increased Recharge to E&E		43		-91
	Mar-11	EE3.1.2	Property Services	T	Corporate Properties Premises Recharge - Chief Exec's Office				
	Mar-11	EE4.1	Business Support	T	Policy Unit Increased Recharge to E&E		64		
	Mar-11	CS6.1.7	Customer Services Centre	T	Property Recharge Adjustment		1		
	Mar-11	CS6.1.9	ICT	T	Property Recharge Adjustment		23		
	Mar-11	CS6.1.6	Adult Learning	T	Property Recharge Adjustment		48		
	Mar-11	CS6.1	Shared Services - HR	T	Property Recharge Adjustment		1		
	Mar-11	CS6.1	Shared Services - General	T	Property Recharge Adjustment		47		
	Mar-11	CC4.1	Finance	T	Property recharge adjustment		12		
	Mar-11	CC3.1	HR	T	Property recharge adjustment		4		
	Mar-11	CC5.1	Legal	T	Property recharge adjustment		9		
	Mar-11	CC6.1	Partnerships	T	Property recharge adjustment		2		
	Mar-11	CC8.1	Communications	T	Property recharge adjustment		3		
	Mar-11	CC7.1	Policy & Performance	T	Property recharge adjustment		7		
	Mar-11	CC5.3	Democratic Services	T	Property recharge adjustment		1		
	Mar-11	CC1.1	Management Team	T	Property recharge adjustment		6		
	Mar-11	CC5.2	Registrar	T	Property recharge adjustment		25		
	Mar-11	CC5.5	Members' Services	T	Property recharge adjustment		22		
	Mar-11	CC10.1	Corporate Management	T	Policy Unit reappportionment	-476			
	Mar-11	CC10.2	DRM	T	Policy Unit reappportionment	-13			
	Mar-11	CC10.1	Corporate Management	T	Customer Services Centre reappportionment	-195			
	Mar-11	CC10.2	DRM	T					
					Total Interdirectorate Virements Recommended	-699	2,684	0	-1,955
					TOTAL VIREMENTS RECOMMENDED THIS REPORT	-2,111	4,307	2,402	-4,598

Virements requiring Cabinet approval are:

1. All permanent virements.
2. Temporary virements between £250,000 and £500,000.

NB: All virements greater than £500,000 and deemed to constitute a change in policy, will be recommended by Cabinet for approval by Council. This includes the cumulative total of

VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN PREVIOUS REPORTS

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/Temporary (P/T)	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Intradirectorate Virements						
	Dec-10	CYPF1-21	SEN	P	Budget for Inclusion officers - adjustment				
	Nov-10	CYPF1-42	Youth Offending Service	P	Remove LAA1 income budgets as these are to some in as supplementary estimates	-251	3	251	-3
	Nov-10	CYPF5-1	Schools Budgets	P	Move DSG contingency into ISB contingency		828	828	-828
	Nov-10	CYPF5-2	Schools Contingency	P	Move DSG contingency into ISB contingency	-828		76	-22
	Nov-10	CYPF1-21	SEN	P	DSG Re-allocation			131	
	Nov-10	CYPF1-22	SENS	P	DSG Re-allocation			9	
	Nov-10	CYPF1-31	Psychological Service	P	DSG Re-allocation			3	
	Nov-10	CYPF1-32	Attendance & Welfare	P	DSG Re-allocation			167	-6
	Nov-10	CYPF1-33	Alternative Education	P	DSG Re-allocation			11	
	Nov-10	CYPF1-34	Centrally Managed Services	P	DSG Re-allocation				
	Nov-10	CYPF4-7	DSG Income	P	DSG Re-allocation			56	-369
	Nov-10	CYPF2-31	EL&C Countywide	P	DSG Re-allocation			20	
	Nov-10	CYPF2-32	EL&C Area Teams	P	DSG Re-allocation			53	
	Nov-10	CYPF2-35	Nursery Education Funding	P	DSG Re-allocation				
	Nov-10	CYPF4-7	CC & CD Countywide	P	DSG Re-allocation	-137		137	-129
	Nov-10	CYPF2-24	Children Looked After	P	UASC's Under 18's grant revised allocation	-4		4	
	Nov-10	CYPF2-24	Children Looked After	P	UASC's Post 18 grant revised allocation	-11			
	Nov-10	CYPF2-52	Family Support	P	Move Salary budget to Family Supt & Access to Records budgets		11		
	Nov-10	CYPF2-25	Agency Residential Placements	P	Budget transfer for salaries to relevant cost centre	-18			
	Nov-10	CYPF2-54	Child & Adolescent Mental Health	P	Budget transfer for salaries to relevant cost centre		18		
	Nov-10	CYPF2-23	Family Placement	P	Create budget for real cost allowacnes	-50			
	Nov-10	CYPF2-23	Family Placement	P	Create budget for real cost allowacnes	-25			
	Nov-10	CYPF2-25	Agency Residential Placements	P	Reallocate budget due to incorrect allocation		25		
	Nov-10	CYPF2-25	Agency Residential Placements	P	Reallocate budget due to incorrect allocation		250		
	Nov-10	CYPF2-22	Residential	P	Allocate recharge budget in O.18's cost centre				
	Nov-10	CYPF2-24	Children Looked After	P	Allocate recharge budget in O.18's cost centre				
	Nov-10	CYPF2-24	Children Looked After	P	Allocate recharge budget in O.18's cost centre				
	Oct-10	CYPF1-21	SEN	P	Setting up ABG budgets on SAP		359		-250
	Oct-10	CYPF1-21	SEN	P	Budget for Inclusion officers		140		-359
	Oct-10	CYPF2-25	Agency Residential Placements	P	Budget Tidy	-37	37		-140
	Oct-10	CYPF2-24	Children Looked After	P	Budget Tidy				
	Oct-10	CYPF4-5	Childrens Workforce	P	Part of directorate restructure				
	Oct-10	CYPF3-1	RAS Admin	P	Part of directorate restructure	-28	28		

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Children, Young People & Families Continued						
	Oct-10	CYPF4-4	Business Improvement	P	Tfr remaining Macclesfield House running costs budget to Director's Office	-15			
	Oct-10	CYPF4-1	CPQA Management & Central Costs	P	Correction to virement for creation of budget for East Street Children's Centre	-5	15	5	
	Oct-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Correction to virement for creation of budget for East Street Premises		5		-5
	Oct-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	P	Correction to virement for creation of budget for Eynsham & Woodstock Children's Centre		6		-6
	Oct-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Correction to virement for creation of budget for Britannia Road Children's Centre		31		-31
	Oct-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Correction to virement for creation of budget for Marston Children's Centre		24		-24
	Oct-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Correction to virement for creation of budget for Bloxham Children's Centre		2		-2
	Oct-10	CYPF1-1	YPAE Central	P	Allocation of YPAE Admin savings - as per delivery plans	-8	59		
	Oct-10	CYPF1-34	Central Managed Services	P	Allocation of YPAE Admin savings - as per delivery plans	-7			
	Oct-10	CYPF1-21	SENS	P	Allocation of YPAE Admin savings - as per delivery plans	-7			
	Oct-10	CYPF1-23	Services for Disabled Children	P	Allocation of YPAE Admin savings - as per delivery plans	-7			
	Oct-10	CYPF1-22	SEN	P	Allocation of YPAE Admin savings - as per delivery plans	-7			
	Oct-10	CYPF1-41	Youth	P	Allocation of YPAE Admin savings - as per delivery plans	-12			
	Oct-10	CYPF1-31	Psychological Services	P	Allocation of YPAE Admin savings - as per delivery plans	-11			
	Oct-10	CYPF1-32	Attendance & Welfare	P	Allocation of YPAE Admin savings - as per delivery plans	-7			
	Oct-10	CYPF1-31	Tier 4 & BSS	P	Teachers Pay Award		72		-72
	Oct-10	CYPF1-33	Alternative Education	P	Teachers Pay Award		59		-59
	Sep-10	CYPF2-24	Children Looked After	P	Remove Huntercombe Income & Expenditure Budget	-79		79	
	Sep-10	CYPF2-24	Children Looked After	P	Remove Huntercombe Income & Expenditure Budget	-7		7	
	Sep-10	CYPF4-8	Play & Participation	P	Budget tidy (reallocation of savings)		425		-425
	Sep-10	CYPF2-35	Nursery Education Funding	P	Funding for Additional PVI places. Expenditure and income				
	Sep-10	CYPF5-2	Schools Contingency	P	Transfer from ER0575 to EL0022	-425		425	
	Sep-10	CYPF5-2	Schools Contingency	P	Correction on SAP of ISB budgets	-2,771		2,771	
	Sep-10	CYPF5-1	Schools Budgets	P	Correction on SAP of ISB budgets				
	Sep-10	CYPF2-1	C&F Management & Central Costs	P	Realignment of Children's Social Care budgets		2,771		-2,771
	Sep-10	CYPF2-22	Residential	P	Realignment of Children's Social Care budgets	-127	575		
	Sep-10	CYPF2-23	Family Placement	P	Realignment of Children's Social Care budgets		223		
	Sep-10	CYPF2-24	Children Looked After	P	Realignment of Children's Social Care budgets	-1,763		755	

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
	Sep-10	CYPF2-25	Children, Young People & Families Continued	P	Realignment of Children's Social Care budgets		1,597		-1,714
	Sep-10	CYPF2-51	Agency Residential Placements Family Support & Assessment - Central Support Costs	P	Realignment of Children's Social Care budgets	-33			
	Sep-10	CYPF2-52	Family Support	P	Realignment of Children's Social Care budgets		135		
	Sep-10	CYPF2-53	Assessment	P	Realignment of Children's Social Care budgets		159		
	Sep-10	CYPF2-54	Child and Adolescent Mental Health	P	Realignment of Children's Social Care budgets	-59			
	Sep-10	CYPF4-9	Safeguarding & Quality Assurance	P	Realignment of Children's Social Care budgets		252		
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for East Street Childrens Centre		275		-275
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Bicester Childrens Centre		393		-393
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Roundabout Day Care		463		-463
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Roundabout Childrens Centre		361		-361
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Florence Park Childrens Centre		360		-360
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Rural Childrens Centre		212		-212
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Eynsham & Woodstock Childrens Centre		191		-191
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Briattania Road Childrens Centre		156		-156
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Bampton & Burford Childrens Centre		138		-138
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Ambrosden Area Childrens Centre		131		-131
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for North Oxford Childrens Centre		182		-182
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Heyford & Caversfield Childrens Centre		115		-115
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Marston Childrens Centre		164		-164
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Bloxham Rural Childrens Centre		157		-157

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
	Sep-10	CYPF4-9	Children, Young People & Families Continued	P	Transfer of Safeguarding budgets to Children & Families from CPQA	-1,476	1,476	150	-150
	Sep-10	CYPF2	Safeguarding & Quality Assurance Children & Families	P					
	Sep-10	CYPF2-21	Educational Achievement (CLA)	P	Transfer of Educational Achievement (CLA) budget to YPAE from Children & Families	-468	468	420	-420
	Sep-10	CYPF1	Young People & Access to Education	P					
	Sep-10	CYPF1-23	Services for Disabled Children	P	Transfer of Services for Disabled Children budget to Children & Families from YPAE	-7,159	7,159	2,162	-2,162
	Sep-10	CYPF2	Children & Families	P					
	Sep-10	CYPF3-3	School Improvement	T	Transfer of EMAS (PRG) carry forward to Business Efficiencies	-336			
	Sep-10	CYPF4-1	CPQA Management & Central Costs	T					
	Sep-10	CYPF2-25	Agency Residential Placements	P	Reallocate to Nash Crt Setup Budget	-53			
	Sep-10	CYPF2-24	Children Looked After	P	Reallocate to Nash Crt Setup Budget		53		
	Sep-10	CYPF2-25	Agency Residential Placements	P	Reallocate to Thornbury Tidy	-142			
	Sep-10	CYPF2-25	Agency Residential Placements	P	Reallocate to Thornbury Tidy		142		
	Sep-10	CYPF2-22	Residential	P	Budget Tidy		1		
	Sep-10	CYPF2-25	Agency Residential Placements	P	Budget Tidy	-1			
	Sep-10	CYPF2-25	Agency Residential Placements	P	Reallocate to Nash Crt Setup Budget	-3			
	Sep-10	CYPF2-25	Agency Residential Placements	P	Reallocate to Nash Crt Setup Budget	-1			
	Sep-10	CYPF2-24	Children Looked After	P	Reallocate to Nash Crt Setup Budget		3		
	Sep-10	CYPF2-24	Children Looked After	P	Reallocate to Nash Crt Setup Budget		1		
	Sep-10	CYPF2-25	Agency Residential Placements	P	Reallocate to Nash Crt Setup Budget	-50			
	Sep-10	CYPF2-21	Children Looked After	P	Reallocate to Nash Crt Setup Budget		50	106	
	Jul-10	CYPF2-21	Educational Achievement (Children Looked After)	P	Remove one off funding and Grant	-106		370	
	Jul-10	CYPF2-31	EY's & Childcare Countywide	P	Use of Earley Years Development Fund to offset NEF pressure	-370			-370
	Jul-10	CYPF2-35	Nursery Education Funding	P					
	Jul-10	CYPF4-2	Family Information Service	P					
	Jul-10	CYPF2-3	Early Learning & Childcare	T	Funding for Ten to Two Project - correction of virement agreed by Cabinet in June 2010	-15	15		
	Jul-10	CYPF1-42	Youth Offending Service	T	FIP funding to be increased - reversal of virement agreed by Cabinet in June		123		-123
	Jul-10	CYPF1-42	Youth Offending Service	T					
	Jun-10	CYPF1-42	Youth Offending Service	T	FIP funding to be increased - correct virement		123		-123
	Jun-10	CYPF4-9	Safeguarding	T	Pay protection for 2010/11	-3			
	Jun-10	CYPF1-42	Youth Offending Service	T	Pay protection for 2010/11		3		
	Jun-10	CYPF1-41	Youth Support Service	P	YOS training budgets to be transferred to the IYSS Service	-6	6		
	Jun-10	CYPF4-2	Performance	P	Support budget to meet training needs for whole service				
	Jun-10	CYPF4-2	Performance	P	FIS income streams to be updated following confirmed contributions		11		-11

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
	Jun-10	CYPF1-42	Children, Young People & Families Continued Youth Offending Service	T	FIP funding to be increased to include all (non gov't grant) allocations	-123		123	
	Jun-10	CYPF4-3	Commissioning	P	Purchase Order Specialist Post	-21		21	
	Jun-10	CYPF1-1	Operations	P	Purchase Order Specialist Post	-50			
	Jun-10	CYPF1-34	Centrally Managed Services	P	Outreach Work		50		
	Jun-10	CYPF1-33	Alternative Education	P	Outreach Work	-40			
	Jun-10	CYPF1-1	Operations	T	Locality Co-ordination		40		
	Jun-10	CYPF2-6	Locality Working	T	Locality Co-ordination	-73			
	Jun-10	CYPF4-6	Home to School Transport	T	Part funding for 2 post (that should have been funded by Developer conts).		73		
	Jun-10	CYPF4-6	Property & Assets	T	Create I&E Budget for Children's centres		762		-762
	Jun-10	CYPF2-34	Children's Centres and Childcare Development Area	T	Create I&E Budget for Children's centres		762		
	Jun-10	CYPF2-34	Teams	T	Create I&E Budget for Children's centres		762		
	Jun-10	CYPF2-24	Children Looked After	P	Move budget to re-align service with expenditure activity	-982			
	Jun-10	CYPF2-25	Agency Residential Placements	P	Move budget to re-align service with expenditure activity		665		
	Jun-10	CYPF2-25	Agency Residential Placements	P	Move budget to re-align service with expenditure activity		317		
	Jun-10	CYPF2-23	Family Placements	P	Move budget to re-align service with expenditure activity	-42			
	Jun-10	CYPF2-23	Family Placements	P	Reallocate expenditure budget to new cost centre in line with service activity	-85			
	Jun-10	CYPF2-23	Family Placements	P	Reallocate expenditure budget to new cost centre in line with service activity		128		
	Jun-10	CYPF2-22	Residential	P	Reallocate additional 10/11 Placements budget in line with expenditure activity	-100			
	Jun-10	CYPF2-24	Assessment	P	Reallocate additional 10/11 Placements budget in line with expenditure activity		25		
	Jun-10	CYPF2-53	Assessment	P	Reallocate additional 10/11 Placements budget in line with expenditure activity		20		
	Jun-10	CYPF2-53	Assessment	P	Reallocate additional 10/11 Placements budget in line with expenditure activity		7		
	Jun-10	CYPF2-53	Assessment	P	Reallocate additional 10/11 Placements budget in line with expenditure activity		48		
	Jun-10	CYPF2-53	Assessment	P	Reallocate additional 10/11 Placements budget in line with expenditure activity		48		
	Jun-10	CYPF2-2	Social Care	P	Remove grant Income & Expenditure, no longer forthcoming (not shown on grants annex).	-179		179	
	Jun-10	CYPF2-2	Social Care	P	Remove grant Income & Expenditure, no longer forthcoming (not shown on grants annex).				
	Jun-10	CYPF2-2	Social Care	P	Remove grant Income & Expenditure, no longer forthcoming (not shown on grants annex).	-30			
	Jun-10	CYPF2-2	Social Care	P	Remove grant Income & Expenditure, no longer forthcoming (not shown on grants annex).				
	Jun-10	CYPF2-2	Social Care	P	Remove grant Income & Expenditure, no longer forthcoming (not shown on grants annex).				
	Jun-10	CYPF2-2	Social Care	P	Remove grant Income & Expenditure, no longer forthcoming (not shown on grants annex).				
	Jun-10	CYPF4-2	Family Information Service	T	Funding for Ten to Two Project		15		
	Jun-10	CYPF2-3	Early Learning & Childcare	T	Funding for Ten to Two Project	-15			
	Jun-10	CYPF4-2	Family Information Service	T	Funding for Ten to Two Project		15		
	Jun-10	CYPF2-3	Early Learning & Childcare	T	Funding for Ten to Two Project	-15			
	Jun-10	CYPF2-3	Early Learning & Childcare	T	Funding for Ten to Two Project	-15			
	Jun-10	CYPF2-3	Early Learning & Childcare	P	Early Yrs posts to CPQA	-88		88	
	Jun-10	CYPF4-3	Performance	P	Early Yrs posts to CPQA		44		-44
	Jun-10	CYPF4-6	School Organisation	P	Early Yrs posts to CPQA		44		-44
	Jun-10	CYPF1-42	Youth Offending Team	P	Summer Arts Project (funded by Unitas)		11		-11

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Social & Community Services						
	Nov-10	SC1_3	Cultural & Community Development	P	BME Projects funding transfer from Carers.		4		
	Nov-10	SC2_1C	Total Service Agreements	P	BME Projects funding transfer from Carers.	-4			
	Nov-10	SC2_2b	Older People Care Management	P	Transfer of Admin/Efficiency savings to outside of the pool	-22		22	
	Nov-10	SC4_1B	Information Systems & Processes	P	Correction to previously reported virements		170		-170
	Nov-10	SC4_1B	Information Systems & Processes	P	Re-allocation of annex 3 savings to correct budget.		85		-85
	Nov-10	SC2_4C	Independent Living Support Service	P	Efficiency savings identified.		4		-4
	Nov-10	SC2_2B	Care Management Teams	T	Restructuring of Care Management teams to reflect the introduction of personal budgets.		1662		
	Nov-10	SC2_1B	Occupational Therapy	T	Restructuring of Care Management teams to reflect the introduction of personal budgets.	-798			
	Nov-10	SC2_2J	Physical Disabilities Care Management	T	Restructuring of Care Management teams to reflect the introduction of personal budgets.	-248			
	Nov-10	SC2_2A	Contribution to Older People Pool Budget	T	Introduction of personal budgets.	-616			
	Nov-10	SC2_3A	Contribution to Mental Health Pool	P	Transfer of contribution from PCT MH to OT equipment	-20			
	Nov-10	SC2_1B	Occupational Therapy & Equipment	P	Transfer of contribution from PCT MH to OT equipment		20		
	Nov-10	SC1_4	Adult Learning	P	Transfer of internal recharges budget not part of structural change	-273		273	
	Nov-10	SC4_1a	Recharges	P				85	
	Oct-10	SC4_1B	Information Systems & Processes	P	Re-allocation of Annex 3 saving.	-85			
	Oct-10	MEMO	Older People's Pooled Budget	P	Home support offices closed saving transferred to Facilities Management.	-55			
	Oct-10	SC4_1C	Facilities Management	P			55		
	Oct-10	SC2_2A	Contribution to Older People's Pooled Budget	P				55	
	Oct-10	MEMO	Older People's Pooled Budget	P					
	Oct-10	MEMO	Older People's Pooled Budget	P					
	Oct-10	SC2_2a	Contribution to Older People's Pooled Budget	P					
	Oct-10	MEMO	Older People's Pooled Budget	P					
	Oct-10	SC2_2b	Older People Care management	P					
	Oct-10	SC2_2L	Physical Disabilities Service Agreements	P					
	Oct-10	SC2_2a	Contribution to Older People's Pooled Budget	P					
	Oct-10	MEMO	Older People's Pooled Budget	P					
	Oct-10	SC2_1C	Service Agreements	P					
	Sep-10	SC2_4f	OCC Contribution to LD Pool	P					
	Sep-10	SC2_4C	Independent Living Support Service	P					
	Sep-10	SC2_4F	OCC Contribution to LD Pool	P					
	Sep-10	Memo a/c	LD Pooled Budget	P					
	Sep-10	Memo a/c	LD Pooled Budget	P					

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Social & Community Services continued						
	Sep-10	SC2_4E	Internal Day Services	P	Efficiency Savings - reduction of income to Internal day	-43		43	
	Sep-10	SC2_4D	Internal Supported Living	P	Efficiency savings identified.	-2		2	
	Sep-10	SC2_4C	Independent Living Support Service	P	Efficiency savings identified.	-2		2	
	Sep-10	SC2_2B	Care Management Teams	P	Carers restructure - contracts	-18	18		
	Sep-10	SC2_1i	One Off Funded Projects	P	Carers restructure - contracts	-188	188		
	Sep-10	SC2_1C	Service Agreements	P	Carers restructure - contracts	-113	113		
	Sep-10	SC2_1i	One Off Funded Projects	P	Carers restructure - contracts	-85	85		
	Sep-10	SC2_2B	Care Management Teams	P	Carers restructure - contracts	-36			
	Sep-10	SC2_1i	One Off Funded Projects	P	Carers restructure - contracts				
	Jul-10	SC4_1B	Information Systems & Processes	P	Re-allocation of Annex 3 saving.				
	Jul-10	SC2_2i	OCC Contribution to Physical Disabilities Pool	P	Transfer of budget to set up the Taking Part Team				
	Jul-10	SC4_2a	Strategy	P	Transfer of budget to set up the Taking Part Team		36		
	Jul-10	SC2_1h	Adult Protection & Mental Capacity	P	Transfer budget to Safeguarding	-100	150		
	Jul-10	SC2_2k	Acquired Brain Injury	P	Transfer budget to Safeguarding	-50		50	
	Jul-10	Mem a/c	Older People's Pooled Budget	P	Transfer budget to Safeguarding	-50			
	Jul-10	SC2_2a	Contribution to Older People Pooled Budget	P	Transfer budget to Safeguarding				
	Jun-10	SC1_1	Library Service	P	Childrens Centre Mobile budget adjustment.	-82	65		-65
	Jun-10	SC1_2	Heritage & Arts Service	P	Budget tidy up as Coach house project has now closed.	-8		82	
	Jun-10	SC1_3	Cultural & Community Development	P	Budget re-allocation for Cogges.				
	Jun-10	SC1_2	Heritage & Arts Service	P	Budget re-allocation for Cogges.	-134	8		
	Jun-10	SC1_2	Heritage & Arts Service	P	Budget adjustment re Cogges tidy up.			134	
	Jun-10	SC1_2	Heritage & Arts Service	P	Victoria County History budget adjustment re additional				
	Jun-10	SC1_5	Music Service	P	Budget tidy adjustment to Standards Funding	-1	5		-5
	Jun-10	SC2_4a	Commissioning & Contracts	P	Re-allocation of budget to create an Assistant Service Manager and an Administrator Posts.		69	1	-69
	Jun-10	SC2_4b	Care Management & Social Work	P	Re-allocation of budget to fund Care Service Administrators.		12	12	-12
	Jun-10	SC2_4b	Care Management & Social Work	P	Re-allocation of budget to cover unqualified Care Management Staffing tasks.		9	9	-9
	Jun-10	SC2_4a	Commissioning & Contracts	P	Administration support budget re-allocation into the Care Management and Social Work Countywide Team.	-6	6		-6
	Jun-10	SC2_11	One Off Funded Projects	P	Creation of a separate Alert Service budget book line with contributions from Supporting People and Telecare.	-500			
	Jun-10	SC4_5	Supporting People	P		-2,010	2,510		
	Jun-10	SC2_2m	Alert Service	P					
	Jun-10	SC2_1e	Adult Placement	P	Re-structuring of Internal Services to achieve efficiency plan.	-25			
	Jun-10	SC2_4c	ILS Support Costs	P	Re-structuring of Internal Services to achieve efficiency plan.		25		

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Social & Community Services continued						
	Jun-10	SC2_4f	OCC Contribution to LD Pool	P	Re-structuring of Internal Services to achieve efficiency plan.	-25		25	
	Jun-10	SC2_4e	LD Internal Day Services	P	Learning Disabilities and Older People accommodation swap for the provision of the Day Services	-33		8	
	Jun-10	SC2_4e	LD Internal Day Services	P				25	
	Jun-10	OP Pool	Older People's Pooled Budget	P			33		-8
	Jun-10	OP Pool	Older People's Pooled Budget	P					-25
	Jun-10	OP Pool	Older People's Pooled Budget	P					
	Jun-10	SC2_4f	OCC Contribution to LD Pool	P		-25			
	Jun-10	SC2_2a	OCC Contribution to OP Pool	P			25		
	Jun-10	SC4_1c	Facilities Management	P	Staffing re-structure following Facilities Management transfer to E&E.	-43		43	
	Jun-10	SC4_2a	Strategy	P		-46		46	
	Jun-10	SC2_1i	One Off Funding Projects	P	Equalities and Diversity Manager post budget transfer.				
	Jun-10	SC4_3	Directorate Leadership Team	P	Equalities and Diversity Manager post budget transfer.				
	Jun-10	SC4_2a	Strategy	P	Risk Manager post budget transfer.	-60		60	
	Jun-10	SC4_1c	Facilities Management	P	Risk Manager post budget transfer.				
	Jun-10	SC4_3	Directorate Leadership Team	P	Information Standards officer post budget transfer.	-51		51	
	Jun-10	SC4_1c	Facilities Management	P	Information Standards officer post budget transfer.				
	Jun-10	SC4_1c	Facilities Management	P	Transfer of Administrative Support staff budget to Care Management.	-373		373	
	Jun-10	SC1_5	Care Management	P					-112
	Jun-10	SC4_2a	Music Service	T	Federation of Music Services Instrument Grant		112		
	Jun-10	SC4_2a	Strategy	T	Taking Part Team consultation salaries funding from TASC.		20		-20
	Jun-10	SC2_4B	Care Management & Social Work	T	Annex 3 re-allocation		30		-30
	Jun-10	SC2_4A	Commissioning & Contracts	T	Brokerage budget from Transforming Adult Social Care		80		-80
			Environment & Economy						
	Nov-10	EE2.3	Sustainable Development	P	Annex 3 CRC Allocation Transfer to Transport	-80			
	Nov-10	EE1.1	Transport	P	Annex 3 CRC Allocation Transfer from Climate Change		80		
	Nov-10	EE1.1	Highways & Transport Management	P	Final phase of highways & Transport re-structure		1,879		-985
	Nov-10	EE1.2	Policy & Strategy	P	Final phase of highways & Transport re-structure	-46			-82
	Nov-10	EE1.3	Delivery	P	Final phase of highways & Transport re-structure	-3,818		276	
	Nov-10	EE1.4	Customer & Business	P	Final phase of highways & Transport re-structure		1,952		
	Nov-10	EE1.1	Highways & Transport Management	T	Final phase of highways & Transport re-structure	-233		824	
	Nov-10	EE1.3	Delivery	T	Final phase of highways & Transport re-structure		233		
	Sep-10	EE2.5	Sustainable Development	P	Remove Obsolete Budget	-30		30	
	Sep-10	EE2.5	Sustainable Development	P	Realignment of TVERC Base Budget		75		-75

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Environment & Economy continued						
	Sep-10	EE2.2	Sustainable Development	P	West End Project Budget Designation to Friedswide Square	-153	153		
	Sep-10	EE2.4	Sustainable Development	P	Realign Waste Budget	-112		112	
	Sep-10	EE3.1	Property Services	P	Transfer BOP Premises Budgets back to Corporate Property	-921	921		
	Sep-10	EE1.1	Transport Management	P	Restructure to Highways & Transport		465	985	
	Sep-10	EE1.2.1	Policy & Strategy	P	Restructure to Highways & Transport	-16,130		3,239	
	Sep-10	EE1.3.1	Network Management	P	Restructure to Highways & Transport	-6,154		4,977	
	Sep-10	EE1.4.1	Oxfordshire Highways	P	Restructure to Highways & Transport	-28,161		1,270	
	Sep-10	EE1.2	Policy & Strategy	T	Restructure to Highways & Transport		647		
	Sep-10	EE1.1	Transport Management	T	Restructure to Highways & Transport	-74			
	Sep-10	EE1.2	Policy & Strategy	T	Restructure to Highways & Transport	-95			
	Sep-10	EE1.1	Highways & Transport Management	P	Restructure from Transport		3,637		-316
	Sep-10	EE1.2	Policy & Strategy	P	Restructure from Transport		4,439		-250
	Sep-10	EE1.3	Delivery	P	Restructure from Transport		22,737		-1,108
	Sep-10	EE1.4	Customer & Business	P	Restructure from Transport		19,167		-8,797
	Sep-10	EE1.1	Highways & Transport Management	T	Restructure from Transport		74		
	Sep-10	EE1.2	Policy & Strategy	T	Restructure from Transport		48		
	Sep-10	EE1.3	Delivery	T	Restructure from Transport	-600			
	Jul-10	EE1.4	Transport	T	Restructure from Transport	-28			
	Jul-10	EE3.1.1	Corporate Property	P	Transfer of budget for A40 Toilets		28		
	Jun-10	EE3.1.1	Property - Corporate Property	P	Transfer of budget for A40 Toilets		1,407		
	Jun-10	EE3.1.3	Property - Strategic Asset Management	P	E&E FM Budgets transferred to new FM cost centres within E&E	-413			
	Jun-10	EE3.1.2	Property - Operational Asset Management	P		-739			
	Jun-10	EE4.1	Business Support	P		-255			
			Community Safety & Shared Services/Oxfordshire Customer Services						
	Dec-10	CS6.1.9	School Support Services	P	Salary realignment to actual cost centre staffing structures	-22			
	Dec-10	CS6.1.9	SAP Competency Centre	P	Salary realignment to actual cost centre staffing structures		22		
	Nov-10	CS6.1.6	Adult Learning	P	SFA grant income funding adjustment	-121		121	
	Nov-10	CS6.1.9	ICT - Service Centre	P	Staffing budget moved to reflect separate identification of staff team	-430			
	Nov-10	CS6.1.9	ICT - Technical Admin	P			430		
	Nov-10	CS6.1.9	ICT - Deployment	T	Income targets for individual sections of ICT now centralised and managed over the whole of ICT			46	-532
	Nov-10	CS6.1.9	ICT - Project Management	T				58	
	Nov-10	CS6.1.9	ICT - Service Centre	T				34	
	Nov-10	CS6.1.9	ICT - Servers	T				10	
	Nov-10	CS6.1.9	ICT - Network	T					

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Community Safety & Shared Services/Oxfordshire Customer Services continued						
	Nov-10	CS6.1.9	ICT - Desktop	T	Income targets for individual sections of ICT now centralised and managed over the whole of ICT			25	
	Nov-10	CS6.1.9	ICT - Technical Admin	T				6	
	Nov-10	CS6.1.9	ICT - Maintenance	T				30	
	Nov-10	CS6.1.9	ICT - Application Support	T				76	
	Nov-10	CS6.1.9	ICT - Service Management	T				247	
	Nov-10	CS6.1.9	ICT - Service Management	P	Additional funding for Web Team transfer to cover regraded post	-4			
	Nov-10	CS6.1.7	Customer Services	P				4	
	Oct-10	CS6.1.9	ICT - Deployment	P	Salary realignment to actual cost centre staffing structures			159	
	Oct-10	CS6.1.9	ICT - Project Management	P	Salary realignment to actual cost centre staffing structures			16	
	Oct-10	CS6.1.9	ICT - Service Centre	P	Salary realignment to actual cost centre staffing structures			218	
	Oct-10	CS6.1.9	ICT - Servers	P	Salary realignment to actual cost centre staffing structures			168	
	Oct-10	CS6.1.9	ICT - Network	P	Salary realignment to actual cost centre staffing structures	-126			
	Oct-10	CS6.1.9	ICT - Desktop	P	Salary realignment to actual cost centre staffing structures	-73			
	Oct-10	CS6.1.9	ICT - Technical Admin	P	Salary realignment to actual cost centre staffing structures	-562			
	Oct-10	CS6.1.9	ICT - Compliance	P	Salary realignment to actual cost centre staffing structures	-12			
	Oct-10	CS6.1.9	ICT - Liaison Managers	P	Salary realignment to actual cost centre staffing structures			196	
	Oct-10	CS6.1.9	ICT - Application Support	P	Salary realignment to actual cost centre staffing structures			192	
	Oct-10	CS6.1.9	ICT - Web Services	P	Salary realignment to actual cost centre staffing structures				
	Oct-10	CS6.1.9	ICT - Service Management	P	Salary realignment to actual cost centre staffing structures	-6			
	Oct-10	CS6.1.9	School support services	P	Salary realignment to actual cost centre staffing structures	-199			
	Oct-10	CS6.1.9	CIMU	P	Salary realignment to actual cost centre staffing structures	-62			
	Oct-10	CS6.1.9	Oxford City Contract	P	Salary realignment to actual cost centre staffing structures			29	
	Sep-10	CS6.1.4	Shared Services - Health & Safety	P	Salary realignment to actual cost centre staffing structures			62	
	Sep-10	CS6.1.4	Shared Services - Health & Safety	P	Salary realignment to actual cost centre staffing structures				
	Oct-10	CS6.1.2	Financial Services	P	Salary realignment to actual cost centre staffing structures efficiency saving - £35K to be delivered by deleting post, not income generation	-35			
	Oct-10	CS1.2	Service Delivery Management	P	Budget tidy up			25	
	Sep-10	CS4	Gypsy & Traveller Services	P	Tidy up budgets to match expected expenditure/income	-25			
	Sep-10	CS4	Gypsy & Traveller Services	P	Set budget for Brent G&TS - part year (50%)			120	
	Sep-10	CS4	Gypsy & Traveller Services	P	Set budget for Brent G&TS - part year (50%)				
	Sep-10	CS4	Gypsy & Traveller Services	P	Move savings target for Brent to new cost centre			60	
	Sep-10	CS1.4	Gypsy & Traveller Services	P	Move savings target for Brent to new cost centre	-60			
	Sep-10	CS1.4	Business Management	P	Move New Dimensions maintenance budget to new cost centre	-25			
	Sep-10	CS1.5	Service Support Management	P				25	
	Sep-10	CS1.5	Service Support Management	P	Remove exp & income budgets on F27100				
	Sep-10	CS1.5	Service Support Management	P	Remove exp & income budgets on F27100				
	Sep-10	CS6.1.4	Recruitment and Retention	P	Posts funded by CRB income	-197			
	Sep-10							197	
	Sep-10								-24

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Community Safety & Shared Services/Oxfordshire		Customer Services continued				
	Jul-10	CS1.5	Fire & Rescue - Service Support	P	Transfer of occupational health function from Fire & Rescue to Shared Services (full year budget)	-33	33		
	Jul-10	CS6.1.4	Shared Services - HR	P	Shared Services (full year budget)				
	Jun-10	CS6.1.3	Shared Services - FMA	P	Expenditure and Income budgets for contributions for additional management accounting resources from FWT/QCS, QuEST		26		-26
	Jun-10	CS6.1.3	Shared Services - FMA	P	Expenditure and Quest income budgets for the School Finance team		224		-224
	Jun-10	CS6.1.3	Shared Services - FMA	P	Transfer of budget from the Shared Services Operational Budgets to Central Budget for resourcing continuous	-32			
	Jun-10	CS6.1.2	Shared Services - Financial Services	P	Budgets to Central Budget for resourcing continuous	-16			
	Jun-10	CS6.1.4	Shared Services - HR	P	Transfer of budget from the Shared Services Operational Budgets to Central Budget for resourcing continuous	-36			
	Jun-10	CS6.1.1	Shared Services - Central Team	P	Budgets to Central Budget for resourcing continuous		84		
	Jun-10	CS5	Trading Standards	P	Adjust Tr Stds budget to match predicted costs/targets (non pay)	-28			
	Jun-10	CS5	Trading Standards	P	Adjust Tr Stds budget to match predicted costs/targets (pay)		40		-12
	Jun-10	CS5	Trading Standards	P	Adjust Tr Stds budget to match predicted costs/targets (income)				
	Jun-10	CS4	Gypsy & Traveller Services	P	Adjust G&TS budget to match predicted costs/targets (pay)	-4			
	Jun-10	CS4	Gypsy & Traveller Services	P	Adjust G&TS budget to match predicted costs/targets (non pay)		15		-11
	Jun-10	CS4	Gypsy & Traveller Services	P	Adjust G&TS budget to match predicted costs/targets (income)				
	Jun-10	CS1.4	F&RS - Business Management	P	F14000 staffing budget insufficient (non pay F10000)	-12			
	Jun-10	CS1.2	F&RS - Service Delivery Management	P	F14000 staffing budget insufficient (non pay F10000)		12		
	Jun-10	CS1.2	F&RS - Service Delivery Management	P	Adjust CFS budget to match costs (non pay)	-38			
	Jun-10	CS1.1	F&RS - Wholetime Operational Staff	P	Adjust CFS budget to match costs (non pay)		38		
	Jun-10	CS1.1	F&RS - Wholetime Operational Staff	P	Adjust RMB budget (non pay)	-4			
	Jun-10	CS1.1	F&RS - Wholetime Operational Staff	P	Adjust RMB budget (pay)		4		
	Nov-10	CC6.2	Corporate Core/Chief Executive's Office Partnerships - Equalities & Diversity	P	Grant pot for Voluntary & Community Groups (PRG)	-125			
	Nov-10	CC6.3	Partnerships - Grants	P	Grant pot for Voluntary & Community Groups (PRG)		125		
	Oct-10	CC2.8	ICT - Oxford City Contract	P	Budget restatement, including capital element	-502			325
	Oct-10	CC2.1.13	ICT web services	P	Transfer Web team to Customer Services	-168			
	Oct-10	CC3.4	Customer services	P	Transfer Web team to Customer Services		168		
	Oct-10	CC2.1.13	ICT web services	T	Transfer Web team to Customer Services		84		
	Oct-10	CC3.4	Customer services	T	Transfer Web team to Customer Services		84		
	Sep-10	CC2.4	SAP Competency Centre	P	Transfer Web team to Customer Services	-84			
	Sep-10	CC2.1.14	ICT Operations	P	SAP Team Manager Costs	-67			
	Sep-10	CC2.1.14	ICT Operations	P	SAP Team Manager Costs		67		

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Corporate Core/Chief Executive's Office continued						
	Sep-10	CC2.1.2	Project Management	P	Procurement Team Costs		187		
	Sep-10	CC2.1.10	Compliance	P	Procurement Team Costs	-187			
	Sep-10	CC3.4	Customer Services	P	Disability Equality Advisor		19		
	Sep-10	CC6.1	Partnerships Unit	P	Disability Equality Advisor	-19			
	Jun-10	CC3.3	Organisational Development	T	Transfer of Lead Oxfordshire balance from Change Fund		380		
	Jun-10	CC9	Change Fund	T		-380			
	Jun-10	CC1.1	Business Support	P	Contribution to 0.5FTE in Web Services Team (ICT)	-1			
	Jun-10	CC3.1	Human Resources - Strategic HR	P	Contribution to 0.5FTE in Web Services Team (ICT)	-4			
	Jun-10	CC4.1	Finance & Procurement - Service Management	P	Contribution to 0.5FTE in Web Services Team (ICT)	-1			
	Jun-10	CC5.1	Legal & Democratic Services - Legal Services	P	Contribution to 0.5FTE in Web Services Team (ICT)	-1			
	Jun-10	CC6.1	Partnership Working	P	Contribution to 0.5FTE in Web Services Team (ICT)	-1			
	Jun-10	CC8.1	Communications & Marketing	P	Contribution to 0.5FTE in Web Services Team (ICT)	-1			
	Jun-10	CC3.4	Customer Services	P	Contribution to 0.5FTE in Web Services Team (ICT)	-2			
	Jun-10	CC2.1.13	ICT - Web Services	P	Contribution to 0.5FTE in Web Services Team (ICT)	-1			
	Jun-10	CC2.7	ICT - Strategy Investment Fund	P	Contribution to 0.5FTE in Web Services Team (ICT)	-2,000	11		
	Jun-10	CC3.4	Human Resources - Customer Services	P	Transfer of budget from the ICT Development Fund to HR for the ESS/MSS and Customer Services projects		2,000		
	Jun-10	CC1.1	Business Support	P	Transfer of directorate performance function to Policy Unit	-47			
	Jun-10	CC7.1	Policy - Policy & Performance	P			47		
					Total Intradirectorate Virements	-89,103	94,130	23,343	-28,370
	Nov-10	CC5.2	Legal & Democratic Services	P	Registration Services transfer to Corporate Core		1,571		-1088
	Nov-10	CC3.4	Customer Services	P	Service transfers to Shared Services	-4,344		1,347	
	Nov-10	CC3.4	Customer Services	T	Service transfers to Shared Services		422		-28
	Nov-10	CC4.3	Procurement	P	Service transfers to Shared Services	-668		671	
	Nov-10	CC4.3	Procurement	T	Service transfers to Shared Services	-35			
	Nov-10	CC2.1	ICT	P	Service transfers to Shared Services	-19,477		21,666	
	Nov-10	CC2.1	ICT	T	Service transfers to Shared Services	-43			
	Nov-10	CC8.1	Comms and Marketing	P	Comms transferred from CYPF to Corporate Core		100		
	Nov-10	CC8.1	Comms and Marketing	P	Comms transferred from SCS to Corporate Core		50		
	Nov-10	CC8.1	Comms and Marketing	P	Comms transferred from E&E to Corporate Core		50		
	Nov-10	CS6.1.7	Customer Services	P	Web services budget from CYPF		17		
	Nov-10	CS6.1.7	Customer Services	P	Web services budget from SCS		17		
	Nov-10	CS6.1.7	Customer Services	P	Web services budget from E&E		17		
					Total Intradirectorate Virements	-89,103	94,130	23,343	-28,370
			Interdirectorate Virements						
	Nov-10	CC5.2	Legal & Democratic Services	P	Registration Services transfer to Corporate Core		1,571		-1088
	Nov-10	CC3.4	Customer Services	P	Service transfers to Shared Services	-4,344		1,347	
	Nov-10	CC3.4	Customer Services	T	Service transfers to Shared Services		422		-28
	Nov-10	CC4.3	Procurement	P	Service transfers to Shared Services	-668		671	
	Nov-10	CC4.3	Procurement	T	Service transfers to Shared Services	-35			
	Nov-10	CC2.1	ICT	P	Service transfers to Shared Services	-19,477		21,666	
	Nov-10	CC2.1	ICT	T	Service transfers to Shared Services	-43			
	Nov-10	CC8.1	Comms and Marketing	P	Comms transferred from CYPF to Corporate Core		100		
	Nov-10	CC8.1	Comms and Marketing	P	Comms transferred from SCS to Corporate Core		50		
	Nov-10	CC8.1	Comms and Marketing	P	Comms transferred from E&E to Corporate Core		50		
	Nov-10	CS6.1.7	Customer Services	P	Web services budget from CYPF		17		
	Nov-10	CS6.1.7	Customer Services	P	Web services budget from SCS		17		
	Nov-10	CS6.1.7	Customer Services	P	Web services budget from E&E		17		

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Interdirectorate Virements continued						
	Nov-10	CS6.1.7	Customer Services	P	Web services budget from CS		17		
	Nov-10	CS6.1.6	Shared Services	P	Adult Learning transfers from SCS		4,826		-4,702
	Nov-10	CS6.1.6	Shared Services	T	Adult Learning transfers from SCS	-233			
	Nov-10	CS6.1.7	Shared Services	P	Customer Services transfers from Corporate Core		4,344		-1,347
	Nov-10	CS6.1.7	Shared Services	T	Customer Services transfers from Corporate Core	-422		28	
	Nov-10	CS6.1.8	Shared Services	P	Procurement transfers from Corporate Core		668		-671
	Nov-10	CS6.1.8	Shared Services	T	Procurement transfers from Corporate Core		35		
	Nov-10	CS6.1.9	Shared Services	P	ICT transfers from Corporate Core		19,477		-21,666
	Nov-10	CS6.1.9	Shared Services	T	ICT transfers from Corporate Core		43		
	Nov-10	CS1.1	Fire and Rescue Service	P	Service transfers to SCS	-24,435		421	
	Nov-10	CS1.1	Fire and Rescue Service	T	Service transfers to SCS	-138		16	
	Nov-10	CS2	Emergency Planning	P	Service transfers to SCS	-368			
	Nov-10	CS2	Emergency Planning	T	Service transfers to SCS	-35			
	Nov-10	CS3	Safer Communities	P	Service transfers to SCS	-883			
	Nov-10	CS3	Safer Communities	T	Service transfers to SCS	-7			
	Nov-10	CS4	Gypsy and Traveller Services	P	Service transfers to SCS	-963		869	
	Nov-10	CS5	Trading standards	P	Service transfers to SCS	-2,554		303	
	Nov-10	CS5	Trading standards	T	Service transfers to SCS	-19			
	Nov-10	SC5_1	Fire and Rescue Service	P	Web services budget to Customer Services	-17			
	Nov-10	CYPF3-1	Raising Achievement Services	P	Budget Transferring relating to Crocket Road Facilities Management	-21			
	Nov-10	CYPF4-1	CPQA Management & Central Costs	P	CYP&F contribution to Corporate Communications Team	-100			
	Nov-10	CYPF4-2	Performance	P	Budget Transfer for Web Content Manager	-17			
	Nov-10	CYPF4-6	School Organisation	P	Budget Transfer for property staff moving to Property Services	-150		40	
	Nov-10	EE4.1	Business Improvement	P	Comms transferring from E&E to Corporate Core	-50			
	Nov-10	EE3.1.3	Property	P	S&CS Salary transfer to E&E Property		86		
	Nov-10	EE4.1	Business Support	P	E&E transfer of salary to ICT for Web Content Manager	-17			-40
	Nov-10	EE3.1.3	Property - Asset Management	P	CYP&F Salary transfer to E&E		150		
	Nov-10	EE3.1.1	Property - Facilities Management	P	Budget Transfer relating to Cricket Road Facilities		21		
	Nov-10	SC1.4	Adult Learning	P	Corporate Re-structure, moving Adult Learning to Oxfordshire	-4,826		4702	
	Nov-10	SC1_4	Adult Learning	T	Customer Services		233		
	Nov-10	SC1_6	Registration	P	Corporate Re-structure, moving Registration to Legal & Democratic Services	-1,571		1088	
	Nov-10	SC5_1	Fire & Rescue Service	P	Corporate Re-structure, moving Fire & Rescue Service in to SCS		24,435		-421

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Interdirectorate Virements continued						
	Nov-10	SC5_1	Fire & Rescue Service	T	Corporate Re-structure, moving Fire & Rescue Service in to SCS		138		-16
	Nov-10	SC5_2	Emergency Planning	P	Corporate Re-structure, moving Emergency Planning to SCS		368		
	Nov-10	SC5_2	Emergency Planning	T			35		
	Nov-10	SC5_3	Safer Communities	P	Corporate Re-structure, moving Safer Communities to SCS		883		
	Nov-10	SC5_3	Safer Communities	T			7		
	Nov-10	SC5_4	Gypsy & Traveller Services	P	Corporate Re-structure, moving Gypsy & Travellers Services to SCS		963		-869
	Nov-10	SC5_5	Trading Standards	P	Corporate Re-structure, moving Trading Standards to SCS		2,554		-303
	Nov-10	SC5_5	Trading Standards	T	Corporate Re-structure, moving Trading Standards to SCS		19		
	Nov-10	SC4_1C	Facilities Management	P	Communications & Marketing budget to CS	-25			
	Nov-10	SC1_3	Cultural & Community Development	P	Communications & Marketing budget to CS	-15			
	Nov-10	SC4_3	Leadership Team	P	Communications & Marketing budget to CS	-10			
	Nov-10	SC4_3	Leadership Team	P	Transfer of budget for Web content manager to ICT	-17			
	Nov-10	SC4_2A	Strategy	P	Pay Budget Virement to Property	-86			
	Nov-10	SC4_1C	Facilities management	P	Translation Services transferred to Customer Services	-56			
	Nov-10	CS6.1.7	Customer Services	P	Access team transferred from SCS	-62			
	Oct-10	CYPF4-6	School Organisation	P	TfR budget for escorts on special school buses (E&E)		62		
	Oct-10	EE1.2.1	Transport	P	Escort Virement budget transferred from CYP&F				
	Oct-10	EE3.1.1	Property	P	FM Budgets transferred to Corporate Core - Customer Service Centre	-30			
	Oct-10	CC3.4	Customer Services	P	FM staff transferred to Customer Services		30		
	Oct-10	CC2.6	ICT Recharges	P	Reduce recharge to capital budget			234	
	Oct-10	EE3.1.3	Property	P	ICT recharges to capital budget	-234			
	Oct-10	SC4_1C	Facilities management	T	Transfer of Access team Budget		336		
	Oct-10	CC3.4	Customer Services	T	Temporary virement of Access team budget to SCS April to Sept	-336		28	
	Sep-10	CYPF1-42	Youth Offending Service	T	Think Family c/fwd from 09/10 to be moved to the Pooled Budget to fund 2 posts				
	Sep-10	SC2_3a	Council Contribution to Mental Health Pool	T	Transfer of Access Team		39		
	Sep-10	SC4_1C	Facilities management	P	Access team transferred from SCS	-740		68	
	Sep-10	CC3.4	Customer Services	P	Transfer FM Budgets to E&E		672		
	Sep-10	SC4_1C	Administration	P	FM Budgets transferred from S&CS FM	-32			
	Sep-10	EE3.1	Property Services	P	Disability Equality Advisor		32		
	Sep-10	EE4.1	Business Improvement	P	Disability Equality Advisor transferred to E&E		28		
	Sep-10	CC6.1	Partnerships Unit	P		-58			

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Interdirectorate Virements continued						
	Sep-10	CYPF4-2	Performance	P	Transfer of Disability Equality Advisor budget		30		
	Sep-10	SM	Strategic Measures	T	In-year saving - reduction in Youth Opportunity Fund spend (agreed by Council on 27 July 2010)		294		
	Jul-10	SC2_2D	Personal Care At Home	P	Reversal of personal care budget following Govt Policy to postpone implementation	-1,400			
	Jul-10	SM	Strategic Measures	P	In-year saving - reduction in Youth Opportunity Fund spend (agreed by Council on 27 July 2010)	-294	1,400		
	Jul-10	CYPF1-41	Youth Support Service	T	Transfer of budget from S&CS for additional management accounting support			60	
	Jul-10	CS6.1.3	Shared Services - FMA	P	Transfer of funding for Management Accounting posts to Shared Services	-30			
	Jul-10	SC4_3	Directorate Leadership Team	P		-15			
	Jul-10	SC2_3c	Mental Health	P		-10			
	Jul-10	SC2_1i	One Off Funded Projects	P		-5			
	Jul-10	SC2_1G	Direct Payments	P			40		
	Jun-10	CC4.2	Finance & Procurement - Corporate Finance	P	Transfer of Capital team to Corporate Finance from Shared Services				
	Jun-10	CS6.1.3	Shared Services - FMA	P	Transfer of Capital Staff to Corporate Finance	-40			
	Jun-10	CC4.2	Finance & Procurement - Corporate Finance	P	Transfer of additional funding received from CYP&F for CIPFA trainee in CYPF Management Accounting Team to the CIPFA Trainee budget	-40			
	Jun-10	CS6.1.3	Shared Services - FMA	P	Contribution to 0.5FTE in Web Services Team (ICT) from Shared Services		6		
	Jun-10	CC2.1.13	ICT - Web Services	P					
	Jun-10	CS6.1.1	Shared Services - Management Team	P	Contribution to 0.5FTE in Web Services Team (ICT)	-6			
	Jun-10	CC2.1.14	ICT - Service Management	P	Contribution to Additional Management Accounting Resources in Shared Services FMA	-1			
	Jun-10	CC4.1	Finance & Procurement - Service Management	P		-1			
	Jun-10	CC3.1	Human Resources - Strategic HR	P		-1			
	Jun-10	CC7.1	Policy - Corporate Performance	P		-1			
	Jun-10	CC5.1	Legal & Democratic Services - Legal Services	P		-1			
	Jun-10	CS6.1.3	Shared Services - FMA	P	Contribution from Corporate Core for Additional Management Accounting Resources		5		
	Jun-10	CC4.1	Finance & Procurement - Service Management	P	Transfer of Capital Programme Manager to E&E	-71			
	Jun-10	EE4.1	Business Improvement	P	Transfer of salary from CC CS&SS		71		
	Jun-10	CC8.2	Communications - Print Unit	P	Transfer of Print Unit Property Recharge Budget to S&CS	-5			
	Jun-10	SC4_1A	Recharges	P	Budget for Print Unit recharges from Corporate Core		5		
	Jun-10	CC3.4	Human Resources - Customer Services	P	Transfer of Highways Team to Customer Services from E&E		142		

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VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN PREVIOUS REPORTS

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/Temporary (P/T)	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Interdirectorate Virements continued						
	Jun-10	EE1.4	Transport - Oxfordshire Highways	P	Transfer of Contact Centre Allocation to CC CS&SS	-142			
	Jun-10	CC5.2	Democratic Services	P	Final budget settlement for the school appeals process		25		
	Jun-10	CYPF4-6	Home to School Transport	P		-25	42		
	Jun-10	CS6.1.3	Shared Services - FMA	P	Transfer of budget from E&E for Additional Management Accounting Support				
	Jun-10	EE4.1	Business Improvement	P	MA Support Budget Transfer to CC CS&SS	-42			
	Jun-10	CS6.1.4	Shared Services -HR	P	Transfer of recruitment function from services in CYPF		17		
	Jun-10	CYPF4-1	CPQA Management & Central Costs	P	Transfer to Recruitment & Retention - To CS & SS	-17			
	Jun-10	EE1.2.1	Transport ITU	P	Fleet Drivers Pay Increase Contribution from CYP&F		22		
	Jun-10	CYPF4-6	Home to School Transport	P	Fleet Drivers to ITU - To E&E	-22			
	Jun-10	EE3.1.1	Environment and Economy	T	FM Budgets transferred from Directorates		63		
	Jun-10	SC4_1C	Administration	T	Transfer FM Budgets to E&E	-63			
	Jun-10	EE3.1.1	Environment and Economy	T	FM Budgets transferred from Directorates		1,634		
	Jun-10	CYPF4-4	Business Improvement	P	Transfer of facilities management non-staffing budgets - To E&E	-336			
	Jun-10	CYPF3-1	RAS Management & Central Costs	P		-50			
	Jun-10	CYPF4-4	Business Improvement	P	Transfer of facilities management staffing budgets - To E&E	-91			
	Jun-10	CYPF3-1	RAS Management & Central Costs	P		-99			
	Jun-10	SC4_1C	Administration	P	Transfer FM Budgets to E&E	-1,058			
	Jun-10	CS6.1.4	Shared Services - HR	P	Transfer of 10/11 directorate L&D allocations	-495			
	Jun-10	EE1.1	Transport	T	Transfer of Learning & Development 10/11 Budget from CC CS&SS		74		
	Jun-10	EE2.1	Sustainable Development	T			22		
	Jun-10	EE3.1.1	Property Services	T			20		
	Jun-10	EE4.1	Business Improvement	T			2		
	Jun-10	CYPF4-5	Human Resources & Children's Workforce	T	Allocation of L&D budget		56		
	Jun-10	SC4_1A	Recharges	T	Learning and Development transferred into SCS as per Corporate L&D plan.		124		
	Jun-10	CC1.1	Business Support	T	Corporate Core directorate learning & development allocation		197		
	Jun-10	SC4_1C	Administration	P	Budget for 6.24fte admin posts to transfer to CYPF	-143			
	Jun-10	CYPF4-9	Safeguarding	P	Transfer of admin staff budget from S&CS		143		
					Total Interdirectorate Virements	-67,637	67,335	31,481	-31,179
					TOTAL VIREMENTS approved and on SAP	-156,740	161,465	54,824	-59,549

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Virements

MEMORANDUM VIREMENTS REQUIRING CABINET APPROVAL PREVIOUSLY APPROVED BUT NOT YET ACTIONED DUE TO TIMING OF DECISION AND MONTH END

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/Temporary (P/T)	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Intradirectorate Virements						
	Jan-11	CYPF2-24	Children, Young People & Families Children Looked After	T	Transfer of underspend carried forward from 2009/10 to offset asylum pressure		321		
	Jan-11	CYPF4-1	CPQA Management & Central Costs	T	Offset Savings to DSG (Tfr to Perm)	-321	132		
	Jan-11	CYPF4-7	DSG Income	P	Offset Savings to DSG (Tfr to Perm)	-132			
	Jan-11	CYPF4-1	CPQA Management & Central Costs	P	Probation Contribution to PPO post	-11	45		-45
	Jan-11	CYPF1-42	Youth Offending Service	P	Recode salary Budget in correct proportion				
	Jan-11	CYPF2-52	Family Support	P	Recode salary Budget in correct proportion		11		
	Jan-11	CYPF2-25	Agency Residential Placements	P	Recode salary Budget in correct proportion	-25			25
	Jan-11	CYPF4-9	Safeguarding & Quality Assurance	P	Remove grant funding in relation to Right to be cared for grant				
	Jan-11	CYPF4-9	Safeguarding & Quality Assurance	P	Remove grant funding in relation to Right to be cared for grant				
	Feb-11	SC2_2M	Social & Community Services Alert Service	T	Additional contribution to the Alert Service Budget from the provision for the roll out of the Bicester Resource Centre model.	-250	250		
	Feb-11	SC4_3	Directorate Leadership Team	T					
	Jan-11	EE4.1	Environment & Economy Business Improvement	P	Facilities Management Non Negotiable Recharges 2010/11		343		
	Jan-11	EE1	Highways & Transport	P	Facilities Management Non Negotiable Recharges 2010/11		71		-414
	Jan-11	EE3	Property - Facilities Management	P	Facilities Management Non Negotiable Recharges 2010/11				
	Jan-11	CYPF4-4	Interdirectorate Virements Business Improvement	P	Total Intradirectorate Virements Recommended	-739	1,173	25	-459
	Jan-11	SC4_1A	Recharges	P	Facilities Management recharge budget		171		
	Jan-11	SC5_2	Emergency Planning	P	Increase in budget to cover increase in Office Costs		137		
	Jan-11	SC5_4	Trading Standards	P	Increase in budget to cover increase in Office Costs	-1			
	Jan-11	SC5_3	Safer Communities	P	Increase in budget to cover increase in Office Costs		65		
	Jan-11	EE3	Property - FM	P	Increase in budget to cover increase in Office Costs		11		
	Jan-11	EE3	Property - FM	P	Virement from Chief Executive's Office to FM		20		
	Jan-11	EE3	Property - FM	P	Facilities Management Non Negotiable Recharges 2010/11				-42
	Jan-11	EE3	Property - FM	P	Facilities Management Non Negotiable Recharges 2010/11				-1

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Virements

MEMORANDUM VIREMENTS REQUIRING CABINET APPROVAL PREVIOUSLY APPROVED BUT NOT YET ACTIONED DUE TO TIMING OF DECISION AND MONTH END

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/ Temporary (P/T)	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Interdirectorate Virements continued						
	Jan-11	EE3	Property - FM	P	Facilities Management Non Negotiable Recharges 2010/11				-212
	Jan-11	EE3	Property - FM	P	Facilities Management Non Negotiable Recharges 2010/11				-171
	Jan-11	CS6.1.9	ICT	P	Facilities Management Non-Negotiable recharge	-4	8		
	Jan-11	CS6.1.9	Records Management CIMU	P	Facilities Management Non-Negotiable recharge	-2			
	Jan-11	CS6.1.9	Customer Contact	P	Facilities Management Non-Negotiable recharge	-8			
	Jan-11	CS6.1.9	Corporate Finance	P	MFD Printer & Stationery budgets to Facilities Mgt	-2			
	Jan-11	CC1.1	Business Support	P	MFD Printer & Stationery budgets to Facilities Mgt	-3			
	Jan-11	CC3.1	HR	P	MFD Printer & Stationery budgets to Facilities Mgt	-1			
	Jan-11	CC7.1	Policy	P	MFD Printer & Stationery budgets to Facilities Mgt	-1			
	Jan-11	CC8.1	Communications	P	MFD Printer & Stationery budgets to Facilities Mgt	-1			
	Jan-11	CC5.1	Legal	P	MFD Printer & Stationery budgets to Facilities Mgt	-4			
	Jan-11	CC5.2	Democratic services	P	MFD Printer & Stationery budgets to Facilities Mgt	-1			
	Jan-11	CC4.4	Audit	P	MFD Printer & Stationery budgets to Facilities Mgt		15		
	Jan-11	CC1.1	Business Support	P	Facilities Management Non-Negotiable recharges 2010/11		7		
	Jan-11	CC3.1	HR	P	Facilities Management Non-Negotiable recharges 2010/11		16		
	Jan-11	CC4.1	Financial Services	P	Facilities Management Non-Negotiable recharges 2010/11	-23			
	Jan-11	CC5.1	Legal Unit	P	Facilities Management Non-Negotiable recharges 2010/11		36		
	Jan-11	CC5.2	Democratic Services	P	Facilities Management Non-Negotiable recharges 2010/11	-44			
	Jan-11	CC5.3	Coroners	P	Facilities Management Non-Negotiable recharges 2010/11		8		
	Jan-11	CC6.1	Partnerships	P	Facilities Management Non-Negotiable recharges 2010/11	-3			
	Jan-11	CC7.1	Corporate Policy	P	Facilities Management Non-Negotiable recharges 2010/11		16		
	Jan-11	CC8.1	Comms and Public Affairs	P	Facilities Management Non-Negotiable recharges 2010/11		4		
	Jan-11	CC5.2	Registrars	P	Facilities Management Non-Negotiable recharges 2010/11		9		
					Total Interdirectorate Virements Recommended	-97	523	0	-426
					TOTAL VIREMENTS approved but not on SAP	-836	1,696	25	-885

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NEW VIREMENTS FOR CABINET TO NOTE

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/ Temporary (P/T)	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			<u>VIREMENTS TO NOTE THIS REPORT</u>						
			Intradirectorate Virements						
			Children, Young People & Families						
	Mar-11	CYPF1-21	Special Educational Needs	T	DSG income budget tidy				-11
	Mar-11	CYPF4-7	DSG Income	T	DSG income budget tidy		1	11	
	Mar-11	CYPF4-6	Schools Organisation & Planning (home to school transport)	T	Staff Housing/Miscellaneous Properties Budget Tidy				-1
	Mar-11	CYPF3-32	EMAS	T	Standards Fund Adjustment	-3		3	
	Mar-11	CYPF1-32	Attendance & Welfare	T	Standards Fund Adjustment		3		-3
	Mar-11	CYPF3-36	14-19 Team (LSC Transfer)	T	Standards Fund Adjustment		10		-10
	Mar-11	CYPF3-35	Secondary School Improvement	T	Standards Fund Adjustment	-10		10	
			Social & Community Services						
	Mar-11	SC4_2A	Strategy	T	Reallocation of TASC grant		6		-6
	Mar-11	SC4_4	Transforming Adult Social Care	T	Reallocation of TASC grant	-6		6	
	Mar-11	SC2_3c	Contingency	T	Think Family Champion Post transferred from CYPF Family Intervention.	-40			
	Mar-11	SC2_3a	Council Contribution to Mental health Pool (Oxfordshire Primary Care Trust)	T	Think Family Champion Post transferred from CYPF Family Intervention.		40		
			Chief Executive's Office						
	Mar-11	CC6.2	Partnerships - Equalities & Diversity	T	Grant pot for Voluntary & Community Groups (PRG)	-125			
	Mar-11	CC6.3	Partnerships - Grants	T	Grant pot for Voluntary & Community Groups (PRG)		125		
			Interdirectorate Virements						
					Total Intradirectorate Virements	-184	185	30	-31
					Total Interdirectorate Virements	0	0	0	0
					TOTAL VIREMENTS TO NOTE THIS REPORT	-184	185	30	-31

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Cumulative Virements to Date

Budget Book Ref	Total Temporary Virements Previously Approved (on SAP)	Temporary Virements Approved in Last Report (not on SAP)	Temporary Virements Requested this Report	Cumulative Total of Temporary Virements Approved and Requested	Total Permanent Virements Previously Approved (on SAP)	Permanent Virements Approved in Last Report (not on SAP)	Permanent Virements Requested this Report	Cumulative Total of Permanent Virements Approved and Requested	Total virements	Virements already approved by council	Virements not deemed to be policy changes	Reset total	Traffic Light Indicator - positive	Traffic light indicator - negative
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
Children, Young People & Families														
CYPF1 Expenditure	0	0	0	0	468	0	0	468	0	0	0			
CYPF1 Income	0	0	0	0	-420	0	0	-420	0	0	0			
CYPF1-1 Net	0	0	0	0	48	0	0	48	48	0	0	48	G	G
CYPF1-1 Expenditure	-40	0	0	-40	38	0	0	38	0	0	0			
CYPF1-1 Income	0	0	0	0	0	0	0	0	0	0	0			
CYPF1-1 Net	-40	0	0	-40	38	0	0	38	-2	0	0	-2	G	G
CYPF1-21 Expenditure	0	0	0	0	495	0	0	495	0	0	0			
CYPF1-21 Income	-11	0	0	-11	-448	0	0	-448	0	0	0			
CYPF1-21 Net	-11	0	0	-11	47	0	0	47	36	0	0	36	G	G
CYPF1-22 Expenditure	0	0	2	2	-7	0	0	-7	0	0	0			
CYPF1-22 Income	0	0	0	0	131	0	0	131	0	0	0			
CYPF1-22 Net	0	0	2	2	124	0	0	124	126	0	0	126	G	G
CYPF1-23 Expenditure	0	0	6	6	-7,166	0	0	-7,166	0	0	-7,166			
CYPF1-23 Income	0	0	0	0	2,162	0	0	2,162	0	0	2,162			
CYPF1-23 Net	0	0	6	6	-5,004	0	0	-5,004	-4,998	0	-5,004	6	G	G
CYPF1-31 Expenditure	0	0	0	0	61	0	0	61	0	0	0			
CYPF1-31 Income	0	0	0	0	-63	0	0	-63	0	0	0			
CYPF1-31 Net	0	0	0	0	-2	0	0	-2	-2	0	0	-2	G	G
CYPF1-32 Expenditure	114	0	0	114	-7	0	0	-7	0	0	0			
CYPF1-32 Income	-99	0	0	-99	3	0	0	3	0	0	0			
CYPF1-32 Net	15	0	0	15	-4	0	0	-4	11	0	0	11	G	G
CYPF1-33 Expenditure	0	0	0	0	109	0	0	109	0	0	0			
CYPF1-33 Income	0	0	0	0	102	0	0	102	0	0	0			
CYPF1-33 Net	0	0	0	0	211	0	0	211	211	0	0	211	G	G
CYPF1-34 Expenditure	-15	0	37	22	-58	0	0	-58	0	0	0			
CYPF1-34 Income	0	0	0	0	11	0	0	11	-25	0	0	-25	G	G
CYPF1-34 Net	-15	0	37	22	-47	0	0	-47	0	0	0	0		
CYPF1-41 Expenditure	-157	0	118	-39	-6	0	0	-6	0	0	0			
CYPF1-41 Income	0	0	0	0	0	0	0	0	-45	0	0	-45	G	G
CYPF1-41 Net	-157	0	118	-39	-6	0	0	-6		0	0			

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Cumulative Virements to Date

Budget Book Ref	Total Temporary Virements Previously Approved (on SAP)	Temporary Virements Approved in Last Report (not on SAP)	Temporary Virements Requested this Report	Cumulative Total of Temporary Virements Approved and Requested	Total Permanent Virements Previously Approved (on SAP)	Permanent Virements Approved in Last Report (not on SAP)	Permanent Virements Requested this Report	Cumulative Total of Permanent Virements Approved and Requested	Total virements	Virements already approved by council	Virements not deemed to be policy changes	Reset total	Traffic Light Indicator - positive	Traffic light indicator - negative
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CYPF1-42	-20	0	10	-10	-246	45	0	-201	0	0	0	0		
CYPF1-42	-23	0	0	-23	240	-45	0	195	-39	0	0	-39	G	
CYPF2	0	0	0	0	8,635	0	0	8,635	0	0	8,635	0		
CYPF2	0	0	0	0	-2,312	0	0	-2,312	0	0	-2,312	0		
CYPF2-1	0	0	0	0	6,323	0	0	6,323	6,323	0	6,323	0	G	
CYPF2-1	0	0	0	0	575	0	0	575	0	0	575	0		
CYPF2-1	0	0	0	0	0	0	0	0	575	0	575	0	G	
CYPF2-2	0	0	0	0	-209	0	0	-209	0	0	0	0		
CYPF2-2	0	0	0	0	209	0	0	209	0	0	0	0		
CYPF2-2	0	0	0	0	0	0	0	0	0	0	0	0	G	
CYPF2-21	0	0	0	0	-574	0	0	-574	0	0	0	0		
CYPF2-21	0	0	0	0	526	0	0	526	-48	0	0	-48	G	
CYPF2-22	0	0	0	0	26	0	0	26	0	0	0	0		
CYPF2-22	0	0	0	0	0	0	0	0	26	0	0	26	G	
CYPF2-23	0	0	0	0	63	0	0	63	0	0	0	0		
CYPF2-23	0	0	0	0	0	0	0	0	63	0	0	63	G	
CYPF2-24	0	321	0	321	-2,745	0	0	-2,745	63	0	-2,854	0		
CYPF2-24	0	0	0	0	725	0	0	725	-1,699	0	834	321	G	
CYPF2-24	0	321	0	321	-2,020	0	0	-2,020	0	0	-2,020	0		
CYPF2-25	0	0	36	36	2,544	11	0	2,555	877	0	982	-104	G	
CYPF2-25	0	0	0	0	-1,714	0	0	-1,714	0	0	0	0		
CYPF2-25	0	0	36	36	830	11	0	841	0	0	982	0	G	
CYPF2-3	0	0	0	0	-88	0	0	-88	0	0	0	0		
CYPF2-3	0	0	0	0	88	0	0	88	0	0	0	0		
CYPF2-31	74	0	0	74	0	0	0	0	0	0	0	0	G	
CYPF2-31	-74	0	0	-74	-370	0	0	-370	56	0	0	56	G	
CYPF2-31	0	0	0	0	426	0	0	426	0	0	0	0		
CYPF2-31	0	0	0	0	56	0	0	56	0	0	0	0	G	

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Cumulative Virements to Date

Budget Book Ref	Total Temporary Virements Previously Approved (on SAP)	Temporary Virements Approved in Last Report (not on SAP)	Temporary Virements Requested this Report	Cumulative Total of Temporary Virements Approved and Requested	Total Permanent Virements Previously Approved (on SAP)	Permanent Virements Approved in Last Report (not on SAP)	Permanent Virements Requested this Report	Cumulative Total of Permanent Virements Approved and Requested	Total virements	Virements already approved by council	Virements not deemed to be policy changes	Reset total	Traffic Light Indicator - positive	Traffic light indicator - negative
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CYPF2-32	0	0	0	0	0	0	0	0	0	0	0	0		
CYPF2-32	0	0	0	0	20	0	0	20	0	0	0	0		
	Net	0	0	0	20	0	0	20	20	0	0	20	G	G
CYPF2-33	0	0	65	65	0	0	0	0	0	0	0	0		
CYPF2-33	0	0	0	0	0	0	0	0	65	0	0	65	G	G
	Net	0	0	65	0	0	0	0	65	0	0	65	G	G
CYPF2-34	4,118	0	66	4,184	5	0	0	5	0	0	0	0		
CYPF2-34	-4,118	0	0	-4,118	-5	0	0	-5	0	0	0	0		
	Net	0	0	66	0	0	0	0	66	0	0	66	G	G
CYPF2-35	0	0	0	0	795	0	0	795	0	0	0	0		
CYPF2-35	0	0	0	0	-742	0	0	-742	0	0	0	0		
	Net	0	0	0	53	0	0	53	53	0	0	53	G	G
CYPF2-51	0	0	0	0	-33	0	0	-33	0	0	0	0		
CYPF2-51	0	0	0	0	0	0	0	0	-33	0	0	-33	G	G
	Net	0	0	0	-33	0	0	-33	-33	0	0	-33	G	G
CYPF2-52	0	0	0	0	124	-11	0	113	0	0	0	0		
CYPF2-52	0	0	0	0	0	0	0	0	113	0	0	113	G	G
	Net	0	0	0	124	-11	0	113	113	0	0	113	G	G
CYPF2-53	0	0	0	0	259	0	0	259	0	0	0	0		
CYPF2-53	0	0	0	0	0	0	0	0	259	0	0	259	G	G
	Net	0	0	0	259	0	0	259	259	0	0	259	G	G
CYPF2-54	0	0	0	0	-77	0	0	-77	0	0	0	0		
CYPF2-54	0	0	0	0	0	0	0	0	-77	0	0	-77	G	G
	Net	0	0	0	-77	0	0	-77	-77	0	0	-77	G	G
CYPF2-6	40	0	0	40	0	0	0	0	40	0	0	40	G	G
CYPF2-6	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	40	0	40	0	0	0	0	40	0	0	40	G	G
CYPF3-1	0	0	0	0	-198	0	0	-198	0	0	-99	-99	G	G
CYPF3-1	0	0	0	0	0	0	0	0	-198	0	0	-99	G	G
	Net	0	0	0	-198	0	0	-198	-198	0	-99	-99	G	G
CYPF3-2	32	0	0	32	0	0	0	32	0	0	0	0		
CYPF3-2	-32	0	0	-32	0	0	0	0	-198	0	0	-99	G	G
	Net	0	0	0	0	0	0	0	0	0	0	0	G	G

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CYPF3-3	Expenditure	-236	0	0	-236	0	0	0	0	0	-572	0		
CYPF3-3	Income	0	0	0	0	0	0	0		0	0			
	Net	-236	0	0	-236	0	0	0	-236	0	-572	336	G	G
CYPF3-32	Expenditure	-238	0	0	-238	0	0	0	0	0	0	0		
CYPF3-32	Income	238	0	0	238	0	0	0	0	0	0	0		
	Net	0	0	0	0	0	0	0	0	0	0	0		
CYPF3-34	Expenditure	0	0	101	101	0	0	0	0	0	0	0		
CYPF3-34	Income	0	0	0	0	0	0	0	101	0	0	101	G	G
	Net	0	0	101	101	0	0	0	101	0	0	0		
CYPF3-35	Expenditure	-10	0	0	-10	0	0	0	0	0	0	0		
CYPF3-35	Income	10	0	0	10	0	0	0	0	0	0	0		
	Net	0	0	0	0	0	0	0	0	0	0	0		
CYPF4-1	Expenditure	236	-321	524	439	-158	-132	-290	0	0	0	0		
CYPF4-1	Income	0	0	0	0	0	0	0	0	0	0	0		
	Net	236	-321	524	439	-158	-132	-290	149	0	0	149	G	G
CYPF4-2	Expenditure	10	0	0	10	24	0	24	0	0	0	0		
CYPF4-2	Income	0	0	0	0	-11	0	-11	0	0	0	0		
	Net	10	0	0	10	13	0	13	23	0	0	23	G	G
CYPF4-3	Expenditure	-138	0	0	-138	44	0	44	0	0	0	0		
CYPF4-3	Income	0	0	0	0	-23	0	-23	0	0	0	0		
	Net	-138	0	0	-138	21	0	21	-117	0	0	-117	G	G
CYPF4-4	Expenditure	0	0	139	139	-442	171	-271	0	0	-427	0		
CYPF4-4	Income	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	0	139	139	-442	171	-271	-132	0	-427	295	G	G
CYPF4-5	Expenditure	106	0	0	106	28	0	28	0	0	0	0		
CYPF4-5	Income	-47	0	0	-47	0	0	0	87	0	0	87	G	G
	Net	59	0	0	59	28	0	28	0	0	0	0		
CYPF4-6	Expenditure	-90	0	0	-90	-215	0	-215	0	0	-22	0		
CYPF4-6	Income	-24	0	0	-24	-4	0	-4	-312	0	0	-290	G	G
	Net	-114	0	0	-114	-219	0	-219	0	0	-22	0		
CYPF4-7	Expenditure	0	0	0	0	0	132	132	0	0	0	0		
CYPF4-7	Income	11	0	0	11	-498	0	-498	-355	0	0	-355	G	G
	Net	11	0	0	11	-498	132	-366	0	0	0	0		

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CYPF4-8	Expenditure	-5	0	0	-7	0	0	-7	0	0	0	0		
CYPF4-8	Income	0	0	0	7	0	0	7	0	0	0	0		
	Net	-5	0	0	0	0	0	0	-5	0	0	-5	G	G
CYPF4-9	Expenditure	67	0	0	-1,081	-25	0	-1,106	0	0	-1,078	0		
CYPF4-9	Income	-64	0	0	150	25	0	175	0	0	150	0		
	Net	3	0	0	-931	0	0	-931	-928	0	-928	0	G	G
CYPF5-1	Expenditure	0	0	0	3,599	0	0	3,599	0	0	0	0		
CYPF5-1	Income	0	0	0	-3,599	0	0	-3,599	0	0	0	0		
	Net	0	0	0	0	0	0	0	0	0	0	0	G	G
CYPF5-2	Expenditure	-64	0	0	-4,024	0	0	-4,024	0	0	0	0		
CYPF5-2	Income	64	0	0	4,024	0	0	4,024	0	0	0	0		
	Net	0	0	0	0	0	0	0	0	0	0	0	G	G
CYPF5-3	Expenditure	0	0	0	0	0	0	0	0	0	0	0		
CYPF5-3	Income	0	0	0	0	0	-21	-21	0	0	0	0		
	Net	0	0	0	0	0	-21	-21	-21	0	0	-21	G	G
CYPF5-5	Expenditure	178	0	0	0	0	0	0	0	0	0	0		
CYPF5-5	Income	0	0	0	0	0	0	0	0	0	0	0		
	Net	178	0	0	0	0	0	0	178	0	0	178	G	G
Total CYP&F	Expenditure	3,962	0	1,104	182	191	0	373	5,439	0	-10,089	178		
	Income	-4,169	0	0	-1,015	-20	0	-1,035	-5,204	0	3,146	0		
	Net	-207	0	1,104	-833	171	0	-662	235	0	-6,943	7,178		
Social and Community Services														
SC1_1	Expenditure	0	0	0	35	0	0	35	0	0	0	0		
SC1_1	Income	0	0	0	-65	0	0	-65	0	0	0	0		
	Net	0	0	0	-30	0	0	-30	-30	0	0	-30	G	G
SC1_2	Expenditure	0	0	0	-212	0	0	-212	0	0	0	0		
SC1_2	Income	0	0	0	211	0	0	211	0	0	0	0		
	Net	0	0	0	-1	0	0	-1	-1	0	0	-1	G	G
SC1_3	Expenditure	0	0	0	-21	0	0	-21	0	0	0	0		
SC1_3	Income	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	0	0	-21	0	0	-21	-21	0	0	-21	G	G

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
SC1_4	233	0	0	233	-5,108	0	0	-5,108	0	0	0	0		
SC1_4	233	0	0	233	4,702	0	0	4,702	-173	0	0	-173	G	
SC1_5	112	0	0	112	35	0	0	35	0	0	0	0		
SC1_5	-112	0	0	-112	1	0	0	1	36	0	0	36	G	
SC1_6	0	0	0	0	-1,577	0	0	-1,577	0	0	0	0		
SC1_6	0	0	0	0	1,088	0	0	1,088	-489	0	0	-489	G	
SC1_6	0	0	0	0	-489	0	0	-489	0	0	0	0		
SC2_1a	0	0	0	0	-3	0	0	-3	0	0	0	0		
SC2_1a	0	0	0	0	0	0	0	0	-3	0	0	-3	G	
SC2_1b	-798	0	0	-798	10	0	0	10	0	0	-778	-768	G	
SC2_1b	-798	0	0	-798	0	0	0	0	-788	0	-778	-10	G	
SC2_1c	0	0	0	0	-452	0	0	-452	0	0	0	0		
SC2_1c	0	0	0	0	0	0	0	0	-452	0	0	-452	G	
SC2_1d	0	0	0	0	-4	0	0	-4	0	0	0	0		
SC2_1d	0	0	0	0	0	0	0	0	-4	0	0	-4	G	
SC2_1d	0	0	0	0	-4	0	0	-4	0	0	0	0		
SC2_1e	0	0	0	0	-28	0	0	-28	0	0	0	0		
SC2_1e	0	0	0	0	0	0	0	0	-28	0	0	-28	G	
SC2_1e	0	0	0	0	-28	0	0	-28	0	0	0	0		
SC2_1g	0	0	0	0	-5	0	0	-5	0	0	0	0		
SC2_1g	0	0	0	0	0	0	0	0	-5	0	0	-5	G	
SC2_1g	0	0	0	0	-5	0	0	-5	0	0	0	0		
SC2_1h	0	0	0	0	150	0	0	150	0	0	0	0		
SC2_1h	0	0	0	0	0	0	0	0	150	0	0	150	G	
SC2_1h	0	0	0	0	150	0	0	150	0	0	0	0		
SC2_1i	0	0	0	0	-237	0	0	-237	0	0	-500	-263	G	
SC2_1i	0	0	0	0	0	0	0	0	-237	0	-500	-737	G	
SC2_1i	0	0	0	0	-237	0	0	-237	0	0	-500	-737	G	
SC2_1i	0	0	0	0	-237	0	0	-237	-237	0	-500	-737	G	

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
SC2_1j	0	0	0	0	-3	0	0	-3	0	0	0	0		
SC2_1j	0	0	0	0	-3	0	0	0	-3	0	0	-3	G	G
SC2_2a	-578	0	0	-578	104	0	0	104	0	0	0	0		
SC2_2a	0	0	0	0	0	0	0	0	-474	0	0	-474	G	A
SC2_2b	-578	0	0	-578	104	0	0	104	0	0	0	0		
SC2_2b	1,624	0	0	1,624	199	0	0	199	1,823	0	1,640	161	G	G
SC2_2c	1,624	0	0	1,624	199	0	0	199	0	0	1,662	0	G	G
SC2_2d	0	0	0	0	-1,400	0	0	-1,400	0	0	-1,400	0		
SC2_2d	0	0	0	0	0	0	0	0	-1,400	0	0	0	G	G
SC2_2i	0	0	0	0	-36	0	0	-36	0	0	0	0		
SC2_2i	0	0	0	0	-36	0	0	-36	-36	0	0	-36	G	G
SC2_2j	-248	0	0	-248	-4	0	0	-4	0	0	0	0		
SC2_2j	0	0	0	0	0	0	0	0	0	0	0	0		
SC2_2k	-248	0	0	-248	-4	0	0	-4	-252	0	0	-252	G	G
SC2_2k	0	0	0	0	-100	0	0	-100	0	0	0	0		
SC2_2k	0	0	0	0	0	0	0	0	-100	0	0	-100	G	G
SC2_2l	0	0	0	0	29	0	0	29	0	0	0	0		
SC2_2l	0	0	0	0	0	0	0	0	29	0	0	29	G	G
SC2_2m	0	250	0	250	2,510	0	0	2,510	2,760	0	2,510	250	G	G
SC2_2m	0	0	0	0	0	0	0	0	0	0	0	0		
SC2_3a	0	0	0	0	-21	0	0	-21	0	0	0	0		
SC2_3a	0	0	0	0	0	0	0	0	-21	0	0	-21	G	G
SC2_3c	40	0	0	40	-15	0	0	-15	0	0	0	0		
SC2_3c	0	0	0	0	-15	0	0	-15	25	0	0	25	G	G
SC2_3c	40	0	0	40	-15	0	0	-15	0	0	0	0		

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
SC2_4a	148	0	0	148	59	0	0	59	0	0	0	0		
SC2_4a	-148	0	0	-148	-59	0	0	-59	0	0	0	0		
	Net	0	0	0	0	0	0	0	0	0	0	0	G	G
SC2_4b	-64	0	0	-64	22	0	0	22	0	0	0	0		
SC2_4b	64	0	0	64	-22	0	0	-22	0	0	0	0		
	Net	0	0	0	0	0	0	0	0	0	0	0	G	G
SC2_4c	0	0	0	0	26	0	0	26	0	0	0	0		
SC2_4c	0	0	0	0	-26	0	0	-26	0	0	0	0		
	Net	0	0	0	0	0	0	0	0	0	0	0	G	G
SC2_4d	0	0	0	0	-16	0	0	-16	0	0	0	0		
SC2_4d	0	0	0	0	16	0	0	16	0	0	0	0		
	Net	0	0	0	0	0	0	0	0	0	0	0	G	G
SC2_4e	0	0	0	0	-96	0	0	-96	0	0	0	0		
SC2_4e	0	0	0	0	96	0	0	96	0	0	0	0		
	Net	0	0	0	0	0	0	0	0	0	0	0	G	G
SC2_4f	0	0	0	0	-44	0	0	-44	0	0	0	0		
SC2_4f	0	0	0	0	44	0	0	44	0	0	0	0		
	Net	0	0	0	0	0	0	0	-44	0	0	-44	G	G
SC4_1a	124	0	982	1,106	4	137	0	141	0	0	137	0		
SC4_1a	0	0	0	0	273	0	0	273	0	0	273	0		
	Net	124	982	1,106	277	137	0	414	1,520	0	410	1,110	R	G
SC4_1b	0	0	0	0	81	0	0	81	0	0	0	0		
SC4_1b	0	0	0	0	-85	0	0	-85	0	0	0	0		
	Net	0	0	0	-4	0	0	-4	-4	0	0	-4	G	G
SC4_1c	273	0	0	273	-2,263	0	0	-2,263	0	0	-1,965	0		
SC4_1c	-28	0	0	-28	68	0	0	68	0	0	40	0		
	Net	245	0	245	-2,195	0	0	-2,195	-1,950	0	-1,925	-25	G	G
SC4_2a	76	0	0	76	-69	0	0	-69	0	0	0	0		
SC4_2a	-26	0	0	-26	69	0	0	69	0	0	0	0		
	Net	50	0	50	-69	0	0	-69	-19	0	0	-19	G	G

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
SC4_2c	0	0	0	0	-4	0	0	-4	0	0	0	0		
SC4_2c	0	0	0	0	-4	0	0	0					G	
SC4_3	9	-250	0	-241	-65	0	0	-65	0	0	0	-4		
SC4_3	0	0	0	0	0	0	0	0						
SC4_4	9	-250	0	-241	-65	0	0	-65	-306	0	0	-306	G	G
SC4_4	-74	0	0	-74	0	0	0	0						
SC4_4	74	0	0	74	0	0	0	0					G	
SC4_5	0	0	0	0	-2,010	0	0	-2,010			-2,010			
SC4_5	0	0	0	0	0	0	0	0			0			
SC5_1	146	0	213	359	-2,010	0	0	-2,010	-2,010	0	-2,010	0	G	G
SC5_1	-16	0	0	-16	-421	0	0	-421			24,556	0		
SC5_1	130	0	213	343	23,997	0	0	23,997	24,340	0	24,119	221	G	G
SC5_2	35	0	4	39	368	-1	0	367			0			
SC5_2	0	0	0	0	0	0	0	0			0			
SC5_3	35	0	4	39	368	-1	0	367	406	0	0	406	A	
SC5_3	27	0	0	27	883	11	0	894			901			
SC5_3	0	0	0	0	0	0	0	0			0			
SC5_4	27	0	0	27	883	11	0	894	921	0	901	20	G	G
SC5_4	0	0	0	0	963	65	0	1,028			0			
SC5_4	0	0	0	0	-869	0	0	-869			0			
SC5_4	0	0	0	0	94	65	0	159	159	0	0	159	G	
SC5_5	19	0	6	25	2,554	0	0	2,554			2,573			
SC5_5	0	0	0	0	-303	0	0	-303			-303			
SC5_5	19	0	6	25	2,251	0	0	2,251	2,276	0	2,270	6	G	G
Total SCS	1,104	0	1,205	2,309	18,657	212	0	18,869	21,178	0	25,664	332	G	G
	-192	0	0	-192	4,605	0	0	4,605	4,413	0	-405		G	
	912	0	1,205	2,117	23,262	212	0	23,474	25,591	0	25,259		G	G

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
Environment and Economy														
EE1 Expenditure	-153	0	0	-153	0	71	0	71	0	0	0	0		
EE1 Income	0	0	0	0	0	0	0	0	-82	0	0	-82	G	G
EE1 Net	-153	0	0	-153	0	71	0	71		0	0			
EE1.1 Expenditure	-159	0	-787	-946	6,061	0	0	6,061		0	5,902			
EE1.1 Income	0	0	0	0	-316	0	0	-316		0	-316			
EE1.1 Net	-159	0	-787	-946	5,745	0	0	5,745	4,799	0	5,586	-787	G	R
EE1.2 Expenditure	600	0	300	900	4,364	0	0	4,364		0	5,010			
EE1.2 Income	0	0	0	0	-332	0	0	-332		0	-250			
EE1.2 Net	600	0	300	900	4,032	0	0	4,032	4,932	0	4,760	172	G	G
EE1.2.1 Expenditure	0	0	0	0	-16,046	0	0	-16,046		0	-16,046			
EE1.2.1 Income	0	0	0	0	3,239	0	0	3,239		0	3,239			
EE1.2.1 Net	0	0	0	0	-12,807	0	0	-12,807	-12,807	0	-12,807	0	G	G
EE1.3 Expenditure	-367	0	-200	-567	18,912	0	0	18,912		0	18,545			
EE1.3 Income	0	0	0	0	-832	0	0	-832		0	-832			
EE1.3 Net	-367	0	-200	-567	18,080	0	0	18,080	17,513	0	17,713	-200	G	G
EE1.3.1 Expenditure	0	0	0	0	-6,154	0	0	-6,154		0	-6,154			
EE1.3.1 Income	0	0	0	0	4,977	0	0	4,977		0	4,977			
EE1.3.1 Net	0	0	0	0	-1,177	0	0	-1,177	-1,177	0	-1,177	0	G	G
EE1.4 Expenditure	0	0	747	747	20,925	0	0	20,925		0	20,925			
EE1.4 Income	0	0	0	0	-7,973	0	0	-7,973		0	-7,973			
EE1.4 Net	0	0	747	747	12,952	0	0	12,952	13,699	0	12,952	747	R	G
EE1.4.1 Expenditure	0	0	0	0	-28,161	0	0	-28,161		0	-28,161			
EE1.4.1 Income	0	0	0	0	1,270	0	0	1,270		0	1,270			
EE1.4.1 Net	0	0	0	0	-26,891	0	0	-26,891	-26,891	0	-26,891	0	G	G
EE2.1 Expenditure	73	0	0	73	-1	0	0	-1		0	0			
EE2.1 Income	0	0	0	0	-1	0	0	-1		0	0			
EE2.1 Net	73	0	0	73	-1	0	0	-1	72	0	0	72	G	G
EE2.2 Expenditure	0	0	0	0	-6	0	0	-6		0	0			
EE2.2 Income	0	0	0	0	0	0	0	0		0	0			
EE2.2 Net	0	0	0	0	-6	0	0	-6	-6	0	0	-6	G	G

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
EE2.3	0	0	0	0	-83	0	0	-83	0	0	0	0		
EE2.3	0	0	0	0	0	0	0	0	-83	0	0	-83	G	G
EE2.4	0	0	0	0	-115	0	0	-115	0	0	0	0		
EE2.4	0	0	0	0	112	0	0	112	-3	0	0	-3	G	G
EE2.5	0	0	0	0	-3	0	0	-3	0	0	0	0		
EE2.5	0	0	0	0	41	0	0	41	0	0	0	0		
EE2.5	0	0	0	0	-45	0	0	-45	-4	0	0	-4	G	G
EE2.5	0	0	0	0	-4	0	0	-4	0	0	0	0		
EE3	0	0	0	0	0	20	0	20	0	0	20	0		
EE3	0	0	0	0	0	-840	0	-840	0	0	-840	0		
EE3	0	0	0	0	0	-820	0	-820	-820	0	-820	0	G	G
EE3.1	0	0	0	0	32	0	0	32	0	0	0	0		
EE3.1	0	0	0	0	0	0	0	0	32	0	0	32	G	G
EE3.1.1	98	0	0	103	3,059	0	0	3,059	0	0	3,121	0		
EE3.1.1	0	0	0	-2,711	0	0	0	0	0	0	0	0		
EE3.1.2	98	0	0	-2,608	3,059	0	0	3,059	451	0	3,121	-2,670	G	R
EE3.1.2	153	0	94	247	-743	0	0	-743	0	0	-743	0		
EE3.1.2	0	0	0	-1,041	0	0	0	0	-1,537	0	-743	-794	G	R
EE3.1.2	153	0	-947	-794	-743	0	0	-743	0	0	-743	0		
EE3.1.3	-91	0	0	-91	-413	0	0	-413	0	0	-649	0		
EE3.1.3	-23	0	1,556	1,533	-40	0	0	-40	0	0	-649	0		
EE3.1.3	-114	0	1,556	1,442	-453	0	0	-453	989	0	-649	1,638	R	G
EE3.1.4	0	0	0	0	-3	0	0	-3	0	0	0	0		
EE3.1.4	0	0	0	0	0	0	0	0	-3	0	0	-3	G	G
EE3.1.4	0	0	0	0	-3	0	0	-3	0	0	0	0		
EE3.1.5	0	0	0	0	-1	0	0	-1	0	0	0	0		
EE3.1.5	0	0	0	0	0	0	0	0	-1	0	0	-1	G	G
EE3.1.5	0	0	0	0	-1	0	0	-1	0	0	0	0		
EE3.1.6	0	0	0	0	-1	0	0	-1	-1	0	0	-1	G	G
EE3.1.6	0	0	0	0	-1	0	0	-1	-1	0	0	-1	G	G
EE3.1.6	0	0	0	0	-1	0	0	-1	-1	0	0	-1	G	G

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
EE4.1	11	0	159	170	-269	343	0	74	0	0	0	0		
EE4.1	0	0	0	0	0	0	0	0	244	0	0	244	G	G
Total EE	165	0	318	483	1,398	434	0	1,832	2,315	0	1,770	244		
Total Income	-23	0	-2,196	-2,219	60	-840	0	-780	-2,999	0	-725	318		
Total Net	142	0	-1,878	-1,736	1,458	-406	0	1,052	1,363	0	1,045	318		
Community Safety & Shared Services														
CS1.1	-138	0	0	-138	-24,438	0	0	-24,438	0	0	-24,573	-3	G	G
CS1.1	16	0	0	16	421	0	0	421	-24,139	0	437	0		
CS1.1	-122	0	0	-122	-24,017	0	0	-24,017	0	0	-24,136	0		
CS1.2	0	0	0	0	-25	0	0	-25	0	0	0	0		
CS1.2	0	0	0	0	25	0	0	25	0	0	0	0		
CS1.3	0	0	0	0	0	0	0	0	0	0	0	0		
CS1.3	0	0	0	0	-1	0	0	-1	0	0	0	0		
CS1.3	0	0	0	0	0	0	0	0	-1	0	0	-1	G	G
CS1.4	0	0	0	0	-25	0	0	-25	0	0	0	0		
CS1.4	0	0	0	0	0	0	0	0	-25	0	0	-25	G	G
CS1.5	21	0	0	21	-212	0	0	-212	0	0	0	0		
CS1.5	-16	0	0	-16	197	0	0	197	-10	0	0	-10	G	G
CS2	5	0	0	5	-15	0	0	-15	0	0	0	0		
CS2	-35	0	0	-35	-369	0	0	-369	0	0	0	0		
CS2	0	0	0	0	0	0	0	0	0	0	0	0		
CS3	-35	0	0	-35	-369	0	0	-369	-404	0	0	-404	G	A
CS3	-27	0	0	-27	-884	0	0	-884	0	0	-890	0		
CS3	0	0	0	0	0	0	0	0	-911	0	-890	-21	G	G
CS4	-27	0	0	-27	-884	0	0	-884	0	0	0	0		
CS4	0	0	0	0	-893	0	0	-893	-95	0	0	-95	G	G
CS4	0	0	0	0	798	0	0	798	0	0	0	0		
CS4	0	0	0	0	-95	0	0	-95	0	0	0	-95	G	G

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CS5	-19	0	0	-19	-2,552	0	0	-2,552	0	0	-2,573	0		
CS5	0	0	0	0	291	0	0	291	-2,280	0	303	-10	G	G
CS6.1	-19	0	0	-19	-2,261	0	0	-2,261	0	0	-2,270	48	G	G
CS6.1	0	0	48	48	0	0	0	0	48	0	0	0	G	G
CS6.1	0	0	0	0	0	0	0	0	0	0	0	0	G	G
CS6.1.1	35	0	0	35	75	0	0	75	110	0	0	110	G	G
CS6.1.1	0	0	0	0	0	0	0	0	0	0	0	0	G	G
CS6.1.2	0	0	0	0	-25	0	0	-25	-25	0	0	-25	G	G
CS6.1.2	0	0	0	0	-25	0	0	-25	0	0	0	0	G	G
CS6.1.3	51	0	0	51	229	0	0	229	24	0	0	24	G	G
CS6.1.3	-6	0	0	-6	-250	0	0	-250	0	0	0	0	G	G
CS6.1.4	45	0	0	45	-21	0	0	-21	0	0	0	0	G	G
CS6.1.4	-409	0	0	-409	-19	0	0	-19	0	0	0	0	G	G
CS6.1.4	57	0	0	57	11	0	0	11	-360	0	0	-360	G	G
CS6.1.6	-233	0	48	-185	4,705	0	0	4,705	0	0	0	0	G	G
CS6.1.6	0	0	0	0	-4,581	0	0	-4,581	-61	0	0	-61	G	G
CS6.1.6	-233	0	48	-185	124	0	0	124	0	0	0	0	G	G
CS6.1.7	-438	0	1	-437	4,431	0	0	4,431	0	0	3,938	0	G	G
CS6.1.7	28	0	0	28	-1,347	0	0	-1,347	0	0	-1,319	56	G	G
CS6.1.7	-410	0	1	-409	3,084	0	0	3,084	2,675	0	2,619	0	G	G
CS6.1.8	35	0	0	35	668	0	0	668	0	0	0	0	G	G
CS6.1.8	0	0	0	0	-671	0	0	-671	32	0	0	32	G	G
CS6.1.8	35	0	0	35	-3	0	0	-3	0	0	0	0	G	G
CS6.1.9	25	0	23	48	19,526	-6	0	19,520	0	0	19,510	0	G	G
CS6.1.9	0	0	0	0	-21,432	0	0	-21,432	-1,864	0	-21,666	292	G	G
CS6.1.9	25	0	23	48	-1,906	-6	0	-1,912	0	0	-2,156	0	G	G
Total OCS	-1,132	0	120	-1,012	216	-6	0	210	0	0	-4,588	-453	G	A
	79	0	0	79	-26,563	0	0	-26,563	-27,286	0	-22,245	-453	G	A
	-1,053	0	120	-933	-26,347	-6	0	-26,353	0	0	-26,833	-453	G	A

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
Corporate Core														
CC1.1	177	0	6	183	-53	5	0	-48		0	0			
CC1.1	0	0	0	0	0	0	0	0		0	0			
	177	0	6	183	-53	5	0	-48	135	0	0	135	G	G
CC2.1	-43	0	0	-43	-19,508	0	0	-19,508		0	-19,520			
CC2.1	0	0	0	0	21,666	0	0	21,666		0	21,666			
	-43	0	0	-43	2,158	0	0	2,158	2,115	0	2,146	-31	G	G
CC2.1.2	0	0	0	0	187	0	0	187		0	0			
CC2.1.2	0	0	0	0	0	0	0	0		0	0			
	0	0	0	0	187	0	0	187	187	0	0	187	G	G
CC2.1.10	0	0	0	0	-187	0	0	-187		0	0			
CC2.1.10	0	0	0	0	0	0	0	0		0	0			
	0	0	0	0	-187	0	0	-187	-187	0	0	-187	G	G
CC2.1.13	84	0	0	84	-151	0	0	-151		0	0			
CC2.1.13	0	0	0	0	0	0	0	0		0	0			
	84	0	0	84	-151	0	0	-151	-67	0	0	-67	G	G
CC2.1.14	-29	0	0	-29	-68	0	0	-68		0	0			
CC2.1.14	0	0	0	0	0	0	0	0		0	0			
	-29	0	0	-29	-68	0	0	-68	-97	0	0	-97	G	G
CC2.2	0	0	0	0	-2	0	0	-2		0	0			
CC2.2	0	0	0	0	0	0	0	0		0	0			
	0	0	0	0	-2	0	0	-2	-2	0	0	-2	G	G
CC2.3	40	0	0	40	0	0	0	0		0	0			
CC2.3	0	0	0	0	0	0	0	0		0	0			
	40	0	0	40	0	0	0	0	40	0	0	40	G	G
CC2.4	0	0	0	0	65	0	0	65		0	0			
CC2.4	0	0	0	0	0	0	0	0		0	0			
	0	0	0	0	65	0	0	65	65	0	0	65	G	G
CC2.5	0	0	0	0	-1	0	0	-1		0	0			
CC2.5	0	0	0	0	0	0	0	0		0	0			
	0	0	0	0	-1	0	0	-1	-1	0	0	-1	G	G

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CC2.7	Expenditure	0	0	0	-2,000	0	0	-2,000	0	0	-2,000	0		
CC2.7	Income	0	0	0	0	0	0	0	-2,000	0	0	0	G	
CC2.8	Net	0	0	0	-2,000	0	0	-2,000		0	-2,000	0		G
CC2.8	Expenditure	0	0	0	-325	0	0	-325		0	0	0		
CC2.8	Income	0	0	0	325	0	0	325		0	0	0		G
CC2.8	Net	0	0	0	0	0	0	0	0	0	0	0		G
CC3.1	Expenditure	20	0	4	-9	13	0	4		0	0	0		
CC3.1	Income	0	0	0	0	0	0	0		0	0	0		
CC3.1	Net	20	0	4	-9	13	0	4	28	0	0	28	G	
CC3.2	Expenditure	0	0	0	-1	0	0	-1		0	0	0		
CC3.2	Income	0	0	0	0	0	0	0		0	0	0		
CC3.2	Net	0	0	0	-1	0	0	-1	-1	0	0	-1	G	
CC3.3	Expenditure	229	0	0	-3	0	0	-3		0	0	0		
CC3.3	Income	0	0	0	0	0	0	0		0	0	0		
CC3.3	Net	229	0	0	-3	0	0	-3	226	0	0	226	G	
CC3.4	Expenditure	-13	0	0	-1,315	0	0	-1,315		0	-1,332	0		
CC3.4	Income	0	0	0	1,279	0	0	1,279		0	1,347	0		
CC3.4	Net	-13	0	0	-36	0	0	-36	-49	0	15	-64	G	
CC3.5	Expenditure	-2	0	0	0	0	0	0		0	0	0		
CC3.5	Income	0	0	0	0	0	0	0		0	0	0		
CC3.5	Net	-2	0	0	0	0	0	0	-2	0	0	-2	G	
CC4.1	Expenditure	0	0	12	-74	-23	0	-97		0	0	0		
CC4.1	Income	0	0	0	0	0	0	0		0	0	0		
CC4.1	Net	0	0	12	-74	-23	0	-97	-85	0	0	-85	G	
CC4.2	Expenditure	0	0	0	76	0	0	76		0	0	0		
CC4.2	Income	0	0	0	0	0	0	0		0	0	0		
CC4.2	Net	0	0	0	76	0	0	76	76	0	0	76	G	
CC4.3	Expenditure	-35	0	0	-671	0	0	-671		0	0	0		
CC4.3	Income	0	0	0	671	0	0	671		0	0	0		
CC4.3	Net	-35	0	0	0	0	0	0	-35	0	0	-35	G	
CC4.4	Expenditure	9	0	0	-3	15	0	12		0	0	0		
CC4.4	Income	0	0	0	0	0	0	0		0	0	0		
CC4.4	Net	9	0	0	-3	15	0	12	21	0	0	21	G	

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CC5.1	0	0	9	9	-8	32	0	24	0	0	0	0		
CC5.1	0	0	0	0	0	0	0	0	0	0	0	0		
CC5.2	0	0	9	9	-8	32	0	24	33	0	0	33	G	G
CC5.2	0	0	25	25	1,593	-36	0	1,557	0	0	0	0		
CC5.2	0	0	0	0	-1,088	0	0	-1,088	0	0	0	0		
CC5.3	0	0	25	25	505	-36	0	469	494	0	0	494	A	G
CC5.3	0	0	1	1	0	8	0	8	0	0	0	0		
CC5.3	0	0	0	0	0	0	0	0	0	0	0	0		
CC5.3	0	0	1	1	0	8	0	8	9	0	0	9	G	G
CC5.5	0	0	22	22	0	0	0	0	0	0	0	0		
CC5.5	0	0	0	0	0	0	0	0	0	0	0	0		
CC5.5	0	0	22	22	0	0	0	0	22	0	0	22	G	G
CC5.6	0	0	0	0	-1	0	0	-1	0	0	0	0		
CC5.6	0	0	0	0	-1	0	0	-1	-1	0	0	-1	G	G
CC6.1	14	0	2	16	-80	-3	0	-83	0	0	0	0		
CC6.1	0	0	0	0	0	0	0	0	0	0	0	0		
CC6.1	14	0	2	16	-80	-3	0	-83	-67	0	0	-67	G	G
CC6.2	-125	0	0	-125	-125	0	125	0	0	0	0	0		
CC6.2	0	0	0	0	0	0	0	0	0	0	0	0		
CC6.2	-125	0	0	-125	-125	0	125	0	-125	0	0	-125	G	G
CC6.3	125	0	0	125	125	0	-125	0	0	0	0	0		
CC6.3	0	0	0	0	0	0	0	0	125	0	0	125	G	G
CC6.3	125	0	0	125	125	0	-125	0	0	0	0	0		
CC7.1	9	0	7	16	42	15	0	57	0	0	0	0		
CC7.1	0	0	0	0	0	0	0	0	0	0	0	0		
CC7.1	9	0	7	16	42	15	0	57	73	0	0	73	G	G
CC7.2	41	0	0	41	0	0	0	0	0	0	0	0		
CC7.2	0	0	0	0	0	0	0	0	0	0	0	0		
CC7.2	41	0	0	41	0	0	0	0	41	0	0	41	G	G
CC7.3	-5	0	0	-5	-1	0	0	-1	0	0	0	0		
CC7.3	0	0	0	0	-1	0	0	-1	0	0	0	0		
CC7.3	-5	0	0	-5	-1	0	0	-1	-6	0	0	-6	G	G

January Financial Monitoring Report
CABINET - 15 March 2011

Cumulative Virements to Date

Budget Book Ref	Total Temporary Virements Previously Approved (on SAP)	Temporary Virements Approved in Last Report (not on SAP)	Temporary Virements Requested this Report	Cumulative Total of Temporary Virements Approved and Requested	Total Permanent Virements Previously Approved (on SAP)	Permanent Virements Approved in Last Report (not on SAP)	Permanent Virements Requested this Report	Cumulative Total of Permanent Virements Approved and Requested	Total virements	Virements already approved by council	Virements not deemed to be policy changes	Reset total	Traffic Light Indicator - positive	Traffic light indicator - negative
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CC7.4	-4	0	0	-4	-1	0	0	-1	0	0	0			
CC7.4	0	0	0	0	-1	0	0	0		0	0			
	Net	-4	0	-4	-1	0	0	-1	-5	0	0	-5	G	G
CC8.1	169	0	3	172	195	3	0	198	0	0	0			
CC8.1	0	0	0	0	0	0	0	0	370	0	0	370	G	G
	Net	169	3	172	195	3	0	198		0	0			
CC9.2	0	0	0	0	-5	0	0	-5		0	0			
CC9.2	0	0	0	0	-5	0	0	-5		0	0			
	Net	0	0	0	-5	0	0	-5	-5	0	0	-5	G	G
CC9.9	-749	0	0	-749	0	0	0	0		0	0			
CC9.9	0	0	0	0	0	0	0	0		0	0			
	Net	-749	0	-749	0	0	0	0	-749	0	0	-749	G	R
CC10.1	0	0	29	29	0	0	0	0		0	0			
CC10.1	0	0	0	0	0	0	0	0		0	0			
	Net	0	29	29	0	0	0	0	29	0	0	29	G	G
CC10.2	0	0	-671	-671	0	0	0	0		0	0			
CC10.2	0	0	0	0	0	0	0	0		0	0			
	Net	0	-671	-671	0	0	0	0	-671	0	0	-671		R
	Expenditure	-88	0	-88	-22,309	29	0	-22,280	-22,919	0	-22,852	-671		
	Income	0	0	0	22,853	0	0	22,853	22,853	0	23,013	-671		
	Net	-88	0	-88	544	29	0	573	-66	0	161	-671		
	Expenditure	4,011	0	2,196	-1,856	860	0	-996	5,211	0	-10,095			
	Income	-4,305	0	-2,196	-60	-860	0	-920	-7,421	0	2,784			
	Net	-294	0	0	-1,916	0	0	-1,916	-2,210	0	-7,311			
	Transfers from Strategic				294									
	Net				1,916									
	Net				0									

KEY TO TRAFFIC LIGHTS

Cumulative Permanent Virements	Cumulative virements (permanent and temporary) below £400,000	G
	Cumulative virements (permanent and temporary) above £400,000 - close to requiring Council approval	A
	Cumulative virements (permanent and temporary) above £500,000 - requires Council approval	R

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Details	£000	Repayable/ Non-repayable
5	Nov-10	CC5.1	Legal Services	<p>SUPPLEMENTARY ESTIMATES PREVIOUSLY REPORTED</p> <p>2 legal cases costing over £25,000</p> <p>Performance Reward Grant - Telehealth</p> <p>Performance Reward Grant - Recycling Targets (OWP)</p> <p>Performance Reward Grant - Low carbon Communities</p> <p>Performance Reward Grant - World Class Economy</p> <p>Pay Arrears</p> <p>Replacement funding for Contactpoint Grant not required</p> <p>Replace reduction in Contactpoint grant</p> <p>Full reduction in Play Pathfinder grant not passed on to service area</p> <p>Reverse reduction in Play Pathfinder grant</p> <p>PRG Allocations</p> <p>PRG Allocations</p> <p>PRG Allocations</p>	119	Non-repayable
	Oct-10	SC2.11	One Off Funded Projects		170	Non repayable
9	Oct-10	CS3	Safer Communities - (5) Community safety partnerships		20	Non repayable
9	Oct-10	EE2.4	Waste Management		78	Non-repayable
9	Oct-10	EE2.3	Economy, Spatial Planning & Climate Change		165	Non-repayable
	Oct-10	EE2.3.1	Oxfordshire Economic Partnership		205	Non-repayable
	Sep-10	CYPF1-31	Psychological Service		21	Non repayable
	Sep-10	CYPF4-4	Business Improvement		-70	Non repayable
	Jul-10	CYPF4-4	Business Improvement		70	Non repayable
	Jul-10	CYPF4-8	Play and Participation		71	Non repayable
	Oct-10	CYPF4-8	Play and Participation	-71	Non repayable	
	Oct-10	CYPF2-2	Residential	35	Non repayable	
	Oct-10	CYPF2-4	Children Looked After	56	Non repayable	
7	Oct-10	CYPF1-42	Youth Offending Service	386	Non repayable	
7	Oct-10	CC6.2	Grant pot for Voluntary & Community Groups	125	Non repayable	
	Oct-10	CC7.1	LAA Management	10	Non repayable	
TOTAL SUPPLEMENTARY ESTIMATES PREVIOUSLY REPORTED					1,390	
SUPPLEMENTARY ESTIMATES ACTIONED THIS REPORT						
TOTAL SUPPLEMENTARY ESTIMATES ACTIONED THIS REPORT					0	
TOTAL SUPPLEMENTARY ESTIMATES ANNEX 1 (Col 6)					1,390	

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Details	£000	Repayable/ Non-repayable
SUPPLEMENTARY ESTIMATES REQUESTED THIS REPORT						
TOTAL SUPPLEMENTARY ESTIMATES THIS REPORT					0	
MEMORANDUM						
SUPPLEMENTARY ESTIMATES PREVIOUSLY APPROVED BUT NOT ACTIONED DUE TO TIMING OF DECISION AND MONTH END						
TOTAL SUPPLEMENTARY ESTIMATES THIS REPORT					0	
TOTAL SUPPLEMENTARY ESTIMATES ANNEX 1 (Col 6)					1,390	

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Annex 3a

Ringfenced	Notification	Unused Grant Income carried forward from 2009/10	Grant Income per Budget Book Original Estimate	Previously Reported	New Grants/ Changes to Existing Grants this MMR	Current Grant Amount Revised Estimate	Current Variation to Grant Income per budget book	Grant Expenditure to Date	Balance Remaining	% Remaining	Forecast Expenditure to 31 March 2011	Balance that can be carried forward (subject to approval from grant body) £'000
		£000	£000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Children, Young People & Families											
R	Dedicated Schools Grant (DSG)	1,417	333,376	2,475	-2,380	334,888	1,512	279,073	55,815	17%	333,772	-1,116
R	Standards Fund	5,569	27,122	5,071		37,762	10,640	31,468	6,294	17%	37,762	0
R	School Standards		18,196	35		18,231	35	15,193	3,039	17%	18,231	0
R	Sure Start General	26	14,845			14,871	26	12,393	2,479	17%	14,871	0
OS	Learning & Skills Council	330	41,327	-27,070		14,587	-26,740	12,156	2,431	17%	14,587	0
R	Asylum Seekers		1,604	50		1,654	50	1,378	276	17%	1,654	0
R	Parenting Strategy Support Grant	3	238			241	3	89	152	63%	241	0
R	Contact Point	180	140	-82		238	98	113	125	53%	238	0
R	Youth Opportunity Fund	17	347			364	17	303	61	17%	364	0
R	Youth Justice Board		1,129			1,129	0	779	350	31%	1,129	0
R	DCSF - Family Intervention project		246	80		326	80	93	233	71%	326	0
FC	Leaving Care, Unaccompanied Asylum Seekers		429	-40		389	-40	324	65	17%	389	0
P	Diploma Development Fund		15	-15		0	-15	0	0	0%	0	0
P	Diploma Formula Grant		0	600	-36	564	564	470	94	17%	564	0
R	14-19 Local Delivery Support Grant		0	346		346	346	288	58	17%	346	0
R	14-19 Prospectus and CAP		0	11		11	11	9	2	17%	11	0
R	Oxfordshire PCT Partnership Funding (Youth)		15	38		38	38	32	6	17%	38	0
R	Thames Valley Police (Youth)		145			145	0	15	0	0%	15	0
R	Huntercombe Young Offenders Institution (Youth)		150	-95		55	-95	145	0	0%	145	0
R	Probation (Youth)		99			99	0	55	0	0%	55	0
R	Aiming High for Disabled Children		2,037	25		2,062	25	1,922	140	7%	2,062	0
R	Two Year Old Offer Early Learning and Childcare		329			329	0	274	55	17%	329	0
R	Disabled Childrens Access to Childcare - Pathfinder		902			902	0	752	150	17%	902	0
R	Oxfordshire Education Business Partnership		322			322	0	268	54	17%	322	0
R	School Workforce		92	32		124	32	103	21	17%	124	0
R	School Support Staff Training and Qualifications		105	-105		36	-69	30	6	17%	36	0
R	Play Pathfinder		192	-96		96	-96	54	42	44%	96	0
R	Young People's Learning Agency	36	28,796	50		28,796	0	23,997	4,799	17%	28,796	0
OS	Young People's Learning Agency - Apprentices FUND		0	175		175	175	0	175	100%	175	0
OS	DCSF - V Programme		0	118		118	118	98	20	17%	118	0
	Learning through Landscapes	118		7		7	7	6	1	17%	7	0
	Internal Projects	26		26		26	26	22	4	17%	26	0
	International Development Awareness	107		107		107	107	89	18	17%	107	0
	Harnessing Technology Grant											

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Notification	Ringfenced	Unused Grant Income carried forward from 2009/10	Grant Income per Budget Book Original Estimate	Previously Reported	New Grants/ Changes to Existing Grants this MMR	Current Grant Amount Revised Estimate	Current Variation to Grant Income per budget book	Grant Expenditure to Date	Balance Remaining	% Remaining	Forecast Expenditure to 31 March 2011	Balance that can be carried forward (subject to approval from grant body) £'000
OS	P	0	0		3,873	3,873	3,873	3,228	645	17%	3,873	0
R	P	0	0		72	72	72	60	12	17%	72	0
		46		25		71	71	71	0	0%	71	0
TOTAL SPECIFIC GRANTS		10,802	480,189	-22,182	1,544	470,353	-9,815	390,007	80,408	17%	468,225	-2,128

Community Safety & Oxfordshire Customer Services
 Learning & Skills Council - Adult Education Standards Fund

Chief Executives Office
 MKOB Improvement Grant

Ringfenced
 Provisional Notification Received
 Final Notification Received
 Claim Required

Ringfenced
 Un-ringfenced
 Outside Aggregate External Finance therefore R/U not applicable. Assume conditions attached therefore ringfenced

Provisional Notification Received
 Final Notification Received
 Claim Required

January Financial Monitoring Report
CABINET - 15 March 2011

CHANGES TO SPECIFIC GRANTS FOR CABINET TO NOTE

Cabinet Date	Ringfenced	Notification	Budget Book Ref	Service Area	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
Jun-10	R	F	CYPF1-42	Children, Young People & Families Youth Offending Team	Think Family grant increased following successful bids in relation to Women Offenders & Housing Challenge Fund		80		-80
Jun-10	R	F	CYPF1-42	Youth Offending Team	FIP funding increased following successful bids in relation to Housing Challenge Fund rounds 1 & 2		175		-175
Jun-10	U	F	CYPF1-23	Services for Disabled	Additional grant funding for Aiming High for Disabled Children - Short Break Services		25		-25
Jul-10	U	F	CYPF3-22	Oxfordshire Education Business Partnership	Development Fund not received	-15		15	
Jul-10			CYPF4-4	Business Improvement	Reduction in Contactpoint grant	-70		70	
Jul-10			CYPF4-8	Play and Participation	Reduction in Play Pathfinder grant	-96		96	
Sep-10			CYPF5-2	Devolved Schools Costs	NB: reduction in expenditure may be taken from an alternative service area.		2,475		-2,475
Sep-10			CYPF4-5	Human Resources & Children's Workforce	Final DSG allocation		32		-32
Sep-10			CYPF4-5	Human Resources & Children's Workforce	Final notification of School Workforce			105	
Oct-10			CYPF1-42	Youth Offending Team	School Support Staff Training & Qualifications (Flying Colours) grant ceasing .	-105		95	
Oct-10			CYPF4-4	Business Improvement	Huntercombe YOI has been reclassified as an adult facility. Therefore the grant from Huntercombe ceased w.e.f. 31/7/10			12	
Oct-10			CYPF3-32	Educational Achievement & Service Monitor	Original reduction to Contactpoint grant was incorrectly calculated by CF	-12	639		-639
Oct-10			CYPF3-35	Secondary School Improvement	Further grant notification		23		-23
Oct-10			CYPF3-1	RAS Management	Further grant notification		3,970		-3,970
Oct-10			CYPF2-31	EL&C Countywide	Notification of actual grant value			234	
Nov-10			CYPF3-35	Secondary School Improvement	New KS4 Foundation Learning Grant - Standards Fund	-234	165		-165

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CABINET - 15 March 2011

CHANGES TO SPECIFIC GRANTS FOR CABINET TO NOTE

Cabinet Date	Ringfenced	Notification	Budget Book Ref	Service Area	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
Nov-10		F	CYPF3-1	RAS Management	National Challenge - Standards Fund		121		-121
Nov-10		F	CYPF3-34	Partnership Development & Extended Learning	Aimhigher - Standards Fund		59		-59
Nov-10	R	F	CYPF3-35	Secondary School Improvement	Diploma Formula Grant		600		-600
Nov-10	R	F	CYPF3-35	Secondary School Improvement	14-19 Local Delivery Support Grant		346		-346
Nov-10	R	F	CYPF3-35	Secondary School Improvement	14-19 Prospectus and CAP		11		-11
Nov-10	R	F	CYPF3-35	Secondary School Improvement	14-19 Transport and Access Coordinator		38		-38
Nov-10	R	F	CYPF3-35	Secondary School Improvement	Young People's Learning Agency - Apprentice Fund		50		-50
Nov-10	R	F	CYPF5-1	Delegated Budgets	School Standards		39	4	-39
Nov-10	R	F	CYPF1-33	Alternative Education	School Standards		50	40	-50
Nov-10	R	C	CYPF2-24	Children Looked After	UASC's Under 18's grant			40	
Nov-10	R	C	CYPF2-24	Children Looked After	UASC's Post 18 grant			40	
Nov-10	R	C	CYPF3-4	14-19 Team	Children & Young People - Top-Up			27,070	-15
Nov-10	R	C	CYPF3-4	14-19 Team	YPLA function ceased			27,070	-15
Dec-10	R	F	CYPF2-3	Early Learning & Childcare	Receipt of New Pilot Grant for Holiday Childcare Provision			45	-45
Jan-11	R	F	CYPF3-1	Standards Fund	National Challenge			60	-201
Feb-11	R	F	CYPF3-32	Educational Achievement & Service Monitor	Targeted Improvement Grant			60	-201
Feb-11	R	F	CYPF3-1	RAS Management	School Development Grant			10	-10
Feb-11	R	F	CYPF3-32	Educational Achievement & Service Monitor	Primary Improvement			111	-111
Feb-11	R	F	CYPF3-34	Partnership Development & Extended Learning	Aim Higher 2nd Term			53	-53
Feb-11	R	F	CYPF3-35	Secondary School Improvement	Secondary Improvement			13	-13
Mar-11	R	P	EE	Schools	Reduction of DSG due to new academy			2,380	
Mar-11	R	F	CYPF3-35	Secondary Improvement	Reduction in Diploma Formula Grant			-36	36

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CHANGES TO SPECIFIC GRANTS FOR CABINET TO NOTE

Cabinet Date	Ringfenced	Notification	Budget Book Ref	Service Area	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
Jun-10	R	F	SC1_6	Social & Community Services Registration	Grant has now ceased.		5		-5
Jun-10	R	C	SC2_1D	Employment Service	Information Advice Guidance Grant will cease in August.	-6		6	
Sep-10	F	F	SC2_1i	One Off Funding Projects	Stroke Grant carry forward budget adjustment	-102		102	
Sep-10	F	F	SC2_1i	Dementia	Additional dementia grant allocation received		33		-33
Dec-10	F	F	SC2_1i	Dementia	Additional dementia grant allocation received		35		-35
Dec-10	R	F	SC5_1	Fire & Rescue Service	New Burdens Grant - will be £140k		24		-24
Dec-10	R	F	SC5_1	Fire & Rescue Service	New Burdens Grant - will be £133k	-7		7	
Dec-10	R	F	SC5_1	Fire & Rescue Service	New Burdens Grant - will be £112k	-21		21	
Dec-10	R	F	SC5_5	Trading Standards	DEFRA Animal Health Grant		113		-113
Mar-10	R	F	SC2_1i	Dementia	Additional dementia grant allocation received		36		-36
Nov-10	OS	PC	EE2.5.1	Environment & Economy Countryside Services	Countryside Agency		73		-73
Nov-10	OS	F	EE1.3	Highways Transport Chief Executive's Office	Preliminary Flood Risk Assessment work		25		-25
Oct-10				MKOB Improvement Grant			25		-25
TOTAL CHANGES TO SPECIFIC GRANTS						-30,353	9,715	30,353	-9,715

Ringfenced

R

Ringfenced

U

Un-ringfenced

OS

Outside Aggregate External Finance therefore R/U not applicable. Assume conditions attached therefore ringfenced

Notification

P

Provisional Notification Received

January Financial Monitoring Report
 CABINET - 15 March 2011
 Area Based Grant Monitoring 2010/11

CA13

Annex 3c

Ringfenced	Notification	Directorate	Grant Income per Budget Book Original Estimate	Previously Reported	New Grants/ Changes to Existing Grants this MMR not yet on SAP	Revised Grant Allocation as per Govt. Announcements	Agreed Change to Spend by Council on 27 July	Revised Spend in this Area	Difference	Grant Expenditure to Date	Balance Remaining	% Remaining	Forecast Expenditure to 31 March 2011
			£000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
		Children, Young People & Families											
U	F	Child & Adolescent Mental Health Grant	778			778		778	0	0	778	100%	778
U	F	Carers Grant (Children)	481			481		481	0	400	81	17%	481
U	F	Children's Fund	869	-208		661	-25	844	183	240	604	91%	844
U	F	Connexions	4,658	-1,116		3,542	-700	3,958	416	1,775	2,183	62%	3,958
U	F	Positive Activities for Young People	397	-95		302	-78	319	17	266	53	18%	319
U	F	Young People Substance Mis-Use	187	-28		159	0	187	28	50	137	86%	187
		Former Standards Fund:											
U	F	School Development Grant - LA element	1,835	-440		1,395	-160	1,675	280	1,396	279	20%	1,675
U	F	Extended Schools Start Up costs	655	-157		498	-320	335	-163	279	56	11%	335
U	F	School Improvement Partners	289	-62		227		289	62	241	48	21%	289
U	F	Education Health Partnerships	120	-29		91	-50	70	-21	58	12	13%	70
U	F	Choice Advisers	37	-9		28	-6	31	3	20	11	39%	31
U	F	School Intervention	188	-45		143		188	45	157	31	22%	188
U	F	Flexible 14-19 Partnership Funding	160	-38		122	-40	120	-2	100	20	16%	120
U	F	Extended Rights to Free Travel	479	-115		364	-420	59	-305	49	10	3%	59
U	F	Sustainable Travel	52	-13		39	-50	2	-37	2	0	1%	2
U	F	Secondary National Strategy - Behaviour & Att	183	-44		139		183	44	153	31	22%	183
U	F	Secondary National Strategy - Central Co-ordination	267	-64		203		267	64	223	45	22%	267
U	F	Primary National Strategy - Central Co-ordination	320	-77		243		320	77	267	53	22%	320
U	F	Teenage Pregnancy	160	-38		122	-25	135	13	34	101	83%	135
U	F	Care Matters White Paper	403	-96		307		403	96	336	67	22%	403
U	F	Child Death Review Processes	58	-14		44		58	14	48	10	22%	58
U	F	Child Trust Fund	7	-2		5		7	2	6	1	23%	7
U	F	Designated Teacher Funding	44	-10		34		44	10	37	7	22%	44
U	F	Learning & Skills Council - Special Purpose Grant	404	-97		307		404	97	337	67	22%	404
U	F	January Guarantee - Connexions	0	49		49		64	15	53	11	22%	64
U	F	Child Poverty Local Duties	0	62		62	0	62	0	52	10	17%	62

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CA13

Annex 3c

Ringfenced	Notification	Directorate	Grant Income per Budget Book Original Estimate	Previously Reported	New Grants/ Changes to Existing Grants this MMR not yet on SAP	Revised Grant Allocation as per Govt. Announcements	Agreed Change to Spend by Council on 27 July	Revised Spend in this Area	Difference	Grant Expenditure to Date	Balance Remaining	% Remaining	Forecast Expenditure to 31 March 2011
			£000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
U	F	Social & Community Services	1,922			1,922		1,922	0	1651	271	14%	1,922
U	F	Carers Grant	1,296			1,296		1,296	0	1080	216	17%	1,296
U	F	Mental Health Grant	273			273		273	0	228	45	16%	273
U	F	Mental Health Advocacy Service	2,693			2,693		2,693	0	2244	449	17%	2,693
U	F	Preserved Rights	320	-320		0	-320	0	0	207	-207	0%	320
U	F	Supporting People Administration	368			368		368	0	307	61	17%	368
U	F	Learning Disabilities Development Fund	223			223		223	0	186	37	17%	223
U	F	Local Involvement Networks	16,167			16,167		16,167	0	12807	3,360	21%	16,167
U	F	Supporting People	2,481	-2,481		0		0	0	0	0	0%	0
U	F	Personal Care at Home	652	-51		601		652	51	326	326	54%	652
U	F	Stronger Safer Communities Fund											
U	F	Environment & Economy	1,676			1,676		1,676	0	1397	279	17%	1,676
U	F	Rural Bus Services Grant	92	-22		70	-47	45	-25	38	8	11%	45
U	F	School Travel Advisers Grant	1,746			1,746		1,746	0	1455	291	17%	1,746
U	F	Detrunking of Non-Core Routes	1,145	-304		841	-600	545	-296	454	91	11%	545
U	F	Road Safety Partnerships	65			65		38	-27	25	13	20%	38
U	F	Economic Assessment Duty											
U	F	Oxfordshire Customer Services	138	-33		105	-138	0	-105	0	0	0%	0
U	F	Children's Social Care Workforce	1,356			1,356		1,356	0	1130	226	17%	1,356
U	F	Human Resources Development Strategy											
U	F	Chief Executive's Office	12	22		22	-12	0	-11	19	3	14%	22
U	F	E-Petitions		-1		11				0	0	0%	0
U	F	Community Call for Action/Overview Scrutiny Committee											
		Total Area Based Grants	45,656	-5,876	0	39,780	-2,991	40,283	525	30,131	10,176	26%	40,625

Ringfenced

R

U

OS

Notification

P

F

C

Ringfenced

Un-ringfenced

Outside Aggregate External Finance therefore R/U not applicable. Assume conditions attached therefore ringfenced

Provisional Notification Received

Final Notification Received

Claim Required

January Financial Monitoring Report
 CABINET - 15 March 2011
 Earmarked Reserves Forecast

	2010/11				Change in closing balance forecast £000	Commentary
	Balance at 1 April 2010 £000	Forecast Movement		Forecast Balance at 31 March 2011 £000		
		Contributions from Reserve £000	Contributions to Reserve £000			
Children Young People & Families						
Schools						
Primary	8,050			8,050	0	
Secondary	4,099			4,099	0	
Special	1,163			1,163	0	
Sub-total schools' revenue reserves	13,312	0	0	13,312	0	
School Loans	-1,168			-1,168	0	
Total schools' reserves	12,144	0	0	12,144	0	
Schools Contingency	-24			-24	0	
Schools Partnerships	974			974	0	
Schools Insurance	265			265	0	
Youth Management Committee	410			410	0	
Supply Cover	3,784			3,784	0	
Maternity Leave	-3,442			-3,442	0	
CYP General Reserve	0			0	0	
Building Schools for the Future	42			42	0	
Oxfordshire Rural Childrens Centres	8			8	10	
Safeguarding Board	75			75	0	
Children & Families Reserve	0			0	0	
Youth Support Service - computer system	75			75	0	
Residential Centres	16			16	0	
Youth Offending Service	0			0	147	
Joint Use Reserve	0			0	131	
Directorate Total	14,327	-627	888	14,588	-62	
						One-off costs for Roof at Faringdon & Changing Rooms at Wheatley

January Financial Monitoring Report
CABINET - 15 March 2011
Earmarked Reserves Forecast

	2010/11				Change in closing balance forecast £000	Commentary
	Balance at 1 April 2010 £000	Forecast Movement		Forecast Balance at 31 March 2011 £000		
		Contributions from Reserve £000	Contributions to Reserve £000			
Social & Community Services						
Cultural Services General	93		62	155	0	
ICT/Digitisation projects	727		132	859	0	
Vehicle Renewals	107			107	0	
Donations	25			25	0	
Adult Learning (CECs accumulated Surplus)	0			0	0	
Materials Development Reserve	76	-76		0	0	
Older People Pooled Budget and Learning	101	-101		0	0	
Disabilities Pooled Budget Reserve						
Older Client Income Reserve	64			64	0	
Personal Budgets	48			48	0	
S117 Reserve	273	-250		23	0	To be used on Occupational Therapy Equipment
Fire & Rescue						
Securing Water Supplies	27	-27	27	27	27	
Protective Clothing	39			39	0	
Breathing Apparatus Equipment	95		135	230	0	Contribution from equipment (£35k) and training (£100K) budgets
Communications Fund	19		40	59	0	
Vehicles	443	-909	911	445	0	
IT	131	-90	55	96	0	
Rescue Equipment	26			26	0	
Fire Control	367			367	0	
Fire Link	139			139	0	
New Dimensions			25	25	25	New reserve approved by Cabinet 21 December 2010
Emergency Planning						
Vehicle Renewals	32			32	0	
Trading Standards						
Vehicles Replacement Reserve	7			7	0	
Trading Standards Reserve	12			12	0	
Gypsy & Traveller Services - Site Refurbishment	198			198	0	
Directorate Total	3,049	-1,453	1,387	2,931	52	

January Financial Monitoring Report
CABINET - 15 March 2011
Earmarked Reserves Forecast

	2010/11				Change in closing balance forecast £000	Commentary
	Balance at 1 April 2010 £000	Contributions from Reserve £000	Contributions to Reserve £000	Forecast Balance at 31 March 2011 £000		
Environment & Economy						
Countryside Ascot Park	17			17	0	
Carbon Reduction	60			60	0	
SALIX Repayments	123			123	0	
Highways Winter Maintenance	18			18	0	
Dix Pit WRC Development	13			13	0	
Oxfordshire Waste Partnership Joint Reserve	167	78		245	0	
Transport	250			250	0	
Tourism Signs	89			89	0	
On Street Car Parking	1,577	-693		884	0	Considering now not to withdraw £800k as we estimate an in year deficit of £693k
Dix Pit Engineering Works	699		167	866	0	
Waste Management	2,516	-384	1,738	3,633	237	Transfer of waste management underspent
Landfill Allowance Trading Scheme	0			0	0	
Village Renewals	61			61	0	
Beer Working Initiatives	26	-26		0	0	
Directorate Total	5,616	-1,103	1,983	6,496	237	
Community Safety & Oxfordshire Customer Services						
Oxfordshire Customer Services						
Shared Services Funding Reserve	1,255	-1,681	426	0	-31	£1.224m repayment to the capital programme To be used to cover expected income shortfall
Money Management Reserve	40	-16		24	0	This reserve is expected to be used in full for the development of IT systems
Development Reserve	142	-142	200	200	200	£0.4m has been used to fund the replacement of kitchen equipment. FWT is forecasting a £0.2m surplus.
Food with Thought / QCS Cleaning	1,061	-500	260	821	60	New reserve approved by Cabinet 21 September 2010.
Customer Service Centre Reserve	0		1,600	1,600	0	Transferred from Chief Executive's Office
SAP for Schools	172	-172		0	0	Transferred from Chief Executive's Office
Schools ICT	1,429	-1,429		0	0	Transferred from Chief Executive's Office
Sims Support Service	122	-60		62	0	Transferred from Chief Executive's Office
Directorate Total	4,221	-4,000	2,486	2,707	229	

January Financial Monitoring Report
 CABINET - 15 March 2011
 Earmarked Reserves Forecast

	2010/11			Forecast Balance at 31 March 2011 £000	Change in closing balance forecast £000	Commentary
	Balance at 1 April 2010 £000	Forecast Movement Contributions from Reserve £000	Contributions to Reserve £000			
Chief Executive's Office						
Change Fund	1,259	-1,451	508	316	0	
CIPFA Trainees	13			13	0	
Council Elections	95		110	205	0	
FMSIS Audit	39	-39		0	0	
Registration Service	180			180	0	
Directorate Total	1,586	-1,490	618	714	0	
Corporate						
Insurance Reserve	6,027			6,027	0	
Carry Forward Reserve	1,153	-1,153	2,689	2,689	688	
Capital Reserve	13,909	-300	1,524	15,133	0	
Other Reserves	-6			-6	0	
LABGI Reserve	791	-618		173	0	
Budget Reserve - Agreed 2007	0			0	0	
Budget Reserve - Agreed 2009	5,931	-5,931	6,107	6,107	0	
Efficiency Reserve	1,519	-1,053	6,559	7,025	-108	
Prudential Borrowing Reserve	2,641		1,350	3,991	0	
Corporate Total	31,965	-9,055	18,229	41,139	580	
Total	60,764	-17,728	25,591	68,627	1,036	

Two new projects, unspent balances removed

Transferred from SCS

**January Financial Monitoring Report
CABINET - 15 March 2011
Forecast Year End Revenue Balances**

CA13

Annex 5

Date	Forecast 2010/11		Budget 2010/11
	£m	£m	£m
Provisional outturn 2009/10 net of City Schools	11.145		10.578
Local Area Agreement (LAA) Performance Reward Grant	1.009		
City Schools Reorganisation brought forward from 2009/10	0.775		0.775
County Fund Balance		12.929	11.353
Planned Contribution to Balances		3.344	3.344
Less City Schools Reorganisation to be carried forward		-0.178	-0.169
Original forecast outturn position 2010/11		16.095	14.528
Additions			
Full repayment of City Schools Reorganisation in 2010/11	0.178		
		0.178	0.000
Calls on balances deducted			
Jul-10 Reduction in Contactpoint grant - will be removed in next report	-0.070		
Jul-10 Full reduction in Play Pathfinder grant not passed on to service area	-0.071		
Jul-10 Shortfall in Grant Reductions to be identified	-0.266		
Sep-10 Psychological Service Pay Arrears	-0.021		
Sep-10 Reverse Reduction in Contactpoint	0.070		
Oct-10 Reverse reduction in Play Pathfinder grant	0.071		
Oct-10 PRG Allocations	-0.056		
Oct-10 PRG Allocations	-0.035		
Oct-10 PRG Allocations	-0.386		
Oct-10 Performance Reward Grant - Telehealth	-0.170		
Oct-10 Safer Communities - (5) Community safety partnerships	-0.020		
Oct-10 LAA Management	-0.010		
Oct-10 Waste Management	-0.078		
Oct-10 Economy, Spatial Planning & Climate Change	-0.165		
Oct-10 Oxfordshire Economic Partnership	-0.205		
Oct-10 Grant pot for Voluntary & Community Groups	-0.125		
Nov-10 2 legal cases costing over £25,000	-0.119		
Total calls on balances		-1.656	-2.000
Net forecast		14.617	12.528
Total budget requirement		389.870	389.870
Provisional balances as a % of budget requirement		3.75%	3.21%

Net Forecast	14.617
Calls on balances agreed but not actioned	
Jul-10 Transfer of Landsbanki impairment	-1.361
	-1.361
Calls on balances requested in this report	
	0.000
Revised forecast position	13.256

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CAPITAL PROGRAMME: 2010 / 11 TO 2015 / 16
January 2011 Monitoring - Cabinet 15th March 2011

Directorate	Latest Capital Programme (Cabinet October 2010)			Latest Forecast			Variance			Current Year Expenditure Monitoring			
	Current Year £'000s	Future Years £'000s	Total £'000s	Current Year £'000s	Future Years £'000s	Total £'000s	Current Year £'000s	Future Years £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %
Children, Young People & Families 1 - OCC	56,198	174,454	230,652	56,107	174,569	230,676	-91	115	24	36,604	16,655	65%	95%
Social & Community Services	6,728	24,290	31,018	6,528	24,490	31,018	-200	200	0	3,423	850	52%	65%
Environment & Economy 1 - Transport	19,938	95,136	115,074	19,633	95,334	114,967	-305	198	-107	10,068	3,625	51%	70%
Environment & Economy 2 - Other Property Development Programmes	5,254	15,214	20,468	5,094	15,214	20,308	-160	0	-160	2,962	996	58%	78%
Oxfordshire Customer Services	855	766	1,621	855	766	1,621	0	0	0	87	0	10%	10%
Chief Executive's Office	10	115	125	10	115	125	0	0	0	0	0	0%	0%
Total Directorate Programmes	88,983	309,975	398,958	88,227	310,488	398,715	-756	513	-243	53,144	22,126	60%	85%
CYP&F Schools Capital	2,897	1,520	4,417	2,897	1,520	4,417	0	0	0	0	0	0%	0%
Devolved Formula Fund	9,000	15,050	24,050	9,000	15,050	24,050	0	0	0	9,820	0	109%	109%
Total Schools & Partners	11,897	16,570	28,467	11,897	16,570	28,467	0	0	0	9,820	0	83%	83%
Earmarked Reserves	146	50,950	51,096	146	51,400	51,546	0	450	450				
OVERALL TOTAL	101,026	377,495	478,521	100,270	378,458	478,728	-756	963	207	62,964	22,126	63%	85%

CHILDREN & YOUNG PEOPLE CAPITAL PROGRAMME - January 2011 Monitoring - Cabinet 15th March 2011

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance		Current Year Expenditure Monitoring				Comments
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %	
<u>Primary Capital Programme</u>												
Charlton-on-Otmoor - Repl of Temporary Classrooms (ED701)	413	610	1,060	610	1,060	0	0	539	61	88%	98%	Complete Aug 10.
Thame, Barley Hill - Repl of Temporary Classrooms (ED703)	524	740	1,275	740	1,275	0	0	716	32	97%	101%	Complete Aug 10.
Harwell - 2 classroom ext (ED711)	147	443	615	443	615	0	0	416	8	94%	96%	Complete Aug 10.
Launton - Hall, classrooms and Pre-School Accommodation (ED695)	111	931	1,202	931	1,202	0	0	711	24	76%	79%	Completion Sept 10. Pre-school works, contract let and start Feb 2011.
Jackley - 2 classroom ext & Pre-School Accommodation (ED734)	191	809	1,040	769	1,040	-40	0	296	484	38%	101%	On-site. Pre-School to commence Mmarch 2011.
Wootton Bassett - Nursery - Modernisation & Extension (ED710)	10	346	356	316	356	-30	0	120	226	38%	109%	On site. School managed project. Forecast completion Feb 2011. £30k into 11/12 ICT provision.
Oxford, Wood Farm - replacement of existing buildings (ED749)	477	3,500	11,750	3,500	11,750	0	0	2,175	2,073	62%	121%	Phase 1 on-site. Phase 2 & 3 contract not yet let.
Banbury, The Grange - 6 classroom block to replace temporary classrooms (ED739).	102	25	127	25	127	0	0	25	0	100%	100%	Revised scheme now proposed (see below). The remaining amount is required to cover the abortive cost.
Banbury, The Grange - 6 classroom block to replace temporary classrooms (New Scheme)	0	25	1,650	25	1,650	0	0	3	6	12%	36%	
Great Milton - replacement of temporary classroom	5	40	45	40	45	0	0	0	0	0%	0%	Scheme removed. The remaining amount is required to cover the abortive cost.
Hornton - Provision of new hall & replacement of unsuitable classroom	5	25	30	25	30	0	0	0	0	0%	0%	On hold (see appendix C). The remaining amount is required to cover the abortive cost.
Primary Capital Programme Total	1,985	7,494	19,150	7,424	19,150	-70	0	5,001	2,914	67%	107%	

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance		Current Year Expenditure Monitoring				Comments
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %	
Secondary Capital Programme												
Woodstock, Marlborough - New Science block & Replacement of Horsa & Temporary Buildings (ED692)	1,663	1,502	3,703	1,502	3,703	0	0	1,296	252	86%	103%	Phase 1 complete. Phase 2 on-site. Works recommenced following initial contractor going into administration.
Chipping Norton - New Science block (ED708)	204	2,200	3,460	2,200	3,460	0	0	1,362	845	62%	100%	On-site.
Burford Community College - 8 Classroom block and drama studio to replace temporary classrooms (ED714)	158	1,375	2,150	1,375	2,150	0	0	1,020	354	74%	100%	On-site.
Wantage, Fitzwaryn - Phase 2 (Modernisation & new Post 16 Accommodation) (ED715)	142	550	3,200	550	3,200	0	0	207	358	38%	103%	On-site for modernisation phase (3 class ext and internal remodel). Works recommenced following initial contractor going into administration.
Didcot, St Birinus - New Food Technology facility (ED738)	5	295	300	295	300	0	0	296	6	100%	102%	Complete Dec 10.
Oxford, Iffley Mead - New Food Technology facility (ED737)	49	236	300	236	300	0	0	158	7	67%	70%	Complete Nov 10.
Faringdon Community College - Phase 3: Basic Need provision and replacement of temporary classrooms (conditional approval)	0	25	1,500	25	1,500	0	0	0	0	0%	0%	Conditional release subject to confirmation of the basic need scheme and removal of temps).
Secondary Modernisation Programme	7	4	11	4	11	0	0	4	0	100%	100%	Reallocated to other school programmes and schemes and the remaining budget provision transferred under annual programmes.
Bloxham, Warriner (Design & Technology & Extension) Project Development only	9	40	49	40	49	0	0	40	0	100%	100%	Scheme being developed.
Oxford, Northern House - 6 classroom Block to replace Horsa & temporary classrooms and provide food technology facility (ED746)	0	350	1,600	350	1,600	0	0	107	260	31%	105%	On-Site.
Abingdon, Kingfisher - Internal alterations for basic need provision for nursery accommodation	41	25	255	25	255	0	0	50	1	200%	204%	

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance		Current Year Expenditure Monitoring				Comments
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %	
Oxford, Iffley Mead - Basic Need (temporary classroom)	1	0	150	0	150	0	0	0	0	0	0	
Secondary Capital Programme Total	2,279	6,602	16,678	0	16,678	0	0	4,540	2,083	69%	100%	
Academy Programme												
Oxford Academy (ED678)	15,667	16,133	33,667	16,133	33,667	0	0	13,059	3,069	81%	100%	On-site. Forecast completion Feb 2011. ICT provision Mar 2011, external works Aug 2011. Additional grant of £367k to cover ICT VAT and £50k transferred to earmarked reserve for highway improvements.
Oxford Spire Academy	0	0	8,250	0	8,250	0	0	0	0			
Academy Total	15,667	16,133	41,917	16,133	41,917	0	0	13,059	3,069	81%	100%	
Provision of School Places (Basic Need)												
Witney, Henry Box - New Music block (ED699)	801	657	1,468	657	1,468	0	0	570	60	87%	96%	Complete Aug 10. Cost pressure due to Ground Source Heat Pump.
Carterton Community College - Enlargement of Hall/dining Room (ED719)	32	460	530	460	530	0	0	392	63	85%	99%	Complete Jan 11.
Oxford, St Nicholas - 2 classroom ext & ext to hall (ED720)	41	709	785	709	785	0	0	680	35	96%	101%	Complete Jan 11.
Bicester, Cooper - New 6th Form Centre (ED747)	162	2,300	4,400	2,300	4,400	0	0	1,221	623	53%	80%	On-site.
Oxford, New Marston - Phase 1; (Foundation Stage & KS1) (ED753)	0	730	831	730	831	0	0	319	470	44%	108%	On-site.
Witney, Madley Brook - Phase 2 (3 Classroom extension)	0	100	875	100	875	0	0	67	0	67%	67%	To be grant funded. Tender stage.
Temporary Classrooms - New units for Basic Need (ED760)	500	510	1,010	500	1,000	-10	-10	406	17	81%	85%	

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance		Current Year Expenditure Monitoring				Comments
		Current Year 2010 / 11		Current Year 2010 / 11		Current Year 2010 / 11		Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %	
		£'000s	Total Scheme Cost £'000s	£'000s	Total Scheme Cost £'000s	£'000s	Total £'000s					
Thame, Lord Willaims's - Repl of 2 Temporary Classrooms (ED712)	0	199	199	199	199	0	0	72	76	36%	74%	On-site.
SS Philip & James - Security/acoustic Fencing (ED766)	0	30	30	30	30	0	0	18	9	60%	90%	
Bayards Hill; replacement of existing buildings and additional space to meet basic need	78	125	203	125	203	0	0	113	0	90%	90%	Revised scheme now proposed (see below). The remaining amount is required to cover the abortive cost on the old scheme.
Bayards (New Scheme) - replacement of existing buildings and additional space to meet basic need	0	0	6,600	0	6,600	0	0	0	0			
Upppard- Replacement of Temporary Classroom	4	25	129	25	129	0	0	13	41	52%	216%	Existing temporary classroom in poor condition, exploring replacement in Summer 2011. Basic need scheme released. Funding for larger scheme remaining on hold (see appendix C)
John Watson - Reprovision of Temporary Classrooms	0	25	275	25	275	0	0	6	0	24%	24%	Basic need scheme. Funding for larger scheme remaining on hold (see appendix C)
Existing Demographic Pupil Provision (Basic Needs Programme)	0	0	18,650	0	18,650	0	0	38	10			Schemes being developed.
Bloxham - additional classroom & ancillary facilities for 2FE (ED762)	0	14	402	14	402	0	0	11	4	79%	107%	
Oxford, St Andrew's - Foundation Stage (ED763)	0	44	44	44	44	0	0	37	6	84%	98%	School managed project. Complete Nov 10.
Henley, Trinity - Improvements to Entrance & Admin (ED765)	0	35	35	35	35	0	0	35	0	100%	100%	School managed project. Complete Nov 10.
Provision of School Places Total	1,618	5,963	36,466	5,953	36,456	-10	-10	3,998	1,414	67%	91%	

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance		Current Year Expenditure Monitoring				Comments
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %	
Growth Portfolio - New Schools												
South Oxfordshire												
Didcot, Great Western Park - Primary 1 (14 classroom)	0	0	6,504	0	6,504	0	0	0	0	0	0	Scheme being developed.
Didcot, Great Western Park - Primary 2 (14 classroom)	0	0	0	0	0	0	0	0	0	0	0	Outside 5 yr programme
Didcot, Great Western Park - Secondary (Phase 1)	0	0	16,238	0	16,238	0	0	0	0	0	0	Scheme being developed.
Didcot, Ladygrove - 7 classroom	0	0	0	0	0	0	0	0	0	0	0	Within 5 yr programme, no agreement in place.
Pharwell												
Didcot, Bankside - 10 classroom	0	0	4,488	0	4,488	0	0	0	0	0	0	Scheme being developed.
Bicester, Gavray Drive - 7 classroom	109	0	3,783	0	3,783	0	0	0	0	0	0	Scheme being developed.
Bicester - Secondary P1 (incl existing schools)	0	0	10,303	0	10,303	0	0	0	0	0	0	Scheme being developed.
Bicester - Secondary P2 (including existing schools)	0	0	0	0	0	0	0	0	0	0	0	Incorporated above.
Bicester, South West - 14 classroom	0	0	5,610	0	5,610	0	0	0	0	0	0	Scheme being developed.
Upper Heyford - New Primary School	0	0	4,698	0	4,698	0	0	0	0	0	0	Scheme being developed.
Vale of White Horse												
Wantage / Grove - Secondary (option c)	0	0	0	0	0	0	0	0	0	0	0	Within 5 yr programme, no agreement in place.
Growth Portfolio Total	109	0	51,624	0	51,624	0	0	0	0	0	0	

Note: This section of the programme shows available funding and not the full scheme

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance		Current Year Expenditure Monitoring				Comments
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %	
<u>Children's & Family Centres</u>												
Flexibility of Childcare 08/09 - 10/11	1,065	2,316	3,381	2,307	3,372	-9	-9	1,848	2	80%	80%	Grant provision up to 31st March 2011.
Didcot, Lydalls - Integrated Daycare (ED727)	19	36	55	36	55	0	0	36	2	100%	106%	Scheme withdrawn. Grant reduction. The remaining amount is required to cover the abortive cost.
Cumnor Pre-School - Replacement Building (ED730)	0	23	23	23	23	0	0	22	11	96%	143%	Scheme withdrawn. Grant reduction. The remaining amount is required to cover the abortive cost.
Sonning Common Pre-School - Replacement Building (ED728)	0	445	489	445	489	0	0	282	143	63%	96%	On-Site.
Berinsfield Pre-School - Replacement Building (ED729)	0	412	437	412	437	0	0	27	197	7%	54%	On-Site.
North Kidlington Pre-School - Replacement Building (ED732)	0	397	437	397	437	0	0	280	125	71%	102%	On-Site.
Willbrook Pre-School - Replacement Building (ED733)	0	373	393	373	393	0	0	22	343	6%	98%	On-Site.
Rainbow Pre-School (Glory Farm) - Replacement Building (ED731)	0	520	571	520	571	0	0	32	470	6%	97%	On-Site.
Children Centres Programme 08/09 - 10/11 Phase 3	217	199	463	233	497	34	34	302	2	130%	130%	Grant provision up to 31st March 2011.
North East Abingdon - Children's Centre (ED698)	269	141	440	141	440	0	0	53	67	38%	85%	Complete April 2010.
Bloxham - Children's Centre (ED713)	73	379	452	347	420	-32	-32	337	0	97%	97%	School managed project. Complete Sept 10.
Chalgrove - Children's Centre (P1 & P2) (ED716)	220	316	536	316	536	0	0	284	18	90%	96%	Phase 1 Complete, Phase 2 Complete Aug 10.
Bampton - Children's Centre (ED721)	40	575	665	560	650	-15	-15	521	23	93%	97%	Complete Oct 10.
Eynsham - Children's Centre (ED722)	48	570	648	570	638	0	-10	522	62	92%	102%	Complete Oct 10.
Ambrosden, Five Acres - Children's Centre (ED726)	4	436	460	436	460	0	0	251	59	58%	71%	On-site.
N&W Witney - Children's Centre (ED757)	0	460	610	460	610	0	0	27	198	6%	49%	On-site.

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance		Current Year Expenditure Monitoring				Comments		
		Current Year 2010 / 11		Total Scheme Cost		Current Year 2010 / 11		Total		Actual expenditure to date £'000s	Commitments £'000s		Expenditure Realisation Rate %	Actuals & Commitments %
		£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s					
Sonning Common, - Children's Centre (Chiltern Edge School) (ED755)	0	542	692	542	692	0	0	49	497	9%	101%	On-Site.		
Southmoor, John Blandy - Children's Centre & Pre-School (ED724)	31	626	888	626	888	0	0	77	684	12%	122%	On-site.		
Thame - Children's Centre (ED725)	0	273	313	273	313	0	0	116	170	42%	105%	On-site.		
Children's & Family Centres Total	1,986	9,039	11,953	9,017	11,921	-22	-32	5,088	3,073	56%	91%			
Improvements to Young People's Centres														
Wallingford Young People's & Children Centres (ED700)	131	24	155	24	155	0	0	45	2	188%	196%	Scheme withdrawn. The remaining amount is required to cover the abortive cost.		
Chill Out / Youth Capital Fund	1,008	253	1,261	253	1,261	0	0	209	0	83%	83%	Tender stage.		
Witney Young People's Centre (Phase 2) (ED709)	3	50	1,120	50	1,120	0	0	0	0	0%	0%	Complete June 2010.		
Kidlington Young People's Centre (ED717)	101	148	263	148	263	0	0	103	11	70%	77%	On-Site.		
Banbury New Futures Centre (ED735)	113	1,400	3,000	1,400	3,000	0	0	431	1,072	31%	107%	On-site. Additional accommodation is DDA compliant.		
Didcot Young People's Centre (ED748)	0	400	667	400	692	0	25	49	1	12%	13%	On-site.		
Abingdon Young People's Centre (ED754)	5	250	400	250	400	0	0	35	2	14%	15%	On-site.		
Chipping Norton; New Young People's & Adult Learning Centre (ED736)	8	500	1,000	500	1,000	0	0	112	435	22%	109%	On-site.		
Young People's Centres Total	1,369	3,025	7,866	3,025	7,891	0	25	984	1,523	33%	83%			

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance		Current Year Expenditure Monitoring				Comments
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %	
<u>ICT</u>												
Harnessing Technology Grant	2,492	700	3,192	700	3,192	0	0	0	700	0%	100%	
ICT Total	2,492	700	3,192	700	3,192	0	0	0	700	0%	100%	
<u>Annual Programmes</u>												
Schools Access Initiative (ED759)	1,522	842	8,074	842	8,074	0	0	831	80	99%	108%	
Cumnor, Matthew Arnold - Accessibility Improvements (ED752)	0	230	429	230	429	0	0	136	6	59%	62%	Phase 1 complete, P2 & P3 not yet started.
Health & Safety - CYP&F	611	200	2,391	200	2,391	0	0	168	11	84%	90%	
Health & Safety - Corporate	636	300	2,936	300	2,936	0	0	-55	355	-18%	100%	
Temporary Classrooms - Relocation & Removal (ED760)	1,086	200	3,086	200	3,086	0	0	167	30	84%	99%	
Schools Accommodation Intervention & Support Programme	0	0	850	0	850	0	0	0	0			
Reducing Out of County Provision for SEN Pupils	0	0	1,000	0	1,000	0	0	0	0			
School Structural Maintenance	0	0	38,270	0	38,270	0	0	0	0			
Secondary Schools Modernisation Programme	0	0	3,331	0	3,331	0	0	0	0			
Capital Maintenance - Surplus from 5 yr allocation	0	0	5,433	0	5,433	0	0	0	0			Not yet allocated to specific schemes
Annual Programme Total	3,855	1,772	65,800	1,772	65,800	0	0	1,247	482	70%	98%	

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance		Current Year Expenditure Monitoring				Comments
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %	
Other Schemes & Programmes												
Thornbury House Children's Home - Repl of Building (ED702)	253	1,075	1,628	1,075	1,628	0	0	502	610	47%	103%	Office move completed June 10. On-site.
Minor Works	253	39	292	39	292	0	0	0	20	0%	51%	
Loans to Foster/Adoptive Parents (Prudentially Funded)	180	90	900	90	900	0	0	17	0	19%	19%	
Special Schools (16-19)	1,067	0	1,067	0	1,067	0	0	-9	0	0%	0%	
14-19 Rural Areas	0	50	50	50	50	0	0	0	0	0%	0%	
14-19 Rural Areas - West Oxfordshire Skills Centre (ED756)	0	500	500	500	500	0	0	500	0	100%	100%	Complete Aug 10.
14-19 Rural Areas - Thame Skills Centre (ED758)	0	200	775	225	830	25	55	105	0	47%	47%	Project Approval ED758. Grant and developer funded.
14-19 Diploma	300	75	375	75	375	0	0	70	0	93%	93%	Grant funded.
14-19 Diploma Abingdon - Fitzharry's 6th Form Centre (ED740)	35	540	590	540	590	0	0	468	23	87%	91%	Complete Oct 10. Additional R&M funding for Window works.
Play Pathfinder (ED718)	1,246	862	2,108	862	2,108	0	0	297	0	34%	34%	Release of grant to related partners including district & parish councils. Received notification of revised allocation of £862,258 and revised grant terms & conditions.
Short Breaks (Aiming High)	251	746	997	746	997	0	0	576	0	77%	77%	Grant funded.
Woodland Outdoor Education Centre (ED645)	351	54	405	54	405	0	0	48	6	89%	100%	Complete April 2010.
Small Projects	1,047	312	1,359	312	1,359	0	0	23	115	7%	44%	
Other Schemes & Programmes Total	4,983	4,543	11,046	4,568	11,101	25	55	2,597	774	57%	74%	

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance		Current Year Expenditure Monitoring				Comments	
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %		
													£'000s
<u>Retentions & Oxford City Schools Reorganisation</u>													
Retentions	0	758	1,134	744	1,120	-14	-14	90	623	12%	96%	Completed Schemes 09/10. Analysis at year end to determine programme spend	
Retentions & OSCR Total	0	758	1,134	744	1,120	-14	-14	90	623	12%	96%		
<u>Schools Capital</u>													
Devolved Formula Capital	9,875	9,000	33,925	9,000	33,925	0	0	9,820	0	109%	109%		
Harnessing Technology Grant- Schools Allocation	2,025	1,276	4,535	1,276	4,535	0	0	0	0	0%	0%		
Specialist College	6	344	350	344	350	0	0	0	0	0%	0%		
Kitchen & Dining improvements	72	318	518	318	518	0	0	0	0	0%	0%		
14-19 Diploma	442	909	1,509	909	1,509	0	0	0	0	0%	0%		
14-19 Rural	0	50	50	50	50	0	0	0	0	0%	0%		
School Local Capital Programme Total	12,420	11,897	40,887	11,897	40,887	0	0	9,820	0	83%	83%		
<u>Capital Adjustments & Funding</u>													
Capital Revenue Switches	604	169	773	169	773	0	0	0	0	0%	0%		
Capital Adjustments & Funding Total	604	169	773	169	773	0	0	0	0	0%	0%		
CYP&F CAPITAL PROGRAMME EXPENDITURE TOTAL	49,367	68,095	308,486	68,004	308,510	-91	24	46,424	16,655	68%	93%		
CYP&F OCC ADJUSTED CAPITAL PROGRAMME EXPENDITURE TOTAL	36,947	56,198	267,599	56,107	267,623	-91	24	36,604	16,655	65%	95%		

SOCIAL AND COMMUNITY SAFETY CAPITAL PROGRAMME - January 2011 Monitoring - Cabinet 15th March 2011

Project/ Programme Name	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance		Current Year Expenditure Monitoring				Comments						
	Previous Years Actual Expenditure		Current Year 2010 / 11		Current Year 2010 / 11		Future Years		Actual expenditure to date			Commitments		Expenditure Realisation Rate		Actuals & Commitments	
	£'000s		£'000s		£'000s		£'000s		£'000s			£'000s		%		%	
COMMUNITY SERVICES PROGRAMME																	
Libraries																	
Banbury Library & Mill Art Centre	0	30	30	30	0	0	0	0	0	0	0	0	0	0	0	0	0%
Bicester Library	16	20	20	36	0	0	0	0	0	0	0	0	0	0	0	0	0%
Headington Library	11	15	15	26	0	0	0	0	0	4	0	0	0	0	0	0	27%
Maame Library (CS5)	1,194	358	358	1,562	0	0	0	0	0	255	82	0	0	0	0	0	94%
Watlington Library (CS6)	434	316	300	760	-16	16	0	0	0	227	72	0	0	0	0	0	100%
Introduction of RFID (Radio frequency Identification) self service in Libraries (CS9)	0	750	750	1,260	0	0	0	0	0	426	273	0	0	0	0	0	93%
County Heritage & Arts Abingdon Town Council (Contributions- Conditional Approval)	0	100	100	300	0	0	0	0	0	0	0	0	0	0	0	0	0%
Museums Resource Programme (CS7)	119	494	494	635	0	0	0	0	0	406	67	0	0	0	0	0	96%
Development Project - SOFO	15	0	0	30	0	0	0	0	0	0	0	0	0	0	0	0	
Oxfordshire Records Office (CS8)	6	448	264	470	-184	184	0	0	0	8	104	0	0	0	0	0	42%
COMMUNITY SERVICES PROGRAMME TOTAL	1,795	2,531	2,331	5,109	-200	200	0	1,326	598	0	598	0	0	0	0	0	83%
COMMUNITY SAFETY PROGRAMME																	
Fire & Rescue Service																	
Bicester Fire Station Upgrade	29	10	10	435	0	0	0	0	0	9	0	0	0	0	0	0	90%
Fire Equipment		0	0	1,100	0	0	0	0	0	0	0	0	0	0	0	0	
Retentions (completed schemes)		7	7	7	0	0	0	0	0	7	0	0	0	0	0	0	100%

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance			Current Year Expenditure Monitoring				Comments	
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Future Years £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %		
														2010 / 11 £'000s
<u>Gypsy & Travellers Sites</u>														
Redbridge Hollow Phase 2 (combined scheme)	2	50	1,695	50	1,695	0	0	0	0	0	0	0	0%	
<u>Safer & Stronger Communities</u>														
Safer & Stronger Communities Grant	402	101	503	101	503	0	0	0	0	50	0	50	50%	
COMMUNITY SAFETY PROGRAMME	433	168	3,740	168	3,740	0	0	0	0	67	0	67	40%	
TOTAL														
SOCIAL CARE FOR ADULTS PROGRAMME														
Mental Health	354	0	531	0	531	0	0	0	0	0	0	0	0	Grant to external provider; scheme being developed.
Mental Health Projects														
Residential	1,543	148	1,781	148	1,781	0	0	0	0	67	0	67	45%	
HOP's Bicester (Forward Funding) SS88														
NOPs Phase 1 - New Builds	0	0	9,553	0	9,553	0	0	0	0	0	0	0	0%	Currently subject to review.
Deficit Funding Agreement (SS98)	0	1,216	1,216	1,216	1,216	0	0	0	0	1,216	0	1,216	100%	Complete May 2010.
Extra Care Housing - Banbury	675	675	1,350	675	1,350	0	0	0	0	0	0	0	0%	
ECH- Adaptations to Existing Properties	28	455	1,800	455	1,800	0	0	0	0	19	0	19	4%	
ECH- New Schemes	0	0	3,985	0	3,985	0	0	0	0	0	0	0	0%	
Learning Disabilities - Supported Living Programme (SS93)	227	50	1,000	50	1,000	0	0	0	0	21	0	21	42%	
Day Centres	788	466	1,254	466	1,254	0	0	0	0	450	27	477	97%	Complete October 2010.
Abingdon, Resources Centre (SS95 & SS96)														
Banbury Day Centre (SS97)	4	30	650	30	650	0	0	0	0	0	0	0	0%	
Deferred Interest Loans (CSDP)	0	120	1,820	120	1,820	0	0	0	0	59	0	59	49%	
Health & Well Being projects (PRG) (SS103)	0	165	211	165	211	0	0	0	0	0	200	200	121%	
SOCIAL CARE FOR ADULTS PROGRAMME TOTAL	3,619	3,325	25,151	3,325	25,151	0	0	0	0	1,832	227	2,059	55%	

ENVIRONMENT & ECONOMY CAPITAL PROGRAMME (EXCLUDING TRANSPORT) - January 2011 Monitoring - Cabinet 15th March 2011

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance			Current Year Expenditure Monitoring			Comments	
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Future Years £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %		Actuals & Commitments %
BETTER OFFICES PROGRAMME													
Southern Area Offices	339	0	339	0	339	0	0	0	0	0	0		
Storage	235	0	235	0	235	0	0	0	0	0	0		
East Oxford Office	1,094	0	1,094	0	1,094	0	0	0	0	0	0		
County Hall	3,052	2	3,054	2	3,054	0	0	7	7	1	350%	400%	
Banbury Office	6,280	96	6,376	96	6,376	0	0	-16	-16	55	-17%	41%	
Oxford Options	815	138	953	138	953	0	0	119	119	21	86%	101%	
Oxford Options Laundry	184	-10	174	-10	174	0	0	-21	-21	7	210%	140%	
Youth Offending Service	1	149	150	149	150	0	0	0	0	0	0%	0%	
Trading Standards	218	122	340	122	340	0	0	105	105	15	86%	98%	
Macclesfield House ICT node	0	366	366	366	366	0	0	342	342	0	93%	93%	
POP Capital Revenue Switch	1,934	231	2,405	231	2,405	0	0	241	241	0	104%	104%	
Cricket Road Centre Vacation	0	20	197	20	197	0	0	0	0	0	0%	0%	
BETTER OFFICES PROGRAMME TOTAL	14,152	1,114	15,683	1,114	15,683	0	0	777	777	99	70%	79%	
CORPORATE PROPERTY & PARTNERSHIP PROGRAMMES													
Redbridge Hollow - Fly Tipped Waste	335	30	365	30	365	0	0	34	34	0	113%	113%	
Relocation of Countryside Services	6	372	378	372	378	0	0	366	366	0	98%	98%	
Bampton Community Facility	1	233	986	233	986	0	0	71	71	120	30%	82%	
Chipping Norton Access Road	283	128	411	128	411	0	0	0	0	0	0%	0%	
Asset Strategy Implementation Programme	0	0	3,572	0	3,572	0	0	0	0	0	0%	0%	
CORPORATE PROPERTY & PARTNERSHIP PROGRAMME TOTAL	625	763	5,712	763	5,712	0	0	475	475	120	62%	78%	

Contract Let.

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance			Current Year Expenditure Monitoring				Comments
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year £'000s	Future Years £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %	
ENERGY EFFICIENCY IMPROVEMENT PROGRAMME													
Energy Conservation (Prudentially funded)	452	20	1,484	20	1,484	0	0	0	2	0	10%	10%	
Street Lighting (Prudentially funded)	266	0	266	0	266	0	0	0	0	0	0%	0%	
SALIX Energy Programme	485	354	2,032	354	2,032	0	0	0	212	23	60%	66%	
Hook Norton Primary School - Solar Panels	0	90	90	90	90	0	0	0	0	0	0%	0%	
Energy Tax Reduction Programme (Property - non-schools)	0	50	265	50	265	0	0	0	18	0	36%	36%	
Energy Tax Reduction Programme (Street Lighting)	0	83	1,100	83	1,100	0	0	0	8	0	10%	10%	
Installation of Solar Panels on Non-School Buildings	0	0	730	0	730	0	0	0	0	0	0%	0%	
Low Carbon Communities	0	75	75	75	75	0	0	0	74	0	99%	99%	
ENERGY EFFICIENCY IMPROVEMENT PROGRAMME	1,432	672	6,271	672	6,271	0	0	0	314	23	47%	50%	
ANNUAL PROPERTY PROGRAMMES													
Backlog Maintenance Programme	22,892	1,801	24,693	1,641	24,533	-160	0	-160	917	535	56%	88%	Reduction in estimated contributions from schools
Minor Works Programme	0	397	1,772	397	1,772	0	0	0	317	47	80%	92%	
Health & Safety (Non-Schools)	0	24	120	24	120	0	0	0	0	0	0%	0%	
Contingency- Staff Delivery	0	50	50	50	50	0	0	0	0	0	0%	0%	
Other Revenue Switches	0	251	251	251	251	0	0	0	0	0	0%	0%	
ANNUAL PROPERTY PROGRAMMES TOTAL	22,892	2,523	26,886	2,363	26,726	-160	0	-160	1,234	582	52%	77%	

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance			Current Year Expenditure Monitoring				Comments
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Future Years £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %	
WASTE MANAGEMENT PROGRAMME													
Oakley Wood WRC Redevelopment	786	32	818	32	818	0	0	0	38	0	119%	119%	
Kidlington WRC	0	100	3,000	100	3,000	0	0	0	86	70	86%	156%	
Alkerton WRC	0	0	1,750	0	1,750	0	0	0	38	32	95%	175%	Scheme removed. The remaining amount is required to cover the abortive cost.
Redbridge WRC	5	40	45	40	45	0	0	0	0	70	0%	700%	Scheme removed. The remaining amount is required to cover the abortive cost.
Dean Pit WRC	0	10	10	10	10	0	0	0	0	0			LAA performance reward grant
Oxford Waste Partnership PRG Allocation	385	0	570	0	570	0	0	0	0	0			
WASTE MANAGEMENT PROGRAMME TOTAL	1,176	182	6,193	182	6,193	0	0	0	162	172	89%	184%	
ENVIRONMENT & ECONOMY (EXCLUDING TRANSPORT) CAPITAL PROGRAMME EXPENDITURE TOTAL	40,277	5,254	60,745	5,094	60,585	-160	0	-160	2,962	996	58%	78%	

ENVIRONMENT & ECONOMY - HIGHWAYS & TRANSPORT CAPITAL PROGRAMME - January 2011 Monitoring - Cabinet 15th March 2011

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance			Current Year Expenditure Monitoring				Comments
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Future Years £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %	
NETWORK DEVELOPMENT PROGRAMME													
Wallingford AQMA	26	30	56	30	56	0	0	0	24	9	80%	110%	Complete - awaiting final account
Thornhill Park & Ride Extensions (project development)	385	29	499	29	499	0	0	0	23	0	79%	79%	
Kennington Roundabout	0	0	2,500	0	2,500	0	0	0	0	0			
Heyford Hill Roundabout	0	0	500	0	500	0	0	0	0	0			
Hinksey Hill Interchange	0	0	250	0	250	0	0	0	0	0			
Whipping Norton AQMA	111	2	113	2	113	0	0	0	2	0	100%	100%	Scheme removed as part of Capital Programme Review. The remaining amount is required to cover the possible abortive cost.
Other Network Development Schemes		-20	-20	-20	-20	0	0	0	-22	0	110%	110%	
NETWORK DEVELOPMENT PROGRAMME TOTAL	522	41	3,898	41	3,898	0	0	0	27	9	66%	88%	
ACCESS TO OXFORD PROGRAMME													
Access to Oxford Remaining Programme Development	0	200	200	0	0	-200	0	-200	0	0			The Department for Transport have announced that following the Spending Review, there will no longer be funding available for the Access to Oxford programme from their Major Scheme funding stream. Now revenue funded.
ACCESS TO OXFORD PROGRAMME TOTAL	0	200	200	0	0	-200	0	-200	0	0			
ROAD SAFETY PROGRAMME													
Speed Limit Review	25	100	263	100	263	0	0	0	2	0	2%	2%	
Low Cost Measures	60	20	80	20	80	0	0	0	12	0	60%	60%	
Other Road Safety Schemes		28	40	22	39	-6	5	-1	0	0	0%	0%	
ROAD SAFETY PROGRAMME TOTAL	89	148	387	142	386	-6	5	-1	14	0	10%	10%	

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance			Current Year Expenditure Monitoring				Comments	
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year £'000s	Future Years £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %		
														2010 / 11 £'000s
OXFORD TRANSPORT STRATEGY PROGRAMME														
London Rd Corridor - Phase 3	458	1,636	2,094	1,862	2,320	226	0	226	1,672	92	90%	95%	Increased cost mainly due to unforeseen ground conditions. Increased budget approved in accordance with FPRs. Increase funded from s106 interest. Construction due to start March 2011. Now combined with Peat Moors Girdlestone Rd cycle link Design this financial year and construction next financial year. Now combined with Old Rd/Windmill Rd Cycle Lane.	
Horspath Driftway/The Slade Pedestrian & Cycling Improvements	1	25	180	25	180	0	0	0	17	20	68%	148%		
Fairfax Rd/Purcell Rd Cycle Link	6	17	185	17	185	0	0	0	0	0	0%	0%		
Highfield Area Traffic Management & Old Rd/Windmill Rd Cycle Lane	16	7	205	4	205	-3	3	0	2	0	50%	50%		
Canal Towpath Improvement - Isis Lock By Walton Well Road	0	100	100	100	100	0	0	0	100	0	100%	100%		
Other OTS schemes		41	41	41	41	0	0	0	23	2	56%	61%		
OXFORD TRANSPORT STRATEGY PROGRAMME TOTAL	481	1,826	2,805	2,049	3,031	223	3	226	1,821	114	89%	94%		
TRANSFORM OXFORD PROGRAMME														
Frideswide Square (project development)	98	85	464	85	464	0	0	0	41	16	48%	67%		£290k indicative West End Partnership funding for 2011/12. See Grants Schedule (appendix A).
Queens Street	1,060	34	1,094	34	1,094	0	0	0	1	2	3%	9%		
TRANSFORM OXFORD PROGRAMME TOTAL	1,158	119	1,558	119	1,558	0	0	0	42	18	35%	50%		
TOWNS PROGRAMME														
ABINGDON Abingdon Town Centre	3,028	60	3,088	60	3,088	0	0	0	21	9	35%	50%		
Abingdon- Marcham Rd Ph 2	240	55	295	57	297	2	0	2	53	3	93%	98%		
Other Abingdon ITS Schemes		0	0	0	0	0	0	0	-1	0				
Abingdon Town Programme Total	3,268	115	3,383	117	3,385	2	0	2	73	12	62%	73%		

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance			Current Year Expenditure Monitoring				Comments
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year £'000s	Future Years £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %	
BANBURY Hanwell Fields Mineral Railway	0	13	150	13	150	0	0	0	0	3	0%	23%	Now programmed to start in September 2011. Planning approval needed before this scheme can be constructed.
Banbury: Higham Way Access Road	0	28	146	28	146	0	0	0	1	0	4%	4%	Construction will now start next financial year. Additional consultation required (Project name changed from Grimsbury Market Quarter Access Improvements)
Other Banbury ITS Schemes	3	3	3	3	3	0	0	0	1	0	33%	33%	
Banbury Town Programme Total	0	44	299	44	299	0	0	0	2	3	5%	11%	
BICESTER Bicester Roman Road	6	265	271	297	397	32	94	126	130	0	44%	44%	Phase 3 Chesteron Slips now added (to take place 2011/12). Project appraisal for full scheme approved. Developer & maintenance funded.
Rapid schemes - ECO Town	0	25	25	13	25	-12	12	0	1	0	8%	8%	
Other Bicester ITS Schemes	0	0	0	0	0	0	0	0	3	7			
Bicester Town Programme Total	6	290	296	310	422	20	106	126	135	11	44%	47%	
HENLEY Other Henley ITS Schemes	6	6	6	6	6	0	0	0	6	0	100%	100%	
Henley Town Programme Total	0	6	6	6	6	0	0	0	6	0	100%	100%	
WITNEY Cogges Link Road	2,387	661	19,561	721	19,621	60	0	60	447	61	62%	70%	Contribution from revenue for traffic modelling undertaken as part of the capital scheme.
A40 Downs Road Junction (project development)	87	0	137	0	137	0	0	0	0	0			
Woodgreen/West End Pedestrian Cycle Route	25	0	73	0	73	0	0	0	0	0			
Other Witney ITS Schemes	25	25	25	25	25	0	0	0	2	18	8%	80%	
Witney Town Programme Total	2,499	686	19,796	746	19,856	60	0	60	449	79	60%	71%	

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance			Current Year Expenditure Monitoring				Comments	
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year £'000s	Future Years £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %		
														2010 / 11 £'000s
CARTERTON														
Other Carterton ITS Schemes	0	63	0	63	0	0	0	0	0	0	0	0	0	
Carterton Towns Programme	0	63	0	63	0	0	0	0	0	0	0	0	0	
WANTAGE/GROVE														
Limbrough Road Pedestrian Crossing	1	45	0	45	0	0	0	0	0	0	0	0	0	
Wantage/Grove Programme Total	1	45	0	45	0	0	0	0	0	0	0	0	0	
OTHER TOWNS														
Eynsham, Bitterell Footway Improvements	0	81	8	81	8	0	0	0	1	8	13%	113%		
Chipping Norton, Oxford Road Crossing Improvements	0	130	67	130	67	-25	25	0	0	124	0%	185%		
Other Towns Other Schemes	4	69	4	87	4	0	18	18	0	0	0%	0%		
Other Towns Programme Total	0	104	79	298	79	-25	43	18	1	132	1%	168%		
TOWNS PROGRAMME TOTAL	5,774	1,245	1,302	24,168	1,302	57	149	206	666	237	51%	69%		
PUBLIC TRANSPORT PROGRAMME														
Premium Routes Upgrade	446	8	18	454	18	10	0	10	11	0	61%	61%		Scheme removed as part of Capital Programme Review. The remaining amount is required to cover the possible abortive cost.
Premium Routes Upgrade (developer funded schemes)	1	24	24	55	24	0	0	0	0	0	0%	0%		
Public Transport Information Project	956	128	128	1,084	128	0	0	0	34	87	27%	95%		
Iffley Rd/Donnington Bridge Junction	215	2	2	217	2	0	0	0	0	0	0%	0%		
Rail Station Development	124	134	134	258	134	0	0	0	126	0	94%	94%		
Didcot Station Forecourt	1,378	529	529	6,690	529	0	0	0	143	59	27%	38%		Corporate allocation conditional increase by £960k (subject to confirmation of available S106 funding for the scheme)
Smarter Choices (BWTS)	0	85	85	85	85	0	0	0	45	16	53%	72%		
PUBLIC TRANSPORT PROGRAMME TOTAL	3,120	910	920	8,843	920	10	0	10	359	162	39%	57%		

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance			Current Year Expenditure Monitoring				Comments
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Future Years £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %	
LTP1 Schemes	55	141	196	92	190	-49	43	-6	5	0	5%	5%	Land acquisitions due to be finalised in the next couple of months.
Salaries	545	635	1,180	385	930	-250	0	-250	0	0	0%	0%	Reduced forecast due to reduced level of capital programme. Capitalised in-house timecharges to be met by individual projects from 2011/12.
Integrated Transport Future Programme-LTP3	0	0	4,694	0	4,694	0	0	0	0	0			Will be allocated to schemes through LTP3.
OTHER INTEGRATED TRANSPORT TOTAL	600	776	6,070	477	5,814	-299	43	-256	5	0	1%	1%	
INTEGRATED TRANSPORT STRATEGY TOTAL	11,744	5,265	47,929	5,050	47,914	-215	200	-15	2,934	540	58%	69%	
STRUCTURAL MAINTENANCE PROGRAMME	0	3,942	21,496	4,035	21,431	93	-158	-65	1,410	962	35%	59%	
Carriageway Schemes (non-principal roads)	0	1,365	8,411	1,365	8,409	0	-2	-2	626	186	46%	59%	
Footway Schemes	0	3,350	22,700	3,354	22,704	4	0	4	1,707	600	51%	69%	
Surface Treatments	0	55	55	0	0	-55	0	-55	0	0			
Structural Patching	0	520	3,020	520	3,020	0	0	0	362	155	70%	99%	
Street Lighting Column Replacement	0	750	6,050	750	6,050	0	0	0	253	291	34%	73%	
Drainage	0	2,304	7,814	1,667	6,677	-637	-500	-1,137	881	456	53%	80%	Potash Bridge scheme now shown below as a major project.
Bridges	0	153	153	153	153	0	0	0	20	0	13%	13%	
Other HQ items	0	12,439	69,699	11,844	68,444	-595	-660	-1,255	5,259	2,650	44%	67%	
STRUCTURAL MAINTENANCE ANNUAL PROGRAMMES TOTAL	0	12,439	69,699	11,844	68,444	-595	-660	-1,255	5,259	2,650	44%	67%	

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance			Current Year Expenditure Monitoring				Comments
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year £'000s	Future Years £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %	
<u>Bridges - Major Schemes</u> Thames Towpath	1,555	347	1,902	347	1,902	0	0	0	342	5	99%	100%	
A415 Newbridge River Thames Crossing (project development)	672	47	719	51	723	4	4	4	34	1	67%	69%	Scheme removed as part of Capital Programme Review. The remaining amount is required to cover the possible abortive cost.
Wolvercote, Wolvercote Railway (Goose Green) Bridge Replacement	203	40	243	29	232	-11	-11	-11	-2	5	-7%	10%	Scheme removed as part of Capital Programme Review. The remaining amount is required to cover the possible abortive cost.
Potash Bridge (including adjacent carriageway works)	26	0	26	512	1,196	512	1,170	1,170	0	409	0%	80%	Contribution to Network Rail scheme - completion delayed until July 2011
<u>Detrunked & Principal Roads - Major Schemes</u>													
A40 (Headington - M40)	79	1,162	1,241	1,162	1,241	0	0	0	1,038	0	89%	89%	
Oxford High Street Phase 3	2,183	440	2,623	440	2,623	0	0	0	371	13	84%	87%	
A422 Ruscombe Avenue, Banbury	113	5	724	5	724	0	0	0	5	0	100%	100%	
A4158 Oxford Iffley Road	8	178	2,536	178	2,536	0	0	0	72	0	40%	40%	
Principal Roads		15	15	15	15	0	0	0	15	2	100%	113%	
STRUCTURAL MAINTENANCE MAJOR SCHEMES TOTAL	4,839	2,234	10,029	2,739	11,192	505	658	1,163	1,875	435	68%	84%	
STRUCTURAL MAINTENANCE PROGRAMME TOTAL	4,839	14,673	79,728	14,583	79,636	-90	-92	-92	7,134	3,085	49%	70%	£90 transferred to Roman Road £2k transferred to Summertown Entry Treatments
Future Transport Infrastructure Schemes	0	0	4,000	0	4,000	0	0	0	0	0			Additional funding allocation for transport programme is £10m. Of which £6m to Structural Maintenance (see above) and the use of remaining £4m to be confirmed following the approval of LTP3.
HIGHWAYS & TRANSPORT CAPITAL PROGRAMME EXPENDITURE TOTAL	16,583	19,938	131,657	19,633	131,550	-305	198	-107	10,068	3,625	51%	70%	

Note: Please see Appendix B for a list of developer funding held for specific purposes for which schemes are not yet included in the programme.

OXFORDSHIRE CUSTOMER SERVICES CAPITAL PROGRAMME - January 2011 Monitoring - Cabinet 15th March 2011

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance			Current Year Expenditure Monitoring				Comments
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year £'000s	Future Years £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %	
<u>Corporate ICI</u>													
Capitalised ICT Hardware & Software	3,000	766	4,532	766	4,532	0	0	0	0	0	0%	0%	
<u>Food With Thought</u>													
Kitchen & Dining Improvements	411	89	500	89	500	0	0	0	87	0	98%	98%	
OXFORDSHIRE CUSTOMER SERVICES CAPITAL PROGRAMME EXPENDITURE TOTAL	3,411	855	5,032	855	5,032	0	0	0	87	0	10%	10%	

CHIEF EXECUTIVE'S OFFICE CAPITAL PROGRAMME - January 2011 Monitoring - Cabinet 15th March 2011

Project/ Programme Name	Previous Years Actual Expenditure £'000s	Latest Approval (Council 15th February 2011)		Latest Forecast		Variance			Current Year Expenditure Monitoring				Comments
		Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Total Scheme Cost £'000s	Current Year 2010 / 11 £'000s	Future Years £'000s	Total £'000s	Actual expenditure to date £'000s	Commitments £'000s	Expenditure Realisation Rate %	Actuals & Commitments %	
<u>Partnerships</u>													
Grants to Voluntary & Community Groups	0	10	125	10	125	0	0	0	0	0	0%	0%	LAA Performance Reward Grant Allocation
CHIEF EXECUTIVE'S OFFICE CAPITAL PROGRAMME EXPENDITURE TOTAL	0	10	125	10	125	0	0	0	0	0	0%	0%	

Capital Programme 2010/11 - 2015/16

Grant bids and allocations not yet included in the Capital Programme

Ref.	Scheme/Programme Area	Status	Description	Amount £000	Year
	<u>Children, Young People & Families</u>				
(1)	Bicester	1	LSC application	3,000	2010/11 & 2011/12
(2)	Performance Reward Grant	3	Individual Service Target Areas	38	
	Sub-Total CYP&F			3,038	
	<u>Social & Community Services</u>				
(3)	Fire Service Capital Grant	3	Formula Allocation confirmed 31 Jan 2011.	1,086	2011/12
	Sub-Total Community Safety			1,086	
	<u>Environmental & Economy</u>				
(4)	Bicester Eco Town	2	Public transport improvements will include a pedestrian-only route from Bicester North station to the town centre with enhanced railway crossing facilities for walkers and cyclists and extended bus routes with the provision of real time travel information.	320	TBC
(5)	Banbury Connect 2	2	BIG Lottery funding secured by Sustrans for a cycle/pedestrian link over the Oxford Canal to connect the Bankside area of Banbury with Bridge Street. Also £100k developer funding.	150	TBC
(6)	Frideswide Square	1	(British Waterways are carrying out a linked £150k scheme including £50k lottery funding.) West End Partnership indicative allocation to be confirmed	290	2011/12
	Sub-Total Environmental & Economy			760	
	Total			4,884	

Key:

- 1 Grant bids or allocations waiting approval or confirmation from funding authorities
- 2 Secured new resources waiting programme of work approval
- 3 Funding to be allocated against viable projects

Capital Programme 2010/11 to 2015/16**Transport Developer Contributions - Agreements with restricted use not yet included in the Capital Programme**

This appendix shows the available developer funding for specific purposes. When an initial assessment and costing of a scheme has been carried out, if the cost is within the funding available the scheme will be brought into the Capital Programme. If the cost is greater than the available funding and the scheme is to be progressed, approval to allocate additional flexible resources will be sought.

Inclusion into the programme will be reported as part of the monthly Financial Monitoring Report to the Cabinet.

Area/Location	Scheme	Amount of funding	Estimated Delivery
Oxford			
Jack Straws Lane	Traffic management/cycle and pedestrian improvement	£75,000	2011/12
Woodlands Road/Sandfield Road Junction	Scheme to prioritise cycle travel in the vicinity	£13,000	2011/12
Sandford village	Traffic calming measures in vicinity of Henley Road/Grenoble Road junction to mitigate the impact of through traffic	£55,000	2011/12
Outer East Oxford/Cowley Road *	Development of CPZ proposals if necessary	£92,000	TBC
Rose Hill roundabout	Improvements to the ring road junction	£60,000	TBC
Abingdon Road near Redbridge Park & Ride *	Improvements to landscaping on the verges of the road	£7,000	2011/12
Henley Avenue - Junction with Cornwallis Road	Improvements to junction	£27,000	2011/12
Crescent Road - junction with Leafield Road	Traffic management works in the vicinity	£7,000	2011/12
Godstow Road	Traffic management in the vicinity	£16,000	2011/12
Oxpens Road - junction with Osney Lane West	Improvements to the junction	£17,000	2011/12
Banbury Road - junction with Marston Ferry Road	Improvements to cycle facilities including introduction of advanced stop lines	£14,000	2011/12
Saunders and/or Glanville Road	Improvements to the highway	£15,000	2011/12
East end of Sunderland Avenue slip road	Improvements to cycling facilities	£3,000	2011/12
Various locations *	Alterations to CPZs and other localised uses	£11,000	2011/12
Woodstock Road in vicinity of Elizabeth Jennings Way	New signalised junction.	£92,000	TBC
Junction of A4074 and Grenoble Road	New slip road junction.	£162,000	TBC
Improvements to Seacourt and Peartree Park and Ride sites	Restricted by agreement with the city council when the county council took over responsibility for all of Oxford's park and ride car parks	£790,000	TBC
Total Oxford		£1,456,000	
Banbury			
Ermont Way	For a cycle route from Ermont Way with the old Daventry Road and the M40	£93,465	2012/13
Ermont Way	Restricted to cycling and public transport in Ermont Way	£35,218	2012/13
Middleton Road area	Restricted to cycling and public transport around the Middleton Road area	£13,916	2012/13
Wildmere Road	Restricted to public transport facilities in the vicinity of land NW of M40 junction 11	£5,838	2012/13
Hanwell Fields	Restricted to public transport in Hanwell Fields	£13,465	2012/13
Total Banbury		£161,902	
Bicester			
North of Howes Lane	Restricted to creating an access and right turn lane to the police headquarters	£142,162	TBC
Howes Lane, Middleton Stoney Road and Bicester Village	Restricted to improving, lighting parts of Howes Lane and Middleton Stoney Road, traffic lights at the junction of Middleton Stoney Road and the A421 and creating footpath and cycle links to Bicester Village	£227,018	TBC
Bicester Village	Restricted to providing cycling/walking links to Bicester Village. We are currently working on footpath and cycle links from Bicester Village to the town centre, Bicester station and assessing the case/demand for a park & ride off the A41 Oxford Rd	£132,103	2011/12

Inclusion into the programme will be reported as part of the monthly Financial Monitoring Report to the Cabinet.

Sherwood Close, Launton	Restricted to traffic management measures in the vicinity of Sherwood Close, Launton	£60,852	2011/12
Total Bicester		£562,135	
Didcot			
Edmunds Court *	Parking controls	£2,297	2011/12
The A4130 in the vicinity of Manor Bridge abd/or the A4493 Foxhall road and Station Road	Restricted towards providing local highway infrastructure.	£117,606	TBC
Milton Road *	TRO to reduce speed	£455	2011/12
Great Western Park *	TRO	£2,024	TBC
Didcot Northern Perimeter Road A4130	Restricted to the third and final stage of the road. For cycle infrastructure from Basil Hill Rd junction with the A4130 and Station Road.	£775,570 £16,220	2011/12 2012/13
Public transport *	Restricted to the provision of public transport	£209,075	TBC
Road/rail crossings	Restricted to improvements to the rail crossing road capacity.	£120,095	2011/12
Total Didcot		£1,243,342	
Wantage/Grove			
A338 at Grove	For the provision of a toucan crossing and two bus shelters	£15,217	2012/13
Grove Street, Wantage	For the provision and improvement of highway infrastructure including traffic calming/improvement works in Grove Street	£132,446	2012/13
Grove Street/Limborough Road	For the provision of a bus shelter near former bus depot	£1,204	2011/12
The Portway	Restricted to the provision of a pedestrian crossing	£9,451	2011/12
Rail station	For the re-opening of the Grove rail station	£6,993	2016 +
Grove rail station	For the construction of a link road between the former Coal Yard and the proposed Grove rail station	£1,581	2016 +
Wantage Relief Road	For the construction of the Wantage Relief Road	£4,449	2016 +
Public transport sevices *	Restricted to Public transport services in Wantage	£2,197	2011/12
Total Wantage/Grove		£173,538	
SVUK -Rural			
Clearwater Hampers, Ludbridge Mill, East Hendred	Restricted to the provision of highway safety improvements	£9,630	2012/13
Harwell Science and Innovation Campus	Restricted to the provision of infrastructure in this vicinity	£179,321	TBC
Harwell village	Restricted to the repayment of SCE a bus stop/shelter	£5,417	TBC
Sutton Courtenay	Traffic calming in the village	£16,671	2012/13
Church Road, Cholsey	Restricted to highway infrastructure improvements in this vicinity	£11,065	2012/13
Honey Lane, Cholsey	Restricted to public transport infrastructure in this vicinity	£5,742	2011/12
Total SVUK -Rural		£227,846	
Witney			
Newlands *	Double yellow lines and TRO	£2,564	2011/12
Bridge Street Mill Area	Restricted to public transport infrastructure, which may be used for real time information and bus shelters in the Bridge St Mill Area.	£13,211	2011/12
Witan Way/Bridge Street	Restricted to a pedestrian crossing either in Witan Way or Bridge Street.	£105,610	2011/12
Witan Way	Restricted to a controlled crossing or other pedestrian crossing facilities on Witan Way in the vicinity of Bishops Farm Mill.	£12,287	2011/12
Witan Way/Bridge Street Mill	Restricted to the construction of a mini roundabout at the junction of Witan Way and the Bridge Street Mill site access.	£11,012	2011/12
Madley Park	Restricted to the provision of a pedestrian/cycleway to link Madley Park to Newland	£6,851	TBC
Total Witney		£151,535	
Total		£3,976,298	

**Capital Programme 2010/11 to 2015/16
Schemes Remaining On Hold**

Appendix C

These schemes were placed on hold under the Capital Programme Review 2010/11. They have been deferred beyond the 5 year programme planning period and will continue to remain on hold.

However, they will be considered for entry into the programme as part of the future Service and Resource Planning rounds and if further funding becomes available.

Ref	Directorate	Project/ Programme Name	Total project cost £000	Project Specific Funding Available £000	Flexible Funding Required £000	Priority Category
1	S&CS	Bicester Library - new library and offices as part of town centre redevelopment	854	0	854	5
2	E&E - Transport	Bicester Market square (developer contribution funded scheme)	1,000	1,000	0	5
3	CYP&F	Peppard School - MAJOR SCHEME	496	40	456	6
4	CYP&F	John Watson - Post 16 block - MAJOR SCHEME	1,250	0	1,250	6
5	S&CS	Banbury Library and Mill Art Centre	5,785	110	5,675	6
6	S&CS	Thame Fire Station - relocation to new site	2,300	0	2,300	6
7	CYP&F	Halls & Kitchens Programme- Horton Hall	745	0	745	6
TOTAL			12,430	1,150	11,280	

Priority Categories:

- Priority 1 Statutory Requirements & Infrastructure Deficit
- Priority 2 Substantially Externally Funded
- Priority 3 Revenue Savings & Service Transformation
- Priority 4 Portfolio Rationalisation
- Priority 5 Economic development & housing growth
- Priority 6 Cross-cutting, joint working, income generation

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Oxfordshire County Council's Treasury Management Lending List
January 2011

Counterparty Name	Lending Limits			
	Standard Limit £	Overnight Limit £	Group Limit £	Period Limit
<u>PENSION FUND Call Accounts / Money Market Funds</u>				
Santander UK plc - PF A/c	50% Pension Fund Portfolio			6 mths
Clydesdale Bank OCC Pension Fund A/c - 15 day notice A/c	50% Pension Fund Portfolio		50% Pension Fund Portfolio	1 mth
Clydesdale Bank OCC Pension Fund A/c - 30 day notice A/c	50% Pension Fund Portfolio		50% Pension Fund Portfolio	1 mth
Lloyds TSB Bank plc - Callable Deposit A/c (OXFORDCCPEN)	50% Pension Fund Portfolio			6 mths
Royal Bank of Scotland Liquidity Select A/c	50% Pension Fund Portfolio			3 mths
Ignis Sterling Liquidity Fund - (Pension Fund)	50% Pension Fund Portfolio			3 years
<u>Call Accounts / Money Market Funds</u>				
Santander UK plc - Capital A/c	22,000,000	0	22,000,000	6 mths
Santander UK plc - Main A/c	22,000,000	0	22,000,000	6 mths
Bank of Scotland Plc - Base Plus A/c	10,000,000	0	10,000,000	6 mths
Bank of Scotland Plc - Business Current A/c	10,000,000	0	10,000,000	6 mths
Clydesdale Bank 15 day notice A/c	10,000,000	0	27,000,000	1 mth
Clydesdale Bank 30 day notice A/c	10,000,000	0	27,000,000	1 mth
Lloyds TSB Bank plc - Callable Deposit A/c	10,000,000	0	10,000,000	6 mths
Royal Bank of Scotland - Call A/c	15,000,000	5,000,000	20,000,000	3 mths
Goldman Sachs Sterling Liquid Reserves Fund	30,000,000	0	0	3 years
Hendersons Liquid Assets Fund	30,000,000	0	0	3 years
Ignis Sterling Liquidity Fund - (County Council)	30,000,000	0	0	3 years

Oxfordshire County Council's Treasury Management Lending List
January 2011

Counterparty Name	Lending Limits			
	Standard Limit	Overnight Limit	Group Limit	Period Limit
	£	£	£	
Money Market Deposits				
Santander UK plc Time Deposit Facility	22,000,000	0	22,000,000	6 mths
Bank of New York Mellon	22,000,000	5,000,000	0	2 years
Bank of Nova Scotia	22,000,000	5,000,000	0	2 years
Bank of Scotland Plc	10,000,000	0	10,000,000	6 mths
Bank of Scotland Plc (Through Broker)	10,000,000	0	10,000,000	6 mths
Barclays Bank Plc (Through Broker)	22,000,000	5,000,000	27,000,000	2 years
Barclays Bank Plc (Direct)	22,000,000	5,000,000	27,000,000	2 years
Clydesdale Bank	10,000,000	0	27,000,000	1 mth
Commonwealth Bank of Australia	30,000,000	5,000,000		1 mth
Credit Industriel et Commercial (CIC)	15,000,000	0	0	364 days
Crown Agents Bank Ltd	10,000,000	0	0	3 mths
Debt Management Account Deposit Facility	100% Portfolio	0	0	6 mths
DnB NOR Bank	10,000,000	0	0	3 mths
English, Welsh and Scottish Local Authorities	30,000,000	5,000,000		3 years
HSBC Bank plc	22,000,000	5,000,000	0	3 years
JP Morgan Chase Bank	22,000,000	5,000,000	0	2 years
Lloyds TSB Bank plc	10,000,000	0	10,000,000	6 mths
National Australia Bank (Through Broker)	22,000,000	5,000,000	27,000,000	1mth
National Australia Bank (Direct)	22,000,000	5,000,000	27,000,000	1 mth
National Bank of Canada	10,000,000	0	0	3 mths
Rabobank Group (Through Broker)	30,000,000	5,000,000	35,000,000	3 years
Rabobank Group (Direct)	30,000,000	5,000,000	35,000,000	3 years
Royal Bank of Canada	30,000,000	5,000,000	0	3 years
Royal Bank of Scotland	15,000,000	5,000,000	20,000,000	3 mths
Toronto-Dominion Bank	22,000,000	5,000,000	0	2 years

By virtue of paragraph(s) 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

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Division(s): N/A

CABINET – 15 MARCH 2011

FORWARD PLAN AND FUTURE BUSINESS

Items identified from the Forward Plan for Forthcoming Decision

Topic/Decision	Portfolio/Ref
Cabinet, 19 April 2011	
<ul style="list-style-type: none"> ▪ Delegated Powers of the Chief Executive - April 2011 To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). Item not for scrutiny call in. 	Cabinet, 2010/201
<ul style="list-style-type: none"> ▪ Development in the Oxford Care Partnership Agreement To seek approval to the principles for developing the Partnership Agreement with the Oxfordshire Care Partnership and specific service developments to achieve service and financial objectives of the Council and the Oxfordshire Care Partnership. 	Cabinet, 2010/216
<ul style="list-style-type: none"> ▪ Changes to the Internal Home Support Service To seek approval for the recommended changes to the Internal Home Support Service. 	Cabinet, 2010/217
<ul style="list-style-type: none"> ▪ Progress Report on CLA and Leaving Care To note progress and issues in relation to the Children and Young People in the Council's care. 	Cabinet, 2010/186
<ul style="list-style-type: none"> ▪ Children, Young People & Families Service Redesign To seek agreement to a range of changes to the way in which services are provided by Children, Young People & Families. 	Cabinet, 2011/032
<ul style="list-style-type: none"> ▪ Financial Monitoring - April 2011 Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads. 	Cabinet, 2010/200
<ul style="list-style-type: none"> ▪ Household Waste Recycling Centre Strategy To seek approval of the Household Waste Recycling Centre Strategy. 	Cabinet, 2011/055
<ul style="list-style-type: none"> ▪ St Christopher Primary School, Cowley If objections are received, to consider the expansion of St Christopher Primary School, Cowley and approve issue of statutory notice. 	Cabinet, 2010/194
<ul style="list-style-type: none"> ▪ Charlton Primary School To consider the expansion of Charlton Primary School and approve issue of statutory notice if objections received. 	Cabinet, 2011/011
<ul style="list-style-type: none"> ▪ New Marston Primary School To consider the expansion of New Marston Primary School and approve issue of statutory notice if objections received. 	Cabinet, 2011/013

Cabinet Member for Children, Young People & Families, 6 April 2011

- **Chill Out Fund 2010/11 - April 2011**
Cabinet Member
for Children,
Young People &
Families,
2010/213

To consider applications received (if any) from the Chill Out Fund.

Cabinet Member for Growth & Infrastructure, 21 April 2011

- **Implementation of Low Emission Zone for Oxford City Centre**
Cabinet Member
for Growth &
Infrastructure,
2009/211

To consider whether to ask the Traffic Commissioner to introduce a Traffic Regulation Condition giving effect to the decision on 26 March 2009 to introduce a Low Emission Zone in Oxford City Centre, and if so the precise details – including the treatment of low frequency services – of the Condition to be requested.
- **Oxfordshire Minerals and Waste Development Framework: Revised Minerals and Waste Development Scheme**
Cabinet Member
for Growth &
Infrastructure,
2011/034

To agree a revised Minerals and Waste Development Scheme, with an updated programme for the Minerals and Waste Core Strategy, for submission to the Secretary of State.

Cabinet Member for Safer & Stronger Communities, 11 April 2011

- **Re-Authorisation for the Birmingham City Council Illegal Money Lending Team to Operate in Oxfordshire**
Cabinet Member
for Safer &
Stronger
Communities,
2011/028

In November 2009 the Cabinet Member agreed the delegation of enforcement functions to allow the Birmingham City Council's Illegal Money Lending Team to operate in Oxfordshire. The agreement expires on 31 March 2011 and further delegation is required to continue this arrangement.
- **Formal Collaboration Programme between Oxfordshire County Council Fire & Rescue Service, Royal Berkshire Fire Authority and Buckinghamshire & Milton Keynes Fire Authority**
Cabinet Member
for Safer &
Stronger
Communities,
2011/051

To seek approval for the commencement for a formal collaboration programme between Oxfordshire County Council Fire & Rescue Service, Royal Berkshire Fire Authority and Buckinghamshire & Milton Keynes Fire Authority to improve operational and organisational resilience and realise efficiencies.

- **Purchase of Software for Management of Fire Fighter Rotas** Cabinet Member for Safer & Stronger Communities, 2011/053

To decide whether to agree to an exemption from the contract procedure rules.

Cabinet Member for Schools Improvement, 6 April 2011

- **Grove CE Primary School** Cabinet Member for Schools Improvement, 2011/008

To receive a report on the consultation into the expansion of Grove CE Primary School.
- **Special Educational Needs (SEN) - Out of County Placements** Cabinet Member for Schools Improvement, 2011/018

Agreement to proceed with proposal to develop in-county residential provision.
- **Provision of Funded Places for 3 and 2 Year Olds by Schools or by Schools in Partnership with Voluntary Providers** Cabinet Member for Schools Improvement, 2011/050

To seek approval of a revised procedure for schools to extend age range to include 3 and 2 year olds, and replace development of partnership foundation stage units as legal agreements with guidance on partnership working.

Cabinet Member for Transport, 21 April 2011

- **A4074, Port Way Crowmarsh Gifford - 40mph Speed Limit and No Right Turn** Cabinet Member for Transport, 2011/021

To seek approval of the order.
- **A329 Fair Mile, Cholsey - 30/40 mph Speed Limit** Cabinet Member for Transport, 2011/022

To seek approval of the order.
- **Proposed Changes to Parking in Cheney Lane and Warneford Lane, Headington West CPZ, Oxford** Cabinet Member for Transport, 2011/036

To seek approval for amendments to parking restrictions.
- **Proposed Reintroduction of Evening and Sunday Pay & Display Charges, Oxford** Cabinet Member for Transport, 2011/037

To seek approval for amendments to parking controls.

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